



SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

A Joint Powers Authority

BOARD OF DIRECTORS

MEETING AGENDA

Thursday, April 15, 2021 — 1:30 p.m.

**DUE TO THE CLOSURE OF CITY BUILDINGS,
MEMBERS OF THE PUBLIC MAY CALL IN TO LISTEN TO THE MEETING**

Please click the link below to watch or listen to the meeting:

<https://us02web.zoom.us/j/86115722121?pwd=bTFhM2tSTXBsZXBjNmpPd1BTa082UT09>

Or call by telephone:

Dial 669-900-6833 and enter Webinar ID: 86115722121#

For those wishing to speak on an agenda item, please email john@sfcog.org no later than **11:00 a.m. on the day of the scheduled meeting** with the item number you wish to speak on and the phone number you will use when calling or the name you will use when logging into the meeting. You should then call or log into the meeting at least 10 minutes prior to its start time. Staff will unmute you and announce you when it is your time to speak. You will have two (2) minutes to speak, unless that time is adjusted by the Chair. If you do not have access to a computer please call 818-570-3408 to request public comment.

As an alternative to speaking during the meeting, you can email your comments to the COG executive director at john@sfcog.org no later than 11am on April 15, 2021 to ensure that Staff has time to organize the emails prior to the beginning of

the meeting. Comments will then be provided to the members when the item is presented. Please include the Agenda Item in your correspondence.

You may also submit public comment by mail to:

**SFVCOG
10945 Burbank Blvd
North Hollywood, CA 91601**

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All correspondence received shall become part of the official record.

BOARD OF DIRECTORS

Chair: Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Vice-Chair: Councilmember Marsha McLean, City of Santa Clarita
Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Vice-Mayor Jess Talamantes, City of Burbank
Councilmember Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Paul Koretz, 5th District, City of Los Angeles
Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Vice-Mayor Mary Mendoza, City of San Fernando

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsels, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Monica Rodriguez, Chair
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES**
Review and Approve January 21, 2021 Board of Directors Meeting Minutes and February 12, 2021 Special Board Meeting Minutes.
Recommended Action: *Approve Minutes*
6. **FINANCIAL REPORT**
Review FY 2020-21 Financials through December 31, 2020.
Recommended Action: *Receive and File Financial Report*
7. **2019-20 ANNUAL AUDIT**
Review and Approve
Recommended Action: *Approve 2019-20 Annual Audit.*
8. **EXTENSION OF HOMELESS COORDINATION CONTRACT WITH LESAR DEVELOPMENT**
Recommended Action: *Direct Staff to negotiate and execute a 12-month, \$30,000 contract extension with LeSar Development Consultants for Homeless Coordination for the SFVCOG member cities*

9. DELEGATION OF AUTHORITY TO THE SFVCOG TRANSPORTATION COMMITTEE REGARDING TRANSMISSION OF THE SFVCOG'S STRATEGIC PROJECT LIST TO METRO

Recommended Action: *Delegate authority to the SFVCOG Transportation Committee to review, adopt and transmit the Strategic Project List to Metro before their June 30, 2021 deadline.*

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

10. CHAIR REPORT

Chair's Report - Monica Rodriguez, Chairperson of the Board.
Updates, remarks and recommendations from the Board Chair.

11. EXECUTIVE DIRECTOR REPORT

Updates, remarks and recommendations from the Executive Director

12. CONSIDERATION OF THE 2021-22 SFVCOG ANNUAL WORK PROGRAM

Requested Action: *Review & Adopt the SFVCOG FY2021-2022 Annual Program*

13. CONSIDERATION OF THE FY2021-22 BUDGET

Requested Action: *Review & Adopt the SFVCOG 2021-2022 Budget*

14. ELECTION OF OFFICERS

a. Election of 2021-2022 Board Chair

b. Election of 2021-2022 Board Vice-Chair

Requested Action: *Elect a Board Chair and Vice-Chair to serve July 1, 2021 through June 30, 2022.*

15. 2021-22 MEETING SCHEDULE

Recommended Action: *Determine Locations and Adopt Regular Meeting Schedule for FY21-22*

16. TRANSIT STOPS, AMENITIES, AND STREET FURNITURE

"A Better Bus Experience" Presentation from Metro regarding the options for the SFVCOG to coordinate on street furniture and other transit amenities in the region

Recommended Action: *Discussion and possible action*

17. BOARDMEMBER ANNOUNCEMENTS

18. NEXT MEETING:

July 15, 2021 at 1:30pm via Zoom

19. ADJOURNMENT

Public Comments: At this time members of the public can address the San Fernando Valley Council of Governments Board of Directors (Board) regarding any items within the subject matter jurisdiction of the agency that are not separately listed on this agenda, subject to time restrictions, by filling out a Public Comment Card and submitting that card to the Secretary. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally.

Notices:

Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at <http://sfvcog.org/> after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.

SAN FERNANDO VALLEY
A Joint Powers Authority



COUNCIL OF GOVERNMENTS

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, January 21, 2021 — 1:30 p.m.

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BOARD OF DIRECTORS

Chair: Councilmember Monica Rodriguez, 7th District, City of Los Angeles

Vice-Chair: Vacant

Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles

Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles

Vice-Mayor Jess Talamantes, City of Burbank

Councilmember Ara Najarian, City of Glendale

Councilmember Paul Krekorian, 2nd District, City of Los Angeles

Councilmember Bob Blumenfield, 3rd District, City of Los Angeles

Councilmember Nithya Raman, 4th District, City of Los Angeles

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Councilmember John Lee, 12th District, City of Los Angeles

Councilmember Marsha McLean, City of Santa Clarita

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STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles

SFVCOG Secretary: Los Angeles County Commission's Office

John Bwarie, Executive Director, San Fernando Valley COG

Shan Thever, Deputy County Counsels, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Monica Rodriguez, Chair

The meeting was called to order by Chair Councilmember Monica Rodriguez at 1:41 p.m.

2. **ROLL CALL**

QUORUM ESTABLISHED (13 Members):

**Chair Mayor Monica Rodriguez,
Madeline Moore for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Ara Najarian,
Sahag Yedalian for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Councilmember Nithya Raman,
Debbie Dyner-Harris for Councilmember Paul Koretz,
Max Podemski for Councilmember Nury Martinez,
Councilmember John Lee,
Councilmember Marsha McLean, and
Councilmember Mary Mendoza**

3. **PLEDGE OF ALLEGIANCE**

The Pledge was led by Councilmember John Lee.

4. **PUBLIC COMMENTS**

Members of the public Rainbow Yeung and Shirley Trinidad addressed the San Fernando Valley Council of Governments (SFVCOG).

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES (Attachment 1)**

Review and Approve October 15, 2020 Board of Directors Meeting Minutes.

Recommended Action: *Approve Minutes.*

On motion of Jarrod DeGonia, seconded by Madeline Moore, and with no objection, the San Fernando Valley Council of Governments (SFVCOG) approved the October 15, 2020 Board of Director's Meeting Minutes.

6. FINANCIAL REPORT (Attachment 2)

Review FY 2020-21 Financials through September 30, 2020.

Recommended Action: *Receive and File Financial Report*

By Common Consent, there being no objection, the San Fernando Valley Council of Governments (SFVCOG) received and filed the Financial Report.

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

7. CHAIR REPORT

Chair's Report - Monica Rodriguez, Chairperson of the Board.

Updates, remarks and recommendations from the Board Chair.

Chair Monica Rodriguez provided a brief introduction and indicated that she will be serving as Chair through June 2021.

8. EXECUTIVE DIRECTOR REPORT

Updates, remarks and recommendations from the Executive Director

John Bwarie, Executive Director, reported the following:

- **Welcomed new Councilmembers Nithya Raman and Mary Mendoza to the SFVCOG;**
- **Provided an overview of REAP funding and indicated that work is underway;**
- **Indicated that the website was updated in November 2020 with new features including member biographies; and**
- **The Form 700 for 2020 is due and must be completed by both primary and alternate members.**

9. HOMELESSNESS UPDATE

a. HOMELESS COORDINATION REPORT

Updates, remarks and recommendations from Homelessness Coordinator

Maureen Richey provided an update on last quarter activities and indicated that efforts are primarily focused on the COVID-19 response with emphasis on prevention. She noted that there will not be a “point-in-time count” conducted this year and noted that additional information can be found in monthly reports provided to Executive Director John Bwarie.

b. CONSIDERATION OF REGIONAL VALUES, GOALS, AND STRATEGIES TO COMBAT AND PREVENT HOMELESSNESS - ANNUAL REVIEW & AFFIRMATION (Attachment 3)

Recommended Action: *Adopt Regional Values, Goals and Strategies for the SFVCOG Region that can be supported locally through coordination of member jurisdictions*

John Bwarie, Executive Director, introduced this item. Councilmember Marsha McLean proposed an amendment to change language from “San Fernando Valley” to “San Fernando Valley Council of Governments region.”

On motion of Councilmember Marsha McLean, seconded by Madeline Moore, and with no objection, the regional values, goals and strategies for the SFVCOG was adopted as amended.

10. ELECTION OF VICE-CHAIR THROUGH JUNE 30, 2021

Recommended Action: *Vote to elect a Vice-Chair to serve through June 30, 2021*

Councilmember Ara Najarian nominated Councilmember Marsha McLean for Vice Chair through June 30, 2021.

On motion of Councilmember Ara Najarian, seconded by Councilmember Jess Talamantes, and with no objection, Councilmember Marsha McLean was elected to serve as Vice Chair through June 30, 2021.

11. UPDATE FROM METRO ON SFVCOG REGION PROJECTS

Recommended Action: *Discussion and possible action*

Karen Swift, Metro, presented a Power Point presentation and reported the following:

- **Provided an update on the Sepulveda Transit Corridor project and indicated that two contracts have been awarded, an environmental and an outreach contract. They anticipate returning to the Metro Board in 2021 to request the award of up to two Pre-Development Agreement (PDA) contracts, to be conducted over the course of two Metro Board meetings. Updates will be provided in the future; and**
- **Provided an overview of the East San Fernando Valley Light Rail Transit project and schedule.**

Tito Corona, Metro, reported the following:

- **Provided an overview of the North Hollywood to Pasadena transit corridor and discussed the proposed timeline and potential travel time for transit users. The project is intended to opt for a Locally Preferred Alternative (LPA) in March or April 2021, with projected opening in 2024;**
- **The Metro Recovery Task Force was created in 2020 as a result of the COVID-19 pandemic. Details and information can be found at <https://www.metro.net/projects/recovery-task-force.com/>. The public comment period for review of the recommendations by the Task Force is available through February 8, 2021; and**
- **The G-line Electrification update is anticipated to be complete in the next month or two, further updates will be provided in the future.**

Karen Swift indicated that cities maintain street furniture and bus stops and stations. Metro has a Station Design Group that can present to the SFVCOG upon request. Councilmember Mary Mendoza commended ongoing efforts to conduct studies on enhancing bus stops and stations and suggested that members of the community also be involved in the process.

Ms. Swift indicated that the Sepulveda Transit Corridor project work is underway, and updates will be provided in the future.

After further discussion, Chair Councilmember Monica Rodriguez requested that an item discussing bus stations be placed on the next regular meeting agenda.

12. UPDATE FROM THE MRCA ON THE UPPER LOS ANGELES RIVER AND TRIBUTARIES REVITALIZATION PLAN ([ULART](#)), AND CONSIDERATION OF A POSITION IN PLAN IMPLEMENTATION (Attachment 4)

Recommended Action: Establish a working group to identify the SFVCOG's role implementing the ULART

Chair Councilmember Monica Rodriguez introduced this item and provided background information.

Sarah Rascon, MRCA, presented a Power Point presentation and reported the following:

- Acknowledged the traditional territories who contributed to the work and noted that much was learned about their tribal history and traditional lands; tribal elements will be included throughout the work;
- Overviewed legislation that led to the ULART plan and spoke of the Working Group assembled to address the diverse needs of the waterways. Ten community engagement meetings were conducted with approximately 1,500 comments received by the end of the public engagement process; and
- There are 300 potential opportunity areas and projects which are community-driven and vetted. She overviewed the ULART plan and shared rendered photos of potential changes that could improve SFVCOG waterways and create multi-purpose open spaces, all while advancing Los Angeles County's environmental goals. She referenced the funding sources and implementation plan and indicated that more information can be found at <https://www.upperlariver.org/>; and
- A recent statistic indicates that park provisions and park equity can impact lives by ten years.

Chair Councilmember Monica Rodriguez voiced support for the ULART plan. Councilmembers commended the Chair and MRCA for their contribution to this work. Councilmember Jess Talamantes echoed support for the project and indicated interest in participating in ULART Work Group efforts.

John Bwarie, Executive Director, introduced a recommendation to assemble either an ad-hoc committee or subcommittee to further review the ULART plan and assess how the SFVCOG can contribute.

Chair Councilmember Monica Rodriguez made a motion to assemble an ad-hoc committee to further review the ULART plan, seconded by Councilmember Jess Talamantes, and with no objection, this item was approved.

Chair Councilmember Monica Rodriguez indicated that interested Councilmembers can contact John Bwarie, Executive Director.

CLOSED SESSION

13. PERSONNEL MATTER

Performance Evaluation of Executive Director Services, provided by Stratiscope, through John Bwarie.

(The Board may recess to Closed Session, pursuant to Government Code Section 54957 54957(b)(1)(2)).

The San Fernando Valley Council of Governments recessed to closed session at 3:27 p.m.

Later in the meeting at 3:40 p.m., Shan Thever, County Counsel, indicated that no reportable action was taken.

OPEN SESSION

14. BOARDMEMBER ANNOUNCEMENTS

No announcements were made.

15. NEXT MEETING:

April 15, 2021 at 1:30pm

There was no discussion on this item.

16. ADJOURNMENT

The meeting was adjourned at 3:40 p.m.

Public Comments: At this time members of the public can address the San Fernando Valley Council of Governments Board of Directors (Board) regarding any items within

SAN FERNANDO VALLEY
A Joint Powers Authority



COUNCIL OF GOVERNMENTS

**BOARD OF DIRECTORS
SPECIAL MEETING MINUTES**

Friday, February 12, 2021 — 1:00 p.m.

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Councilmember Nithya Raman, 4th District, City of Los Angeles
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Councilmember John Lee, 12th District, City of Los Angeles
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STAFF

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John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Monica Rodriguez, Chair

The meeting was called to order by Chair Councilmember Monica Rodriguez at 1:09 p.m.

2. **ROLL CALL**

QUORUM ESTABLISHED (13 Members):

**Chair Councilmember Monica Rodriguez,
Vice Chair Councilmember Marsha McLean,
Madeline Moore for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Ara Najarian,
Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Councilmember Nithya Raman,
Jay Greenstein for Councilmember Paul Koretz,
Max Podemski for Councilmember Nury Martinez,
Eric Moody for Councilmember John Lee,
Councilmember Mary Mendoza**

3. **PLEDGE OF ALLEGIANCE**

The Pledge was led by Councilmember Mary Mendoza.

4. **PUBLIC COMMENTS**

No general public comment was received.

Later in the meeting, members of the public Senator Anthony Portantino, Judy Wilky, Patrick Prescott, and Coby King addressed the San Fernando Valley Council of Governments (SFVCOG) in support of Item 9.

REGULAR CALENDAR

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7. **CHAIR REPORT**

Chair's Report - Monica Rodriguez, Chairperson of the Board.

Updates, remarks and recommendations from the Board Chair.

Chair Councilmember Monica Rodriguez commended Fifth District Supervisor, Kathryn Barger, for being instrumental in extending an opportunity for the SFVCOG to weigh in on the I-5 North Project.

8. **EXECUTIVE DIRECTOR REPORT**

Updates, remarks and recommendations from the Executive Director

John Bwarie, Executive Director, indicated that after the Item 9 presentation, there will be opportunity for public comment.

9. **CONSIDERATION OF I-5 NORTH PROJECT GAP FUNDING FROM FUTURE SAN FERNANDO VALLEY SUBREGIONAL FUNDS**

Recommended Actions: a) Concur with Metro staff recommendations to use up to \$73.2 million of the San Fernando Valley's third decade Measure R 20% and Proposition C 25% monies to close the I-5 North Project funding gap with a commitment of repayment to the San Fernando Valley Subregion within ten years, and b) Direct staff to work with Metro and Caltrans to ensure replacement funds are secured and programmed in the SFVCOG region.

Abdollah Ansari, Metro, presented a Power Point presentation and provided the following:

- **Provided background on the I-5 North project and indicated that it is in near completion with the exception of segment three, Empire Avenue. Due to unforeseen factors, additional work was requested by the cities, leading to an increase in cost and several delays in timeline;**
- **After much collaboration between Metro and Caltrans, it was decided that Metro will not pay the cost increase in this project, but will lend the difference in funds to Caltrans, with specified commitments and provisions for repayment. A Uniformed Cost Management assessment was conducted which established \$73.2 million to be advanced to Caltrans, to be paid back in full to Metro, with agreed upon stipulations;**
- **He overviewed Fifth District Supervisor, Kathryn Barger's directive to explore other viable options for repayment beside Caltrans; Metro will be going back to the Board of Supervisors in February 2021; and**

- He noted that much of Caltrans budget is spent on maintenance and operation.

In response to questions posed, Mr. Ansari indicated that Measure R and Prop C dollars have been spent on the I-5 North Project, to date. Funds that had previously been transferred from the I-5 North to I-5 South projects can no longer be returned as they are already in use.

Craig Hoshijima, Metro, added that every dollar advanced to Caltrans by Metro will be paid back in full, with interest, and all in-kind services must be reported to the Board of Supervisors for approval.

Councilmember Ara Najarian indicated that there is currently \$250 million credited to this project through Measure R which can only be spent in the SFVCOG region for eligible projects once the I-5 North Project is complete, and only every ten years. He suggested that an item be agendized at a future meeting to explore former Fifth District Supervisor, Michael Antonovich's motion regarding the transfer and repayment of funds transferred from I-5N to I-5S.

John Yang, Caltrans, indicated that in 2012 at the beginning of this project, one-time CMIA funds were available to be used. He spoke to the extensive contracting process and utility relocation that took place which ultimately led to unforeseen expenses.

Councilmember Paul Krekorian expressed concerns with Metro assisting in funding highway construction. He voiced support for the proposed resolution and expressed regret for the burden it has caused the city of Burbank.

Dave Perry, Transportation Deputy, Fifth District, provided the following:

- The current proposal would require a repayment period of ten-years along with various specific terms;
- He referenced Supervisor Barger's motion and indicated that the main objective is to ensure all internal mechanisms are in place prior to returning to the Board of Supervisors; and
- In-kind payments towards repayment would need to be specific and primarily related to engineering and/or permitting activities.

Craig Hoshijima added that Metro will be prepared to track and monitor the repayment process and the outstanding principle will accrue interest until full repayment is received.

Abdollah Ansari added that in-kind services will be tracked by the specific nominal value, cost saving opportunities, and benefits provided throughout the evaluation process.

Chair Rodriguez made a motion to deny the staff recommendation to use up to \$73.2 million of the San Fernando Valley's third decade Measure R 20% and Proposition C 25% monies to close the I-5 North Project Funding Gap with a commitment of repayment to the San Fernando Valley Subregion within 10 years and further moved that the COG staff be directed to provide written correspondence to the Metro Board communicating that decision and requesting the Metro Board instruct Caltrans to work with the State to find the needed funds for completion of the I-5 North Project and report back to both Metro Board and the SFVCOG with a replacement state funding plan, seconded by John Popoch for Councilmember Bob Blumenfield.

Vice Chair Marsha McClean made a subsequent motion to approve the item, seconded by Councilmember Jess Talamantes. The motion was approved by the following vote:

**Ayes - 9: Vice Chair Councilmember Marsha McLean,
Madeline Moore for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Ara Najarian,
Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Jay Greenstein for Councilmember Paul Koretz,
Councilmember Mary Mendoza**

**Noes – 3: Chair Councilmember Monica Rodriguez,
Max Podemski for Councilmember Nury Martinez,
Eric Moody for Councilmember John Lee**

Absent -1: Councilmember Nithya Raman

A second roll call was conducted for the motion made by Chair Monica Rodriguez. Chair Rodriguez voted yes. Vice Chair Marsha McLean voted no and expressed concern with the motion.

Chair Monica Rodriguez made a friendly subsequent motion to approve staff recommendations and add a requirement of Metro to report back to the SFVCOG with a detailed accounting plan for how in-kind contributions will be quantified and transferred back to the San Fernando Valley subregion, to require that Caltrans provide a minimum payment amount per payment installment, and to require quarterly repayment reporting and accounting to the Metro Board and the SFVCOG until the loan repayment is complete, this reporting should also include a summary of statewide resources being actively pursued by Caltrans.

Councilmember Paul Krekorian made a friendly amendment to Chair Rodriguez's motion such that this SFVCOG independently is requesting of the state delegation in the Assembly and the Senate to identify any available state resources that might be used to repay the Caltrans' loan to Metro at the earliest possible time. Chair Rodriguez accepted the additional amendment. The motion was seconded by Max Podemski for Councilmember Nury Martinez.

Madeline Moore indicated that there are plans to have the Metro Board ask for biannual reporting of any transfer of money or transactions in sync with when Metro currently conducts their mid-year and annual budget.

Councilmember Paul Krekorian made a second friendly amendment to the motion to require biannual reporting as opposed to quarterly reporting as originally stated. Chair Rodriguez accepted the amendment.

**Ayes - 12: Chair Councilmember Monica Rodriguez,
Vice Chair Councilmember Marsha McLean,
Madeline Moore for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Ara Najarian,
Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Jay Greenstein for Councilmember Paul Koretz,
Max Podemski for Councilmember Nury Martinez,
Eric Moody for Councilmember John Lee,
Councilmember Mary Mendoza**

Absent -1 Councilmember Nithya Raman

10. BOARDMEMBER ANNOUNCEMENTS

No announcements were made.

11. NEXT MEETING:

April 15, 2021 at 1:30pm

There was no discussion on this item.

12. ADJOURNMENT

The meeting was adjourned at 2:49 p.m.

Public Comments: At this time members of the public can address the San Fernando Valley Council of Governments Board of Directors (Board) regarding any items within the subject matter jurisdiction of the agency that are not separately listed on this agenda, subject to time restrictions, by filling out a Public Comment Card and submitting that card to the Secretary. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally.

Notices:

Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at <http://sfvcog.org/> after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.

the subject matter jurisdiction of the agency that are not separately listed on this agenda, subject to time restrictions, by filling out a Public Comment Card and submitting that card to the Secretary. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally.

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

Budget vs Actual Report

FISCAL YEAR 2020-21

	2020-2021 Adopted Budget	Actuals as of 12/31/2020	Difference
REVENUES			
Member Dues	\$ 120,000	\$ 85,000	\$ (35,000)
Sponsorships/Donations	5,000	3,500	(1,500)
Interest	-	861	861
Grants	30,000		30,000
TOTAL REVENUE	\$ 155,000	\$ 89,361	\$ (5,639)
EXPENDITURES			
Audit	\$ 6,000	\$ 5,013	\$ 987
Events			-
Mobility Workshop	5,000		5,000
Mobility Academy	1,000		1,000
Mobility Academy 2.0	1,000		1,000
Incidental Expenses	500		500
Management Services Contract	100,000	33,334	66,666
Meeting Costs	250	2	248
Office Supplies	250		250
Parking fees	250		250
Postage	50		50
Printing	1,900		1,900
Sacramento Advocacy trip	3,250		3,250
Travel	250		250
Website	5,300	2,500	2,800
Regional Homeless Coordination Services	30,000	11,088	18,912
TOTAL EXPENDITURES	\$ 155,000	\$ 51,937	\$ 103,063

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY FUND V54
STATEMENT OF RECEIPTS AND DISBURSEMENTS
OCTOBER 1, 2020 THROUGH DECEMBER 31, 2020**

Fund V54/Org 55665

Cash Balance, October 1, 2020		\$ 211,271.35
Receipts:		
Interest Earnings	10/1/2020	\$ 110.51
Interest Earnings	11/1/2020	86.51
Interest Earnings	12/1/2020	175.46
DP AC 21CA0001125 - Membership - City of Burbank	9/22/2020	14,000.00
DP AC 21000001306 - Membership - City of Santa Clarita	10/6/2020	12,500.00
DP AC 21000001691 - SCAG-SFVCOG	11/9/2020	500.00
Total Beginning Cash Balance and Receipts		<u>\$ 238,643.83</u>
Disbursements:		
AD AU A2100509979 LESAR DEVELOPMENT COMPANY - MAR TO AUG 2020	10/13/2020	8,587.50
AD AU A2100727719 STRATISCOPE - SEPTEMBER TO OCTOBER 2020	12/2/2020	16,666.66
AD AU A2100727720 RUBEN D MISLANG - NOVEMBER 20, 2020	12/2/2020	2,500.00
JVCT AC CMSF2100135-TO LA COUNTY A-C FY19-20 WORK ORDER NO. 8-86B	12/3/2020	480.90
JVCT AC CMRD2100140 - RETURNED CHECK FROM SCAG-SFVCOG	12/11/2020	500.00
Total Disbursements		<u>\$ 28,735.06</u>
Cash Balance, December 31, 2020		<u><u>\$ 209,908.77</u></u>

Prepared by
Los Angeles County
Department of Auditor-Controller
Accounting Division
ML 2/2/21

**SAN FERNANDO VALLEY
COUNCIL OF GOVERNMENTS**

**MANAGEMENT REPORT
AND
AUDITOR'S COMMUNICATION LETTER**

June 30, 2020

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

**MANAGEMENT REPORT
AND
AUDITOR'S COMMUNICATION LETTER**

June 30, 2020

Required Communication under SAS 114.....	1
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3
Current Year Recommendations.....	5
Status of Prior Year Recommendations.....	6



MOSS, LEVY & HARTZHEIM LLP

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To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

We have audited the financial statements of the San Fernando Valley Council of Governments (“the Authority”) for the fiscal year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 2, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the basic financial statements. As described in Note 1, the Authority implemented Governmental Account Standard Board Statements No. 89 “*Accounting for Interest Cost Incurred before the End of Construction Period*” and No. 95 “*Postponement of the Effective Dates of Certain Authoritative Guidance*”. We noted no transactions entered into by the Authority during the fiscal year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimates inherent in the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a

result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 17, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of management, the members of and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA
March 17, 2021



MOSS, LEVY & HARTZHEIM LLP

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the San Fernando Valley Council of Governments (the "Authority"), as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated March 17, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA
March 17, 2021

CURRENT YEAR RECOMMENDATIONS

No findings noted in the current fiscal year.

STATUS OF PRIOR YEAR RECOMMENDATIONS

No findings noted in the prior fiscal year.

**SAN FERNANDO VALLEY
COUNCIL OF GOVERNMENTS**

ANNUAL FINANCIAL REPORT

June 30, 2020

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JUNE 30, 2020

TABLE OF CONTENTS

FINANCIAL SECTION

Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Statement of Net Position	5
Statement of Revenues, Expenses, and Changes in Net Position	6
Statement of Cash Flows	7
Notes to the Basic Financial Statements	8



MOSS, LEVY & HARTZHEIM LLP

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Independent Auditor's Report

To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

Report on the Financial Statements

We have audited the accompanying financial statements of the San Fernando Valley Council of Governments (the Authority), as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2020, and the changes in financial position and cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 and 4, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 17, 2021, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



Moss, Levy & Hartzheim, LLP
Culver City, California
March 17, 2021

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020

Management's discussion and analysis of the San Fernando Valley Council of Governments Joint Powers Authority (the Authority) provides a narrative overview of the Authority's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the accompanying financial statements, footnotes, and supplementary information.

Financial Highlights

- During the current fiscal year, the Authority's net position increased by \$26,087 to \$196,786.
- Operating revenues increased by \$14,886 to \$154,069 while operating expenses decreased by \$2,114 to \$131,933.
- The Authority has no short or long term debt.

Overview of Financial Statements

This MD&A serves as an introduction to the Authority's basic financial statements. The basic financial statements include four components: 1) Statement of Net Position; 2) Statement of Revenues, Expenses, and Changes in Net Position; 3) Statement of Cash Flows; and 4) Notes to the Financial Statements.

- The Statement of Net Position presents all of the Authority's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator to determine whether the financial position of the Authority is improving or deteriorating.
- The Statement of Revenues, Expenses, and Changes in Net Position presents information showing how the Authority's net position changed during the fiscal year. All changes in net position (revenues and expenses) are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Accordingly, revenues and expenses are reported in this statement for items that will result in cash flows in future fiscal periods (e.g. accrued but unpaid contract and professional service fees).
- The Statement of Cash Flows presents information regarding the Authority's use of cash during the fiscal year and is an indicator of whether or not sufficient cash flow is being generated during the fiscal year to meet the operating needs of the Authority.
- The notes provide additional information that is essential for a full understanding of the data provided in the financial statements.

Financial Statement Analysis

The operating revenues consist of member dues from the participating agencies, local grants and donations. Operating revenues totaled \$154,069 for the fiscal year ended June 30, 2020, and increased \$14,886 from the prior fiscal year due to additional grant revenue received. Operating expenses consist primarily of contract and professional service fees and supplies. They totaled \$131,933 for the fiscal year ended June 30, 2020, a decrease of \$2,114 from the prior fiscal year.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020

As of June 30, 2020, the Authority had total assets of \$232,170, an increase of \$45,941 from the fiscal prior year. The increase was a result of an increase in cash and grant receivables. Total liabilities as of June 30, 2020 were \$35,384, compared to \$15,530 as of June 30, 2019. Liabilities consisted of accounts payable.

Capital Assets

As of June 30, 2020, the Authority's did not have any capital assets.

Debt Administration

As of June 30, 2020, the Authority had no outstanding debt.

Economic Factors

The Authority was established to allow the members to engage in cooperative local and regional planning and the coordination of government services and responsibilities to assist the members in the conduct of their affairs; to conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on a Valley area and regional basis; and to coordinate implementation programming. The Authority's board continues to pursue additional funding opportunities.

Contacting the Authority's Financial Management

This financial report is designed to provide our citizens and other interested parties with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the County of Los Angeles, Department of Auditor-Controller, 500 West Temple Street Room 525, Los Angeles, CA 90012.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Net Position
June 30, 2020

Assets

Cash on deposit with County Treasurer (Note 3)	\$ 197,483
Receivables:	
Accrued interest	618
Los Angeles County Homeless Grant (Note 1)	32,069
Donations	2,000

Total Assets	<u>232,170</u>
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Liabilities

Accounts payable	<u>35,384</u>
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Total Liabilities	<u>35,384</u>
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Net Position

Unrestricted (Note 4)	<u>196,786</u>
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Total Net Position	<u><u>\$ 196,786</u></u>
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See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2020

Operating Revenues:

Membership dues	\$ 120,000
Local grant	32,069
Donations	2,000
Total Operating Revenues	<u>154,069</u>

Operating Expenses:

Contract and professional service fees	131,668
Utilities, supplies, and other charges	265
Total Operating Expenses	<u>131,933</u>

Operating Income (Loss)	22,136
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Non-Operating Revenues:

Interest on deposited funds	<u>3,951</u>
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Change in Net Position	26,087
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Net Position, beginning of the fiscal year	<u>170,699</u>
Net Position, end of the fiscal year	<u><u>\$ 196,786</u></u>

See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2020

Cash Flows from Operating Activities:	
Cash received from membership dues	\$ 120,000
Cash received from donations	1,000
Cash paid to suppliers for goods and services	(112,079)
Net Cash Provided by Operating Activities	<u>8,921</u>
Cash Flows from Investing Activities:	
Interest received	4,329
Net Cash Provided by Investing Activities	<u>4,329</u>
Net Increase in Cash and Cash Equivalents	13,250
Cash Deposited with County Treasurer, Beginning of Fiscal Year	<u>184,233</u>
Cash Deposited with County Treasurer, End of Fiscal Year	<u><u>\$ 197,483</u></u>
Reconciliation of Cash Deposited with County Treasurer to Amounts Reported on the Statement of Net Position	
Cash on deposit with County Treasurer	<u><u>\$ 197,483</u></u>
Reconciliation of Operating (Loss) to Net Cash Provided by Operating Activities:	
Operating (Loss)	\$ 22,136
Adjustments to reconcile operating income to net cash provided by operating activities:	
(Increase) decrease in grant receivable	(32,069)
(Increase) decrease in donations receivable	(1,000)
Increase (decrease) in accounts payable	19,854
Net Cash Provided by Operating Activities	<u><u>\$ 8,921</u></u>

See accompanying notes to the basic financial statements

NOTES TO THE BASIC FINANCIAL STATEMENTS

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The San Fernando Valley Council of Governments (the Authority) was formed on May 25, 2010, as a joint powers authority by the County of Los Angeles, the City of Los Angeles, the City of Santa Clarita, the City of San Fernando, the City of Glendale, and the City of Burbank. The Authority was established for the purpose of allowing the members to engage in cooperative local and regional planning and coordination of government services and responsibilities to assist the members in the conduct of studies and projects designed to improve the San Fernando Valley region.

The Authority is governed by a Board of Directors composed of thirteen appointed directors: two from the Board of Supervisors of the County of Los Angeles supervisorial districts that are entirely or partially located in the San Fernando Valley, seven from the City of Los Angeles council districts that are located partially or entirely in the San Fernando Valley, one from the City of Santa Clarita, one from the City of San Fernando, one from the City of Glendale, and one from the City of Burbank. The Authority is legally separate and fiscally independent from each of the member entities. This means it can incur debt, set, and modify its own budget and fees, enter into contracts, and sue and be sued in its own name. The County of Los Angeles and the City of Los Angeles each pay annual dues of \$35,000. The other cities each pay \$12,500. The Authority has no employees and has contracted for Executive Director services.

The Auditor-Controller and the Treasurer and Tax Collector of the Los Angeles County serve as the Auditor-Controller and Treasurer of the Authority and are responsible for the accountability of all funds and for reporting all receipts and disbursements of the Authority.

The accompanying basic financial statements reflect the financial activities of the Authority. The Authority has no component units.

B. Significant Accounting Policies

The Authority's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting and Measurement Focus

The Authority is accounted for as an enterprise fund (proprietary fund type). A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. The activities of enterprise funds closely resemble those of ongoing businesses in which the purpose is to conserve and add to basic resources while meeting operating expenses from current revenues. Enterprise funds account for operations that provide services on a continuous basis and are substantially financed by revenues derived from user charges. The Authority utilizes the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the liability is incurred.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

B. Significant Accounting Policies (Continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. The principal operating revenue of the Authority is the annual dues received from the members. Operating expenses include the cost of executive services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Authority's financial statements are presented in accordance with the provisions of GASB No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* and GASB Statement No. 63 – *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. GASB No. 34 established standards for external financial reporting for all state and local governmental entities and GASB No. 63 established standards for reporting deferred outflows of resources, deferred inflow of resources, and net position in a statement of financial position. The net position is required to be classified into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and is reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at fiscal year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds. As of June 30, 2020, the Authority had no capital assets or debt obligations.

Restricted net position – This component of net position represents restricted assets net of liabilities that relate to those specific restricted assets. A restricted asset is an asset for which constraints have been placed on the asset's use by creditors, contributors, laws, or regulations of other governments, or as a consequence of a restriction established by the reporting government's own governing body at the time a particular fee, charge, levy, or assessment was approved. These restrictions must be narrower than the general purposes for which the reporting government can use its resources. As of June 30, 2020, the Authority had no restricted net position.

Unrestricted net position – This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets." As of June 30, 2020, the Authority had a balance of \$196,786 of unrestricted net position.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

C. Revenue Recognition

The Authority's major source of revenue is the annual dues from the members. Per the Joint Powers Agreement, the County of Los Angeles and the City of Los Angeles each pay \$35,000 in annual dues. The other cities each pay \$12,500 annually for participation in the Authority.

D. Capital Assets

Capital assets, which include land, buildings, and improvements, are reported in the statement of net position. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

As of June 30, 2020, there were no capital assets reported for the Authority.

E. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash represents balances that can be readily withdrawn without substantial notice or penalty. Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates and have an original maturity date of three months or less.

G. Los Angeles County Homeless Grant Receivable

Los Angeles County (the County) has approved Measure H funding to be provided to the Authority to provide regional coordination services for better homelessness services coordination between the County, the Authority, San Fernando Valley Cities, Regional Homeless Service Providers, and Faith Organizations. The regional coordination will also support the implementation and support of the County's strategies and programs to combat homelessness with the San Fernando Valley region. The Authority had receivables from the County of \$32,069 as of June 30, 2020.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

H. New Accounting Pronouncements

The following GASB Statements have been implemented in the current basic financial statements.

Governmental Accounting Standards Board Statement No. 89

GASB 89, "*Accounting for Interest Cost Incurred before the End of Construction Period*," establishes accounting requirements for interest cost incurred before the end of a construction period. This GASB had no material impact upon the financial statements.

Governmental Accounting Standards Statement No. 95

GASB 95, "*Postponement of the Effective Dates of Certain Authoritative Guidance*," provides temporary relief to governments in light of the COVID-19 pandemic by postponing the effective dates of certain provisions in Statement and Implementation Guides that are scheduled to become effective for periods beginning after June 15, 2018.

NOTE 2 RELATED PARTY TRANSACTIONS

The County of Los Angeles maintains the books and records of the Authority, including the investment with the County Treasurer and Tax Collector.

NOTE 3 CASH ON DEPOSIT WITH COUNTY TREASURER

In accordance with the Joint Powers agreement and Government Code, cash balances of the Authority are deposited with and pooled and invested by the Los Angeles County Treasurer and Tax Collector for the purpose of increasing interest earnings through investment activities. Interest earned on pooled investments is deposited to participating funds based upon each fund's average daily balance during the allocation period.

California Government Code Sections 53601 and 53635 authorize the Treasurer to invest the External Investment Pool (Pool) and SPI funds in obligations of the United States Treasury, federal agencies, municipalities, asset-backed securities, bankers' acceptances, commercial paper, negotiable certificates of deposit, medium-term notes, corporate notes, repurchase agreements, reverse repurchase agreements, forwards, futures, options, shares of beneficial interest of a Joint Powers Authority (JPA) that invests in authorized securities, shares of beneficial interest issued by diversified management companies known as money market mutual funds (MMF) registered with the Securities and Exchange Commission (SEC), securities lending agreements, the State of California's Local Agency Investment Fund (LAIF), and supranational institutions. California Government Code Section 53534 authorizes the Treasurer to enter into interest rate swap agreements. However, these agreements should only be used in conjunction with the sale of the bonds approved by the Board. As permitted by the California Government Code, the Treasurer developed, and the Board adopted, an Investment Policy that further defines and restricts the limits within which the Treasurer may invest. The investments are managed by the Treasurer, which reports investment activity to the Board on a monthly basis. In addition, the Treasurer's investment

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE 3 CASH ON DEPOSIT WITH COUNTY TREASURER (Continued)

activity is subject to an annual investment policy review, compliance oversight, quarterly financial review, and annual financial reporting. The Treasurer also maintains Other Specific Investments, which are invested pursuant to Section 1300.76.1, Title 28, California Code of Regulations. The County has not provided nor obtained any legally binding guarantees during the fiscal year ended June 30, 2020, to support the value of shares in the Pool.

Investments are stated at fair value and are valued on a monthly basis. The Treasurer categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. Securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Securities classified in Level 2 of the fair value hierarchy are valued using other observable inputs such as matrix pricing techniques or based on quoted prices for assets in markets that are not active. Matrix Pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Level 3 inputs are significant unobservable inputs. Securities classified in Level 3 are valued using the income approach such as discounted cash flow techniques. Investment in an external government investment pool is not subject to reporting within the level hierarchy.

See the County of Los Angeles' Comprehensive Annual Financial Report for disclosures related to cash and investments and the related interest rate risk, credit rate risk, custodial risk, and concentration risk.

Funds deposited in the Los Angeles County Treasury Pool amounted to \$197,483 as of June 30, 2020. This represents less than 0.01% of the total balance of the Los Angeles County Treasury Pool.

NOTE 4 NET POSITION

Net position at June 30, 2020 consisted of the following:

Unrestricted Net Position	<u>\$ 196,786</u>
Total Net Position	<u><u>\$ 196,786</u></u>

NOTE 5 CONTINGENT LIABILITIES

The Authority has represented there is no pending or threatened litigation.



San Fernando Valley Council of Governments

DATE: April 9, 2021

TO: SFVCOG Board of Directors

FROM: John Bwarie, Executive Director

RE: **Homeless Coordination Consultant Contract Extension #3**

RECOMMENDATION

Direct Staff to negotiate and execute a 12-month, \$30,000 contract extension with LeSar Development Consultants for Homeless Coordination for the SFVCOG member cities starting on March 19, 2021

BACKGROUND

On November 17, 2017, the SFVCOG Board created an ad hoc Committee to develop, release, and review the responses to an RFP for the selection of a Homelessness Coordinator. The selected contractor, LeSar Development Consultants, began working in March 2018 to perform the scope of work defined in the COG's contract with LA County to coordinate homeless planning and localized issues for the COG's member jurisdictions. The scope and fee (\$30,000) released in the RFP were based and defined directly on the Board-approved contract the SFVCOG has with the County. This contract was extended in March 2019 for an additional 12 months, and again in March 2020 for another 12 months.

The County has again provided \$30,000 to the SFVCOG for local homelessness coordination among COG cities. The current consultant has met the expectations of the agreement, and has brought insight and direct support that has received positive feedback from the cities they are working with. In order to continue this momentum and provide the highest level of service to our member cities, it is recommended that the contract be extended for another 12 months with an updated scope based on that contract with the County.

The Executive Director would work with Counsel to execute a contract extension for LeSar Development Consultants continued work beyond March 18, 2021.

CURRENT POSITIONS

In March 2018, the SFVCOG entered into a 1-year, \$30,000 contract with Los Angeles County to perform this work and subsequently selected the current consultant to perform this work, which was then incorporated in the SFVCOG's adopted 2018-19 work program: "the SFVCOG will work with its cities to coordinate their work to serve the local homeless population and coordinate approaches to engage the region to support these efforts." In January 2019, it was extended for the second year, and again in 2020 for the third year.



San Fernando Valley Council of Governments

DATE: April 12, 2021

TO: Board of Directors

FROM: John Bwarie, Executive Director

RE: FY 2021-2022 Work Program

RECOMMENDATION

Adopt the SFVCOG FY2021-2022 Annual Work Program

BACKGROUND

Each year, SFVCOG staff develops a work program in consultation with the Board to set the course for the year. This year's work program continues key projects currently underway, and restores activities that were paused during 2020's pandemic shutdowns. Of note, we'll move our traditional June Mobility Workshop to later in 2021 when the opportunity to meet in person is more likely.

This year also begins our 3 year strategic planning process to align work going forward with specific goals and outcomes (Item 1.E). Additionally, we have added housing as a component to our economic development work (Item 3) and address the COG's support of the ULART Plan (Item 5).

Attachment:

Proposed FY 2021-2022 Annual Work Program

ATTACHMENT:

2021-2022 Work Program: *July 2021 to June 2022*

This document identifies the work to be initiated or continued by the SFVCOG for fiscal year 2021-22. This Work Program aligns with the fiscal year ending in June 30, 2022 and will address the goals adopted in the SFVCOG's Strategic Framework and other identified priorities.

1. Effective Management of the Organization

The SFVCOG is a unique COG in LA County because of its member jurisdictions and board makeup. From supporting regular meetings to serving as the filing officer for ethics forms, staff will continue to effectively maintain the organization in compliance with local and state requirements, as well as those directed by the Board. Communication with key stakeholders, partners, and internal members remains a key component to staff work.

- A. Facilitate Quarterly Board Meetings, including producing board agenda packets and providing agenda briefings to member cities' key staff
- B. Facilitate Quarterly Transportation Committee Meetings, including producing board agenda packets and providing agenda briefings to member cities' key staff
- C. Serve as the filing officer for the California Fair Political Practices Commission Statement of Economic Interests Form 700
- D. Develop the draft annual work program and budget
- E. Initiate the crafting for a 2022-24 strategic plan
- F. Serve as principal liaison with key federal, state, regional, and local agency entities and officials
- G. Monitor upcoming appointments for SFVCOG representatives for the SCAG Policy Committees, League of California Cities (Los Angeles County Division), and other committees
- H. Create and maintain a policy book with adopted policies of the SFVCOG
- I. Update and maintain the content on the SFVCOG website, such as board agendas, news updates, upcoming events, etc.

2. Advocate for SFVCOG mobility priorities

Transportation and mobility will remain the priority for the SFVCOG this fiscal year. We will continue to build on the work of past years, continuing successful programs and initiatives, as well as enhancing them:

- A. Communicate the SFVCOG's transportation priorities and build support for them.
- B. Coordinate and host a *Mobility Workshop* in late 2021 to engage transportation advocates and create a unified voice to advance select, existing priorities such as Bike Improvements
- C. Develop the capacity of regional leaders and staff through training to support regional mobility through the interactive, in-person *SFVCOG Mobility Academy* (targeting early 2022).
- D. Continue the Mobility Academy 2.0 program to support graduates of the Mobility Academy
- E. Continue to convene and staff the SFVCOG Transportation Technical Advisory Committee (TAC) for general guidance, as well as to specifically respond to technical requests from the board or partner agencies.

3. Work to support member jurisdictions to develop a stronger regional economy.

Homelessness

With LA County funding provided for coordination, the SFVCOG will work with its cities to coordinate their work to serve those experiencing homelessness and coordinate approaches to engage the region to support these efforts. Staff will oversee a contractor to implement this coordination.

Housing

Additionally, if funding is provided through SCAG, staff will conduct housing issue assessment with key leaders in the cities of Burbank, Glendale, San Fernando and Santa Clarita to help remove barriers to the creation of housing needed to meet RHNA allocations.

4. Represent the SFVCOG Regionally

SFVCOG staff will facilitate the coordination between the SFVCOG and regional agencies, such as Metro, SCAG, subregional COGs, and other related agencies on transportation/mobility issues of regional importance. Tasks may include the following:

- A. Participate in quarterly SCAG Executive Director meetings
- B. Continue to serve as the SFVCOG representative in Metro's Policy Advisory Council
- C. Attend LA County and SoCal COG coordination meetings

5. Undertake activities to support the implementation of Upper Los Angeles River and Tributaries (ULART) plan in the SFVCOG region

6. Provide community support resources to member jurisdictions

The SFVCOG will provide member jurisdictions support to advance regionally significant projects in local jurisdictions. The support would come in the form of facilitation, community engagement, resolving conflicts, and finding consensus as requested by the member jurisdiction.



San Fernando Valley Council of Governments

DATE: April 12, 2021

TO: Board of Directors

FROM: John Bwarie, Executive Director

RE: **FY 2021-2022 Budget**

RECOMMENDATION

Adopt a budget for the Fiscal Year 2021-2022

BACKGROUND

Section 21 of the SFVCOG JPA Agreement states:

The Board shall adopt a budget annually prior to July 1st of each calendar year by a super majority vote. The Board may at any time amend the budget, by a super majority vote, to incorporate additional income and disbursements that might become available to the SFVCOG for its purposes during a fiscal year.

The proposed budget reflects a sustained revenue stream of \$120,000 based on current dues structure, plus \$5000 in sponsorship anticipated from events and activities, a \$30,000 County grant for Homelessness coordination for the third year, and a \$40,000 REAP project we've applied for to support housing development through education of key stakeholders in Burbank, Glendale, San Fernando & Santa Clarita.

Modifications for the coming fiscal year include removing the Sacramento Advocacy Trip and putting funds towards travel, if the need arises. We've built back in a small reserve amount, and we've removed the website update expense.

This is a budget consistent with previously adopted budgets, with the above noted exceptions.

Attachment:

Proposed FY 2021-2022 Budget

ATTACHMENT

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS				
FISCAL YEAR 2021-2022				
		2020-2021	2021-2022	
		Adopted	Proposed	
		Budget	Budget	Difference
REVENUES				
	Member Dues	\$ 120,000	\$ 120,000	\$ -
	Grants	30,000.00	70,000.00	\$ 40,000
	Sponsorship/Donations	\$ 5,000.00	\$ 5,000.00	\$ -
TOTAL REVENUE		\$ 155,000	\$ 195,000	\$ 40,000
EXPENDITURES				
	Audit	\$ 6,000	\$ 6,000	\$ -
	Incidental Expenses	500	500	\$ -
	Management Services Contract	100,000	100,000	\$ -
	Sacramento Advocacy Trip	3,250	-	\$ (3,250)
	Mobility Workshop	5,000	5,000	\$ -
	Moblility Academy	1,000	1,000	\$ -
	Mobility Academy 2.0	1,000	1,000	\$ -
	Office & Meeting Supplies	250	250	\$ -
	Parking fees	250	250	\$ -
	Postage	50	50	\$ -
	Printing	1,900	1,900	\$ -
	Travel (incl. taking members to Sacramento)	250	5,000	\$ 4,750
	Website Hosting	300	300	\$ -
	Website Update	5,000	-	\$ (5,000)
	Meeting Fees	250	250	\$ -
	Housing Education & Jurisdictional Support	-	40,000	
	Homeless Services (Contract with LA County)	30,000	30,000	\$ -
	Miscellaneous (Contingency Reserve)	-	3,500	\$ 3,500
TOTAL EXPENDITURES		\$ 155,000	\$ 195,000	\$ -



San Fernando Valley Council of Governments

DATE: April 12, 2021

TO: Board of Directors

FROM: John Bwarie, Executive Director

RE: FY21-22 Meeting Schedule

RECOMMENDATION

Adopt the following regular meeting schedule for FY21-22.

BACKGROUND

The SFVCOG Board meeting is quarterly on the third Thursday at 2pm as a time that avoids conflicts with members' other standing board and committee meetings including Metro, Metrolink, city council meetings, and SCAG Region Council, to name a few. This ensures a quorum for SFVCOG Board actions and an anticipated schedule to plan for.

Taking into the current COVID19 pandemic, the following is the proposed SFVCOG Board Meeting Schedule for FY 2020-21, knowing that meetings may be held virtually if meeting in the same space is limited:

Thursday, July 15, 2021 at 2pm at Van Nuys City Hall Council Chamber
Thursday, October 21, 2021 at 2pm in City of Glendale
Thursday, January 20, 2022 at 2pm at Van Nuys City Hall Council Chamber
Thursday, April 21, 2022 at 2pm in City of San Fernando