SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

BOARD OF DIRECTORS
BOARD MEETING
AGENDA

Monday, August 14, 2023 — 10:00 a.m.

Old Town Newhall Library
24500 Main Street
Santa Clarita, CA 91321

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Lindsey Horvath, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Councilmember Ara Najarian, City of Glendale
Vice Mayor Nick Schultz, City of Burbank
Councilmember Mary Solorio, City of San Fernando
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Imelda Padilla, Council 6th District, City of Los Angeles
Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Adrienne Patterson, Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Marsha McLean, Chair
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES** (Page 4)
   a. June 22, 2023 Special Board of Directors Meeting Minutes
      Recommended Action: *Approve Minutes.*

6. **FINANCIAL REPORT** (Page 14)
   a. Review FY 2022-23 Financials April 1, 2023 through June 30, 2023
      Recommended Action: Receive and File Financial Report
   b. Review FY 21-22 Audit Report
      Recommended Action: Receive and File Financial Report

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

7. **CHAIR REPORT**

   Councilmember Marsha McLean, Chair of the Board

   Updates, remarks and recommendations from the Board Chair.

8. **EXECUTIVE DIRECTOR REPORT**

   Updates, remarks and recommendations from the Executive Director

9. **AERIAL MOBILITY PRINCIPLES** (Page 31)
   Recommended Action: *Adopt principles for Aerial Mobility*

10. **COUNTY REGIONAL COORDINATION FUNDING** (Page 34)
Recommended Action: *Direct staff to 1) negotiate an amendment to Regional Homeless Coordination contract with the County of Los Angeles to allow for grant writing services related to homelessness resources; 2) develop a Request for Proposal for those grant writing services; and 3) return to the Board, when recommended by staff, for Board approval of the amendment and RFP.*

11. **BOARD MEMBER ANNOUNCEMENTS**

12. **NEXT MEETINGS**
    a. Board Meeting: October 2, 2023 at 10AM at Van Nuys City Hall

13. **ADJOURNMENT**

Notices:
Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at http://sfvcog.org/ after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

BOARD OF DIRECTORS
SPECIAL MEETING
MINUTES DRAFT

Thursday, June 22, 2023 — 6:00 p.m.

San Fernando City Hall
117 N Macneil St.
San Fernando, CA 91340

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Lindsey Horvath, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Councilmember Ara Najarian, City of Glendale
Vice Mayor Nick Schultz, City of Burbank
Councilmember Mary Solorio, City of San Fernando
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Vacant, Council District 6, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office

John Bwarie, Executive Director, San Fernando Valley COG
Adrienne Patterson, Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Marsha McLean, Chair

   Chair Councilmember Marsha McLean called the Special Meeting to order at 6:10 p.m.

2. **ROLL CALL**

   Roll call was conducted by Staff.

QUORUM ESTABLISHED (10 Members):

Present 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield joined the meeting after roll was called and approval of the minutes.

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

3. **PLEDGE OF ALLEGIANCE**

   The Pledge of Allegiance was led by Councilmember Mary Solorio.

4. **PUBLIC COMMENTS**

   No members of the public addressed the SFVCOG

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES** (Page 4)
   a. May 26, 2023 Special Board of Directors Meeting Minutes
   Recommended Action: *Approve Minutes.*

On motion of Vice Mayor Nick Shultz, seconded by Councilmember Mary Solorio, the SFVCOG Approved this item with the following roll call vote:

Ayes 9: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee

Excused 3: Councilmember Ara Najarian
Council District 6, City of Los Angeles
Vice Chair Councilmember Bob Blumenfield

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

6. **CHAIR REPORT**

Councilmember Marsha McLean, Chair of the Board

Updates, remarks and recommendations from the Board Chair.

Chair Councilmember Marsha McLean did not provide a report.

7. **EXECUTIVE DIRECTOR REPORT**

Updates, remarks and recommendations from the Executive Director

John Bwarie, Executive Director, thanked Councilmember Mary Solorio for facilitating the use of San Fernando City Hall as the SFVCOG Special meeting site.

8. CONSIDERATION OF THE FY 2023-24 SFVCOG ANNUAL WORK PROGRAM (Page 17)

Requested Action: *Review & Adopt the SFVCOG FY 2023-24 Annual Program*

John Bwarie provided a brief overview of the SFVCOG FY 2023-24 Annual Program. Chair Councilmember Marsha McLean asked that language in support of community efforts regarding Measure H funds be added. After discussion the SFVCOG Board decided add language after a report back.

Sahag Yedalian for Councilmember Paul Krekorian asked that grant strategies be included. Paola Basignana for Councilmember Monica Rodriguez asked that a framework on implementation be added. Discussion on the amendments ensued.

After discussion, on motion of Sahag Yedalian for Councilmember Paul Krekorian, seconded by Councilmember Mary Solorio, the SFVCOG Approved the amended SFVCOG FY 2023-24 Annual Program with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

9. CONSIDERATION OF THE FY 2023-24 BUDGET (Page 20)

Requested Action: *Review & Adopt the SFVCOG FY 2023-24 Budget*

John Bwarie provided a brief overview of the SFVCOG FY 2023-24 Budget and identified a new line item for the SFVCOG VMT Model License from ESRI in the amount of $2190 annually. Discussion on the SFVCOG FY 2023-24 Budget ensued.

On motion of Dave Perry for Supervisor Kathryn Barger, seconded by Justin Orenstein for Supervisor Lindsey P. Horvath, the SFVCOG adopted the SFVCOG FY 2023-24 Budget with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

10. FUTURE OF THE SFVCOG

a. *Meeting Participation, JPA Amendment Subcommittee*

b. **2023-24 MEETING SCHEDULE** (Page 22)

Recommended Action: Determine locations and adopt a regular meeting schedule for FY 23-24, considering key pending issues

Chair Councilmember Marsha McLean opened the floor for discussion on meeting participation and asked the SFVCOG members to provide their availability for future meetings. The following meeting dates and times were established:

- August 14, 2023 at 10:00 a.m. Santa Clarita (Location TBD)
- October 2, 2023 at 10:00 a.m. Location TBD
- January 8, 2024 at 10:00 a.m. Location TBD
- April 8, 2024 at 10:00 a.m. Location TBD

On motion of Dave Perry for Supervisor Kathryn Barger, seconded by Vice Mayor Nick Shultz, the SFVCOG approved the 2023-24 meeting schedule with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman

Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

Mr. Bwarie provided a brief overview of the current Joint Power Authority rules and asked if the SFVCOG members are interested in creating a JPA Amendment Subcommittee. The SFVCOG members agreed to create a JPA Amendment Subcommittee, the following members volunteered:

- Vice Mayor Nick Shultz
- Justin Orenstein for Supervisor Lindsey P. Horvath
- Chair Councilmember Marsha McLean

On motion of Vice Mayor Nick Shultz, seconded by Councilmember Mary Solorio, the SFVCOG approved to create a JPA Amendment Subcommittee with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

11. SEPULVEDA TRANSIT CORRIDOR PRINCIPLES (Page 23)
Recommended Action: *Adopt principles for Metro's proposed Sepulveda Transit Corridor project*

This Agenda Item was discussed after Agenda Item #7.

John Bwarie provided a brief overview of the Sepulveda Transit Corridor Principles. The SFVCOG Board members provided amendments, discussion ensued.

After discussion, on motion of Vice Mayor Nick Shultz, seconded by Councilmember Mary Solorio, the SFVCOG approved the amended Sepulveda Transit Corridor Principles by the following vote:

Ayes 7: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez

Abstain 3: Justin Orenstein for Supervisor Lindsey P. Horvath
Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

12. SFVCOG ANNUAL APPOINTEE REVIEW (Page 25)

Recommended Action: *Reaffirm current Appointees to external bodies as presented.*

John Bwarie provided a brief overview of the SFVCOG Annual Appointee Review and announced that a vacancy on the Southern California Association of Governments CEHD Committee. Mr. Bwarie asked the SFVCOG board members to provide their interest. Councilmember Mary Solorio provided her interest to the Southern California Association of Governments CEHD Committee.

On motion of Vice Mayor Nick Shultz, seconded by John Popoch for Vice Chair Councilmember Bob Blumenfield, the SFVCOG reaffirmed the amended SFVCOG Annual Appointees and Councilmember Mary Solorio as an appointee of the Southern California Association of Governments CEHD Committee by the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian

Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

13. SUBREGIONAL PARTNERSHIP PROGRAM (SRP) 2.0 FUNDING (Page 27)

Recommended Action: *Approve the Cities of Santa Clarita and San Fernando to use and administer San Fernando Valley COG's $583,182 funding allocation from SCAG's Subregional Partnership Program (SRP) 2.0 and that the Cities of Glendale and Burbank release any interest in the funding.*

This Agenda Item was discussed after Agenda Item 10.

John Bwarie provided a brief overview of the Subregional Partnership Program (SRP) 2.0 Funding.

On motion of Vice Mayor Nick Shultz, seconded by Councilmember Mary Solorio, the SFVCOG approved the Subregional Partnership Program (SRP) 2.0 Funding by the following vote:

Ayes 10: Chair Councilmember Marsha McLean
Dave Perry for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Meg Healy for Councilmember Nithya Raman
Vice Mayor Nick Shultz
Sahag Yedalian for Councilmember Paul Krekorian
Coucilmember Mary Solorio
Paola Basignana for Monica Rodriguez
Josh Yeager for Councilmember John Lee
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Council District 6, City of Los Angeles

14. BOARD MEMBER ANNOUNCEMENTS

Sahag Yedalian for Councilmember Paul Krekorian announced that LA City Council District 2 is hosting summer movies and concerts in the park, event is free, starts July 8, 2023 and encouraged all to attend.

San Fernando Mayor Celeste Rodriguez welcomed the SFVCOG members to San Fernando City Hall.

15. NEXT MEETINGS

a. Board Meeting: July 20, 2023 at 1:30pm at Van Nuys City Hall

The next meeting is scheduled for August 14, 2023 at 10:00 a.m. in Santa Clarita location to be determined.

16. ADJOURNMENT

There being no further business, Chair Councilmember Marsha McLean adjourned the June 22, 2023 San Fernando Council of Governments Board of Directors Special Meeting at 8:05 p.m.

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JOINT POWERS AUTHORITY FUND V54
STATEMENT OF RECEIPTS AND DISBURSEMENTS
APRIL 1, 2023 THROUGH JUNE 30, 2023

			Fund V54/Org 55665
Cash Balance, April 1, 2023		**$**	**275,778.47**
Receipts:			
Interest Earnings	4/1/2023		744.20
Interest Earnings	5/1/2023		670.00
Interest Earnings	6/1/2023		900.39
Total Beginning Cash Balance and Receipts		$	278,093.06
Disbursements:			
AD AU A2301367947 Stratiscope - March 2023	4/6/2023		8,333.33
AD AU A2301490298 Stratiscope COG Board Meetings 4/21/2023	5/1/2023		40.50
AD AU A2301498445 Stratiscope - April 2023	5/3/2023		8,333.33
AD AU A2301655016 Stratiscope - May 2023	6/4/2023		8,333.33
AD AU A2301708670 Stratiscope - ESRI-ArcGIS Online 4/13/2023	6/14/2023		2,090.00
Total Disbursements		$	27,130.49
Cash Balance, June 30, 2023		**$**	**250,962.57**

Prepared by
Los Angeles County
Department of Auditor-Controller
Accounting Division
ML 7/14/2023

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SAN FERNANDO VALLEY
COUNCIL OF GOVERNMENTS

ANNUAL FINANCIAL REPORT

June 30, 2022

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JUNE 30, 2022

TABLE OF CONTENTS

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Independent Auditor's Report

To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the San Fernando Valley Council of Governments (the Authority), as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2022, and the changes in financial position and cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

OFFICES: BEVERLY HILLS · CULVER CITY · SANTA MARIA

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 and 5, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 22, 2023, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
May 22, 2023

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2022

Management's discussion and analysis (MD&A) of the San Fernando Valley Council of Governments Joint Powers Authority (the Authority) provides a narrative overview of the Authority's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the accompanying financial statements, footnotes, and supplementary information.

Financial Highlights

- During the current fiscal year, the Authority's net position increased by $14,069 to $224,498.
- Operating revenues increased by $55,454 to $205,910 while operating expenses increased by $55,191 to $193,206.
- The Authority has no short or long-term debt.

Overview of Financial Statements

This MD&A serves as an introduction to the Authority's basic financial statements. The basic financial statements include four components: 1) Statement of Net Position; 2) Statement of Revenues, Expenses and Changes in Net Position; 3) Statement of Cash Flows; and 4) Notes to the Financial Statements.

- The Statement of Net Position presents all of the Authority's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator to determine whether the financial position of the Authority is improving or deteriorating.
- The Statement of Revenues, Expenses, and Changes in Net Position presents information showing how the Authority's net assets changed during the fiscal year. All changes in net position (revenues and expenses) are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Accordingly, revenues and expenses are reported in this statement for items that will result in cash flows in future fiscal periods (e.g. accrued but unpaid contract and professional service fees).
- The Statement of Cash Flows presents information regarding the Authority's use of cash during the fiscal year and is an indicator of whether or not sufficient cash flow is being generated during the fiscal year to meet the operating needs of the Authority.
- The notes provide additional information that is essential for a full understanding of the data provided in the financial statements.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2022

Financial Statement Analysis

The operating revenues consist of member dues from the participating agencies, local grants and reimbursement of expenses. Operating revenues totaled $205,910 for the fiscal year ended June 30, 2022 and increased $55,454 from the prior fiscal year due to increases in local grants and reimbursement received. Operating expenses consist primarily of contract and professional service fees and supplies. They totaled $193,206 for the fiscal year ended June 30, 2022, an increase of $55,191 from the prior fiscal year due to the one-time $55,000 reimbursable expenses related to the San Fernando Valley Council of Governments Regional Early Action Planning Grant Partnerships and Outreach.

As of June 30, 2022, the Authority had total assets of $298,065, an increase of $32,306 from the prior fiscal year. The increase was primarily as a result of $55,000 increase in grant receivables for Regional Early Action Planning Grant Partnerships and Outreach project and decrease of $21,618 in cash. Total liabilities as of June 30, 2022 were $73,567 compared to $55,330 as of June 30, 2021. An increase of $18,237 was due to increase in accounts payable and accrued expenses.

Capital Assets

As of June 30, 2022, the Authority did not have any capital assets.

Debt Administration

As of June 30, 2022, the Authority had no outstanding debt.

Economic Factors

The Authority was established to allow the members to engage in cooperative local and regional planning and the coordination of government services and responsibilities to assist the members in the conduct of their affairs; to conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on a Valley area and regional basis; and to coordinate implementation programming. The Authority's board receives an ongoing Homeless Grants from County of Los Angeles and continues to pursue additional funding opportunities.

Contacting the Authority's Financial Management

This financial report is designed to provide our citizens and other interested parties with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the County of Los Angeles, Department of Auditor-Controller, 500 West Temple Street Room 525, Los Angeles, CA 90012.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Net Position
June 30, 2022

Assets	
Cash on deposit with County Treasurer (Note 3)	$ 221,265
Receivables:	
Accrued interest	551
Los Angeles County Homeless Grant (Note 1)	21,249
Southern California Association of Governments Grant (Note 1)	55,000
Total Assets	298,065
Liabilities	
Accounts payable	4,896
Accrued expenses	68,671
Total Liabilities	73,567
Net Position	
Unrestricted (Note 4)	224,498
Total Net Position	$ 224,498

See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2022

Operating Revenues:	
Membership dues	$ 118,500
LA County Homeless Grants	32,410
SCAG Grant	55,000
Total Operating Revenues	205,910
Operating Expenses:	
Contract and professional service fees	137,305
Utilities, supplies, and other charges	55,901
Total Operating Expenses	193,206
Operating Income	12,704
Non-Operating Revenues:	
Interest on deposited funds	1,365
Change in Net Position	14,069
Net Position, Beginning of the Fiscal Year	210,429
Net Position, End of the Fiscal Year	$ 224,498

See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2022

Cash Flows from Operating Activities:		
Cash received from membership dues	$	118,500
Cash received from LA County Homeless Grants		33,158
Cash received from donations		500
Cash paid to suppliers for goods and services		(174,969)
Net Cash Used by Operating Activities		(22,811)
Cash Flows from Investing Activities:		
Interest received		1,193
Net Cash Provided by Investing Activities		1,193
Net Decrease in Cash and Cash Equivalents		(21,618)
Cash Deposited with County Treasurer, Beginning of Fiscal Year		242,883
Cash Deposited with County Treasurer, End of Fiscal Year	$	221,265
Reconciliation of Cash Deposited with County Treasurer to Amounts Reported on the Statement of Net Position		
Cash on deposit with County Treasurer	$	221,265
Reconciliation of Operating to Net Income Used by Operating Activities:		
Operating Income	$	12,704
Adjustments to reconcile operating income to net cash used by operating activities:		
(Increase) decrease in grant receivable		(54,252)
(Increase) decrease in donations receivable		500
Increase (decrease) in accounts payable		18,237
Net Cash Used by Operating Activities	$	(22,811)

See accompanying notes to the basic financial statements

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NOTES TO THE BASIC FINANCIAL STATEMENTS

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The San Fernando Valley Council of Governments (the Authority) was formed on May 25, 2010, as a joint powers authority by the County of Los Angeles, the City of Los Angeles, the City of Santa Clarita, the City of San Fernando, the City of Glendale, and the City of Burbank. The Authority was established for the purpose of allowing the members to engage in cooperative local and regional planning and coordination of government services and responsibilities to assist the members in the conduct of studies and projects designed to improve the San Fernando Valley region.

The Authority is governed by a Board of Directors composed of thirteen appointed directors: two from the Board of Supervisors of the County of Los Angeles supervisorial districts that are entirely or partially located in the San Fernando Valley, seven from the City of Los Angeles council districts that are located partially or entirely in the San Fernando Valley, one from the City of Santa Clarita, one from the City of San Fernando, one from the City of Glendale, and one from the City of Burbank. The Authority is legally separate and fiscally independent from each of the member entities. This means it can incur debt, set, and modify its own budget and fees, enter into contracts, and sue and be sued in its own name. The County of Los Angeles and the City of Los Angeles each pay annual dues of $35,000. The other cities each pay $12,500. The Authority has no employees and has contracted for Executive Director services.

The Auditor-Controller and the Treasurer and Tax Collector of the Los Angeles County serve as the Auditor-Controller and Treasurer of the Authority and are responsible for the accountability of all funds and for reporting all receipts and disbursements of the Authority.

The accompanying basic financial statements reflect the financial activities of the Authority. The Authority has no component units.

B. Significant Accounting Policies

The Authority's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting and Measurement Focus

The Authority is accounted for as an enterprise fund (proprietary fund type). A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. The activities of enterprise funds closely resemble those of ongoing businesses in which the purpose is to conserve and add to basic resources while meeting operating expenses from current revenues. Enterprise funds account for operations that provide services on a continuous basis and are substantially financed by revenues derived from user charges. The Authority utilizes the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the liability is incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. The principal operating revenue of the Authority is the annual dues received from the members. Operating expenses include the cost of executive services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Significant Accounting Policies (Continued)

The Authority's financial statements are presented in accordance with the provisions of GASB No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* and GASB Statement No. 63 – *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.* GASB No. 34 established standards for external financial reporting for all state and local governmental entities and GASB No. 63 established standards for reporting deferred outflows of resources, deferred inflow of resources, and net position in a statement of financial position. The net position is required to be classified into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and is reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at fiscal year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds. As of June 30, 2022, the Authority had no capital assets or debt obligations.

Restricted net position – This component of net position represents restricted assets net of liabilities that relate to those specific restricted assets. A restricted asset is an asset for which constraints have been placed on the asset's use by creditors, contributors, laws, or regulations of other governments, or as a consequence of a restriction established by the reporting government's own governing body at the time a particular fee, charge, levy, or assessment was approved. These restrictions must be narrower than the general purposes for which the reporting government can use its resources. As of June 30, 2022, the Authority had no restricted net position.

Unrestricted net position – This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets." As of June 30, 2022, the Authority had a balance of $224,498 of unrestricted net position.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

C. Revenue Recognition

The Authority's major source of revenue is the annual dues from the members. Per the Joint Powers Agreement, the County of Los Angeles and the City of Los Angeles each pay $35,000 in annual dues. The other cities each pay $12,500 annually for participation in the Authority. The Authority also receives grant revenue from the County of Los Angeles for providing homelessness prevention coordination services and from the Southern California Association of Governments for regional early action planning activities.

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Capital Assets

Capital assets, which include land, buildings, and improvements, are reported in the statement of net position. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

As of June 30, 2022, there were no capital assets reported for the Authority.

E. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash represents balances that can be readily withdrawn without substantial notice or penalty. Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates and have an original maturity date of three months or less.

G. Los Angeles County Homeless Grant Receivable

Los Angeles County (the County) has approved Measure H funding to be provided to the Authority to provide regional coordination services for better homelessness services coordination between the County, the Authority, San Fernando Valley Cities, Regional Homeless Service Providers, and Faith Organizations. The regional coordination will also support the implementation and support of the County's strategies and programs to combat homelessness with the San Fernando Valley region. The Authority had receivables from the County of $21,249 as of June 30, 2022.

H. Southern California Association of Governments Grant Receivable

The Authority received grant funding from the Southern California Association of Governments (SCAG) for the Regional Early Action Planning (REAP) grant. The funds will be used to implement planning projects to further the development of housing within the SFVCOG jurisdiction.

NOTE 2 RELATED PARTY TRANSACTIONS

The County of Los Angeles maintains the books and records of the Authority, including the investment with the County Treasurer and Tax Collector.

NOTE 3 CASH ON DEPOSIT WITH COUNTY TREASURER

In accordance with the Joint Powers agreement and Government Code, cash balances of the Authority are deposited with and pooled and invested by the Los Angeles County Treasurer and Tax Collector for the purpose of increasing interest earnings through investment activities. Interest earned on pooled investments is deposited to participating funds based upon each fund's average daily balance during the allocation period. California Government Code Sections 53601 and 53636 authorize the Treasurer to invest the External Investment Pool (Pool) and SPI funds in obligations of the United States Treasury, federal agencies, municipalities, asset-backed securities, bankers' acceptances, commercial paper, negotiable certificates of deposit, medium-term notes, corporate notes, repurchase agreements, reverse repurchase agreements, forwards, futures, options, shares of beneficial interest of a Joint Powers Authority that invests in authorized securities, shares of beneficial interest issued by diversified management companies known as money market mutual funds, registered with the Securities and Exchange Commission, securities lending agreements, the State of California's Local Agency Investment Fund and supranational institutions. California Government Code Section 53534 authorizes the Treasurer to enter into interest rate swap agreements. However, these agreements should only be used in conjunction with the sale of the bonds approved by the Board. As permitted by the California Government Code, the Treasurer developed, and the Board adopted an Investment Policy that further defines and restricts the limits within which the Treasurer may invest. The investments are managed by the Treasurer, which reports investment activity to the Board on a monthly basis. In addition, the Treasurer's investment activity is subject to an annual investment policy review, compliance oversight, quarterly financial review, and annual financial reporting. The Treasurer also maintains Other Specific Investments, which are invested pursuant to Section 1300.76.1, Title 28, California Code of Regulations. The County has neither provided nor obtained any legally binding guarantees during the fiscal year ended June 30, 2022, to support the value of shares in the Pool.

Investments are stated at fair value and are valued on a monthly basis. The Treasurer categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. Securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Securities classified in Level 2 of the fair value hierarchy are valued using other observable inputs such as matrix pricing techniques or based on quoted prices for assets in markets that are not active. Matrix Pricing is used to value securities based on the securities' relationship to benchmark quoted prices. Level 3 inputs are significant unobservable inputs. Securities classified in Level 3 are valued using the income approach such as discounted cash flow techniques. Investment in an external government investment pool is not subject to reporting within the level hierarchy.

See the County of Los Angeles' Annual Comprehensive Financial Report for disclosures related to cash and investments and the related interest rate risk, credit rate risk, custodial risk, and concentration risk.

Funds deposited in the Los Angeles County Treasury Pool amounted to $221,265 as of June 30, 2022. This represents less than 0.01% of the total balance of the Los Angeles County Treasury Pool.

NOTE 4 NET POSITION

Net position at June 30, 2022 consisted of the following:

Unrestricted Net Position	$	224,498
Total Net Position	$	224,498

NOTE 5 CONTINGENT LIABILITIES

The Authority has represented there is no pending or threatened litigation.

San Fernando Valley Council of Governments

DATE: August 14 , 2023
TO: SFVCOG Board
FROM: John Bwarie, Executive Director
RE: Principles on Urban Aerial Mobility

RECOMMENDATION
Adopt principles on urban aerial mobility for the SFVCOG region

BACKGROUND
In July 2022, the SFVCOG hosted its annual San Fernando Valley Mobility Workshop in person at Van Nuys Airport. This workshop focused on the topic of aerial mobility in the SFVCOG region. A variety of elected officials, transportation leaders, community leaders, and mobility experts from across the SFVCOG region came together to discuss and provide their input on this emerging transportation mode. The workshop presented the latest information from leading experts on regional air mobility in SoCal while giving attendees the insights to prepare the SFVCOG region for what might be coming with regard to localized aerial transport.

Since that time and at the direction of the Board, staff worked with SFVCOG Technical Advisory Committee to draft principles for consideration that were presented to the SFVCOG Transportation Committee at their February 2023 meeting. The SFVCOG Transportation Committee reviewed the proposed principles regarding urban aerial mobility, recommended changes, and suggested we reach out to agencies and jurisdictions who are already doing work in this space (including the Federal Aviation Administration, Caltrans Division of Aeronautics, City of Los Angeles Planning, Los Angeles Department of Transportation, and SCAG). The Committee asked that staff incorporate their changes, as well as the input of agencies into an updated set of principles to be reviewed and considered by the full Board. Below are these updated principles.

Attachment: Principles on Urban Aerial Mobility

Principles for Urban Aerial Mobility

The San Fernando Valley Council of Governments is working with its member jurisdictions to envision what urban aerial mobility will be for the region. Our goal is to gain an understanding of this new and emerging technology and be active participants in its development and implementation. As a group, our vision is that aerial technologie integrates and complements existing public transportation, benefits the residents of the San Fernando Valley region equitably, and brings economic benefits to the region. The following are the principles related to urban aerial mobility in the region, as adopted by the SFVCOG Board:

1. Community Engagement & Education
As UAM is implemented, community leaders and other stakeholders should be engaged to address concerns that may arise from the usage of urban aerial technologies such as noise complaints, land use, and potential impacts on the health of individuals and the environment (air pollution, greenhouse gasses, visual blight, etc.). Stakeholders should be able to engage with this emerging technology early to learn about what this new technology means for the region and how it will help benefit the San Fernando Valley region.

2. Collaboration:
The SFVCOG will work to establish open lines of communication with entities and departments doing research on urban aerial mobility and work with key SFVCOG stakeholders to be informed on the issue. By actively working with other entities focusing on UAM, we can apply what other regions are doing and work with others seeking to provide this technology. The SFVCOG will seek and create opportunities for member jurisdictions to be able to work together as they learn and implement cohesive policies that reflect the needs of the entire San Fernando Valley region.

3. Operational Safety:
New UAM operations should prioritize the safety of the region and its residents, focusing on technologies and policies that ensure safety performance and mitigate safety concerns that may arise.

4. Career Preparation
Ensure that the promotion of career technical education(CTE) is integrated into private operations of this technology. Description: Engage with companies and organizations developing UAM tools to encourage them to invest in providing and/or championing CTE so those interested in entering the workforce are equipped with the knowledge and tools to succeed in this career pathway.

5. Equity
Ensure that aerial mobility technologies are accessible to all community members to serve the needs of the region, especially residents living in disadvantaged communities who have a higher need for differing modes of transportation.

6. Funding:
Leverage state and federal funding that has been allocated to support and develop this technology and member jurisdictions should be ready to participate. The SFVCOG will work to identify funding opportunities for the San Fernando Valley region that will help with developing the framework needed for member jurisdictions to implement UAM.

7. Public Safety & Emergency Response:
Work to access the emerging technology in ways that could serve the region to move resources, gain situational awareness, and provide other support in the case of an emergency or natural disaster like an earthquake or wildfire.

8. Connectivity:
The emerging UAM technologies and operations should be integrated into the existing public transport system to provide first/last mile solutions and enhance existing public transit options (and not compete with it).

9. Environmental Justice:
With UAM planning, the lessons of unintended consequences from past aviation, transportation, and land use planning decisions should be considered to prevent inequitable impacts to communities that traditionally bear the brunt of negative environmental impacts.

San Fernando Valley Council of Governments

DATE: August 14, 2023
TO: SFVCOG Board
FROM: John Bwarie, Executive Director
RE: LA County Regional Homeless Coordination Funding

RECOMMENDATION

Direct staff to 1) negotiate an amendment to Regional Homeless Coordination contract with the County of Los Angeles to allow for grant writing services related to homelessness resources; 2) develop a Request for Proposal for those grant writing services; and 3) return to the Board, when recommended by staff, for Board approval of the amendment and RFP.

BACKGROUND

In July 2023, the SFVCOG Homelessness Coordination Committee discussed how to use $41,348.75 received from Los Angeles County (County) as part of the Regional Homeless Coordination contract to benefit member jurisdictions. Conversation focused on two key aspects: option one was a dispersion of the funds to the three cities (Burbank, San Fernando, and Santa Clarita), and option two was the use of those funds to hire a grant writer to identify, apply for, and secure additional resources for the region.

Staff recommends option two as a means to support member jurisdictions' work in addressing the crisis of the unhoused in the San Fernando Valley Council of Governments region. This requires an amendment to the Regional Homeless Coordination contract between the County and the SFVCOG for the use of such funds, as well as the development and release of a Request for Proposal (RFP) for that grant writing service.

To begin this process, the Board needs to direct staff to 1) negotiate an amendment to the Regional Homeless Coordination contract to allow for this new use; 2) develop an RFP for grant writing services related to homelessness resources; and 3) return to the Board, when recommended by staff, for Board approval of the amendment and RFP.