



SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

A Joint Powers Authority

**BOARD OF DIRECTORS
BOARD MEETING
AGENDA**

Monday, July 8, 2024 — 10:00 a.m.

Glendale City Chambers
613 E. Broadway,
Glendale, CA 91206
2nd Floor

BOARD OF DIRECTORS

Chair: Vice-Mayor Mary Mendoza, City of San Fernando

Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles

Supervisor Lindsey Horvath, 3rd Supervisorial District, County of Los Angeles

Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles

Mayor Nick Schultz, City of Burbank

Councilmember Ara Najarian, City of Glendale

Councilmember Marsha McLean, City of Santa Clarita

Councilmember Paul Krekorian, 2nd District, City of Los Angeles

Councilmember Nithya Raman, 4th District, City of Los Angeles

Councilmember Imelda Padilla, Council 6th District, City of Los Angeles

Councilmember Monica Rodriguez, 7th District, City of Los Angeles

Councilmember John Lee, 12th District, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles

SFVCOG Secretary: Los Angeles County Commission's Office

John Bwarie, Executive Director, San Fernando Valley COG
Shirley Edwards, Deputy County Counsel, County of Los Angeles

OPEN SESSION

- 1. CALL TO ORDER** — Vice- Mayor Mary Mendoza, Chair
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

- 5. MINUTES ([PAGE 5](#))**
 - a. April 8, 2024 Board of Directors Meeting Minutes
 - b. June 3, 2024 Board of Directors Special Meeting Minutes

Recommended Action: *Approve Minutes.*

- 6. FINANCIAL REPORT ([PAGE 23](#))**

Review FY 2023-24 Financials April 1, 2024 through June 30, 2024

Recommended Action: *Receive and File Financial Report*

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

- 7. CHAIR REPORT**

Vice-Mayor Mary Mendoza, Chair of the Board

Updates, remarks and recommendations from the Board Chair.

8. EXECUTIVE DIRECTOR REPORT

*Updates, remarks and recommendations from the Executive Director
Homeless Service Grant-writing update.*

9. REPORT FROM THE AD HOC JPA REVIEW COMMITTEE ([PAGE 24](#))

Requested Action: *Review and accept recommendations from the ad hoc JPA Review Committee, and take appropriate action as follows:*

- a. Maintain existing quorum requirements as laid out in the SFVCOG's bylaws.
 - i. Accompanied request from the ED to each of the member offices to appoint at least two alternates to ensure attendance.
- b. Amend the bylaws to move to a numerical voting structure: 7 votes for a simple majority and 9 votes for a supermajority.

10. SFVCOG APPOINTEE REVIEW ([PAGE 38](#))

Recommended Action: *Review and affirm appointees.*

11. OCTOBER 2024 SPECIAL BOARD MEETING ([PAGE 40](#))

Recommended Action: *Determine Alternative Meeting Date due to holiday*

12. MEETING LOCATION POLICY ([PAGE 41](#))

Recommended Action: *Update Meeting Location Policy to rotate between the 5 member cities in order.*

13. AGENDA ITEMS FOR FUTURE BOARD MEETINGS

- a. 2024-25 Legislative Action Plan

14. BOARD MEMBER ANNOUNCEMENTS

15. NEXT MEETING

Board Meeting: October 14, 2024 10 AM in Van Nuys

16. ADJOURNMENT

Notices:

Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at <http://sfvcog.org/> after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled

meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.



SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

A Joint Powers Authority

BOARD OF DIRECTORS

BOARD MEETING

MINUTES **DRAFT**

Monday, April 8, 2024 — 10:00 a.m.

Marvin Braude Constituent Service Center

Meeting Room 1B

6262 Van Nuys Boulevard

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita

Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles

Supervisor Lindsey Horvath, 3rd Supervisorial District, County of Los Angeles

Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles

Councilmember Ara Najarian, City of Glendale

Mayor Nick Schultz, City of Burbank

Vice-Mayor Mary Mendoza, City of San Fernando

Councilmember Paul Krekorian, 2nd District, City of Los Angeles

Councilmember Nithya Raman, 4th District, City of Los Angeles

Councilmember Imelda Padilla, Council 6th District, City of Los Angeles

Councilmember Monica Rodriguez, 7th District, City of Los Angeles

Councilmember John Lee, 12th District, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles

SFVCOG Secretary: Los Angeles County Commission's Office

John Bwarie, Executive Director, San Fernando Valley COG

Shirley Edwards, Deputy County Counsel, County of Los Angeles

San Fernando Valley Council of Governments

Board of Directors Meeting **DRAFT**
MINUTES - Monday, April 8, 2024

OPEN SESSION – [Meeting Link](#)

1. CALL TO ORDER — Marsha McLean, Chair

Chair Councilmember Marsha McLean called the Meeting to order at 10:06 a.m. Mayor Nick Schultz highlighted the life and history of Marco Morales and indicated that his family was present at the SFVCOG meeting.

2. ROLL CALL

Roll call was conducted by Staff.

QUORUM ESTABLISHED (8 Members):

Present 8: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman
Mayor Nick Schultz

Excused 4: Vice Chair Councilmember Bob Blumenfield
Councilmember Ara Najarian
Vice Mayor Mary Mendoza
Councilmember John Lee

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Councilmember Marsha McLean.

4. PUBLIC COMMENTS

Rainbow Young, AQMD representative, addressed the SFVCOG and highlighted a few recent updates such as the California VW Mitigation Trust and a webinar on level 2 EV Chargers is scheduled for April 24, 2024, further information can be found at [Communitiesincharge.org](https://communitiesincharge.org)

CONSENT CALENDAR

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5. **MINUTES** ([Page 5](#))

a. January 8, 2024 Board of Directors Meeting

Minutes Recommended Action: *Approve Minutes.*

This item was taken up jointly with Agenda Item Nos. 6 & 7.

On motion of John Popoch for Councilmember Bob Blumenfield, seconded by Paola Basignana for Councilmember Monica Rodriguez, the SFVCOG jointly approved this item including Agenda Item Nos. 6 and 7 with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishael Majid for Councilmember Nithya Raman
Mayor Nick Schultz
Vice Mayor Mary Mendoza
John Popoch for Vice Chair Councilmember Bob Blumenfield
joined the meeting after roll was called.

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

6. **FINANCIAL REPORT** ([Page 13](#))

Review FY 2023-24 Financials January 1, 2024 through March 31, 2024

Recommended Action: *Receive and File Financial Report*

This item was approved under Agenda Item No.5.

7. **RECORDS RETENTION POLICY** ([Page 14](#))

Recommended Action: *Consider and take appropriate action to approve the draft proposed Records Retention Policy and find that this action is exempt from, or not a project under, the California Environmental Quality Act.*

This item was approved under Agenda Item No.5.

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

San Fernando Valley Council of Governments

Board of Directors Meeting **DRAFT**
MINUTES - Monday, April 8, 2024

8. CHAIR REPORT

Councilmember Marsha McLean, Chair of the Board

Updates, remarks and recommendations from the Board Chair.

Chair Councilmember Marsha McLean announced that the 2024 LA Housing Solutions Measure is now on the ballot for the November 2024 elections and commented that smaller cities will receive less funding. Metro announced that \$900 million of federal funds will be provided for transportation and the State announced a \$1 Billion shortfall. Ms. McLean asked for members to join her in viewing the total eclipse today at 11:16 a.m.

9. EXECUTIVE DIRECTOR REPORT

Updates, remarks and recommendations from the Executive Director

Homeless Service Grant-writing update

John Bwarie, Executive Director, thanked everyone who submitted their form 700. Mr. Bwarie announced that the Mobility Academy had a great turn out with many participants and expansion efforts of the program are continuous. Mr. Bwarie provided an update on the Homeless Service Grant writing contract and indicated that an application for the Encampment Resolution Funding grant is currently in progress; this year's goal is to apply for three grants.

10. SFVCOG 2024-25 MOBILITY PRIORITIES ([Page 22](#))

Requested Action: Review and adopt Transportation Committee recommended Mobility Priorities

John Bwarie, Executive Director, provided a brief overview of the SFVCOG 2024-25 Mobility Priorities.

On motion of Mayor Nick Shultz, seconded by John Popoch for Vice Chair Councilmember Bob Blumenfield, the SFVCOG approved this item with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman

San Fernando Valley Council of Governments

Board of Directors Meeting **DRAFT**
MINUTES - Monday, April 8, 2024

Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

11. G (ORANGE) LINE IMPROVEMENTS (Page 27)

Requested Action: Consider and take appropriate action relating to the recommendations made by the SFVCOG Transportation Committee at the March 18 2024 committee meeting requesting that:

- a. the Executive Director draft and present to the Board for approval a proposed letter to Los Angeles County Metropolitan Transportation Authority (LA Metro) addressing the following concerns pertaining to the Orange Line Improvement Update (the Project) including but not limited to the following:
 - i. Provide a Cost-Savings Comparison between this Project and other LA Metro Projects;
 - ii. Describe how will the Project facilitate the transition to rail;
 - iii. Provide more detail on Project scope changes due to budget shortfalls; and,
 - iv. Address and identify safety improvements that include lighting as a capital expense.
- b. Invite LA Metro to provide a Project update addressing, at a minimum, the four concerns raised above at a future SFVCOG Board meeting.
- c. Find that the proposed actions set out in this Item 11 are exempt from or are not projects under the California Environmental Quality Act.

John Bwarie, Executive Director, provided a brief overview of the G (Orange Line) Improvement and asked John Popoch to add comments from the SFVCOG Transportation Committee meeting held on March 18, 2024. On behalf of the Transportation Committee Chair Councilmember Bob Blumenfield. Mr. Popoch indicated that the SFVCOG Transportation Committee had several concerns and questions related to the G (Orange Line) and asked Metro representatives to provide information on the following:

1. Orange line Cost-Savings Comparison to other Metro Projects;
2. Facilitate the transition to rail;
3. More detail on scope changes; and

4. Safety Improvements to include lighting as a capital expense.

Karen Swift, Director, Community Relations, LA Metro provided a brief overview and introduced Tim Lindholm, Deputy Chief Program Management Officer, Los Angeles Metro who provided a PowerPoint presentation on G Line (Orange) Improvements Project and answered questions posed by the SFVCOG Members.

Mr. Popoch asked for the reason behind providing Gated Intersections between Tyrone and Colfax streets prior to intersections west of Sepulveda. Mr. Lindholm confirmed that the decision was based on the most cost-effective design, travel demand and operating time saving. Annalisa Murphy added that west side ridership also benefits from these options.

Chair Councilmember Marsha McLean requested a brief recess to allow SFVCOG members to participate in the viewing of the Historic April 8, 2024 Total Solar Eclipse; the SFVCOG meeting recessed at 11:04 a.m. and reconvened at 11:16 a.m. with a quorum of the following members present:

Present 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Doug Mensman for Councilmember Paul Krekorian asked how the project objective of 16 minutes travel time savings was determined. Ms. Murphy indicated that a Bus test run was conducted; the test run encompassed the Sepulveda and Chatsworth intersections guarded by police and the bus ran end to end with no stops resulting in a 16-minute travel time savings. Discussion on travel time savings ensued.

Mishaal Majid for Councilmember Nithya Raman commended the SFVCOG Transportation Committee members for bringing forth the concerns regarding the G (Orange) Line Improvements and asked that the analysis include alternatives.

Doug Mensman asked that the letter be amended to include a 5th Line Item for Metro to report back on what operational improvements will be utilized to achieve time savings.

On motion of John Popoch for Vice Chair Councilmember Bob Blumenfield, seconded by Doug Mensman for Councilmember Paul Krekorian, approved as amended the item with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishael Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

12. REPORT FROM THE AD HOC JPA REVIEW COMMITTEE (Page 30)

Requested Action: Review and accept recommendations from the ad hoc JPA Review Committee, and take appropriate action as follows:

- a. Find that the actions taken under this Item 12 are exempt and/or are not projects under the California Environmental Quality Act;
- b. Approve and adopt an amendment to the Joint Powers Agreement ("JPA") modifying the quorum, voting and election requirements set out in Sections 8. B., C and D. 1. of the JPA.

Homeless Service Grant-writing update

John Bwarie, Executive Director, provided a brief report on the Ad Hoc JPA Review Committee and discussed the current JPA process.

Discussion on the JPA process ensued.

After discussion, on motion of Justin Orenstein, seconded by Doug Mensman for Councilmember Paul Krekorian, the SFVCOG continued this item to a future meeting with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

13. CONSIDERATION OF THE FY 2024-25 SFVCOG BUDGET ([Page 43](#))

Requested Action: Review and adopt the proposed FY 2024-25 SFVCOG Budget

John Bwarie, Executive Director, provided a brief overview on the FY 2024-25 SFVCOG Budget.

On motion of Doug Mensman for Councilmember Paul Krekorian, seconded by Mayor Nick Schultz, the SFVCOG approved this item with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

14. UPDATE ON SFVCOG RESERVE FUNDS

Requested Action: *Appoint an ad hoc Committee to draft recommendations for the Board's consideration*

This item was tabled to allow time for Election of Officers.

On motion of Doug Mensman for Councilmember Paul Krekorian, seconded by Mayor Nick Schultz, the SFVCOG continued this item to a future meeting with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishael Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

15. ELECTION OF OFFICERS

a. Election of 2024-2025 Board Chair

b. Election of 2024-2025 Board Vice-Chair

Requested Action: *Elect a Board Chair and Vice-Chair to serve July 1, 2024 through June 30, 2025.*

This item was taken up after Agenda Item No. 13.

Chair Councilmember Marsha McLean opened the floor for nominations of Board Chair.

Chair Councilmember Marsha McLean nominated Vice Mayor Mary Mendoza as Board Chair. There being no additional nominations for Board Chair, the floor for nominations was closed.

After review of the JPA Bylaws, Shirley Edwards, Deputy County Counsel, indicated that under the purview of the current bylaws Vice Mayor Mary Mendoza cannot serve as Board Chair and suggested that this item be continued to a future SFVCOG.

After discussion, on motion of Justin Orenstein, seconded by John Popoch for Vice Chair Councilmember Bob Blumenfield, the SFVCOG reconsidered and continued this item to a Special Meeting with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishael Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

16. 2024-25 MEETING SCHEDULE ([Page 45](#))

Recommended Action: *Determine Locations and Adopt Regular Meeting Schedule for FY24-25*

On motion of Justin Orenstein for Supervisor Lindsey P. Horvath, seconded by Paola Basignana for Councilmember Monica Rodriguez, the SFVCOG approved this item with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishael Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

17. AGENDA ITEMS FOR FUTURE BOARD MEETINGS

a. 2024-25 Legislative Action Plan

On motion of Doug Mensman for Councilmember Paul Krekorian, seconded by Mayor Nick Schultz, the SFVCOG continued this item to a future meeting with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Doug Mensman for Councilmember Paul Krekorian
Alexandra Leard for Councilmember Imelda Padilla
Mishaal Majid for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza

Excused 2: Councilmember Ara Najarian
Councilmember John Lee

18. BOARD MEMBER ANNOUNCEMENTS

There were no announcements.

19. NEXT MEETING

Board Meeting: July 8, 2024 10 AM in Glendale

20. ADJOURNMENT

Adjourning in memory of Marcos Gonzalez

There being no further business, Chair Councilmember Marsha McLean adjourned the April 08, 2024, San Fernando Valley Council of Governments Board of Directors Meeting at 12:20 p.m. in memory of Marcos Gonzalez

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San Fernando Valley Council of Governments

Board of Directors Meeting **DRAFT**
MINUTES - Monday, April 8, 2024

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

**BOARD OF DIRECTORS
SPECIAL BOARD MEETING
MINUTES **DRAFT****

Monday, June 3, 2024 — 10:00 a.m.

Burbank Community Service Building
Room 104
150 N. Third Street, Burbank, CA 91502

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Lindsey Horvath, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Councilmember Ara Najarian, City of Glendale
Mayor Nick Schultz, City of Burbank
Vice-Mayor Mary Mendoza, City of San Fernando
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Imelda Padilla, Council 6th District, City of Los Angeles
Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Shirley Edwards, Deputy County Counsel, County of Los Angeles

OPEN SESSION – Meeting Link

- **CALL TO ORDER** — Marsha McLean, Chair

Chair Councilmember Marsha McLean called the Special Meeting to order at 10:22 a.m. and announced that she will be teleconferencing pursuant to AB 2449 “Just Cause” for illness. Chair Councilmember Marsha McLean

announced at the start of the meeting that no one over 18 years old was in the room with her. A quorum of members was present in person at the meeting site.

- **ROLL CALL**

Roll call was conducted by Staff.

QUORUM ESTABLISHED (9 Members):

Present 9: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Vice Mayor Mary Mendoza
Alexandra Leard for Councilmember Imelda Padilla
Mehmet Berker for Councilmember Nithya Raman
Mayor Nick Schultz
Vice Chair Councilmember Bob Blumenfield
Myrka Martinez for Councilmember John Lee

Excused 3: Paola Basignana for Councilmember Monica Rodriguez
Councilmember Ara Najarian
Doug Mensman for Councilmember Paul Krekorian

- **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Mayor Mary Mendoza.

- **PUBLIC COMMENTS**

There were none.

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

- **CHAIR REPORT**

Councilmember Marsha McLean, Chair of the Board

Updates, remarks and recommendations from the Board Chair.

Chair Councilmember Marsha McLean thanked Mayor Nick Schultz for hosting the SFVCOG meeting in Burbank and also thanked everyone for attending.

- **EXECUTIVE DIRECTOR REPORT**

Updates, remarks and recommendations from the Executive Director

John Bwarie, Executive Director, announced that the Annual Mobility Workshop is scheduled for June 25, 2024 and will be held at the L.A. Valley College. Mr. Bwarie encourage everyone to attend; further information will be provided soon.

- **REPORT FROM THE AD HOC JPA REVIEW COMMITTEE [\(Page 4\)](#)**

Requested Action: *Review and accept recommendations from the ad hoc JPA Review Committee, and take appropriate action as follows:*

- Remove the requirement that the Chair seat should rotate between any designated member.
- Adjust the number of seats for the City of Los Angeles to that equal to the number of cities that are not the City of Los Angeles.
- Based on the new board make-up, allow for voting based on simple numbers (no qualification of specific jurisdictions).

John Bwarie, Executive Director, provided a brief report on the Ad Hoc JPA Review Committee and introduced the aforementioned items.

Justin Orenstein for Supervisor Lindsey P. Horvath requested for clarification on the next steps for the City of Los Angeles to effectuate the changes on item 7 b. Mr. Bwarie indicated that City Councilmembers can appoint alternates. Discussion on item 7a, b and c ensued.

Paola Basignana for Councilmember Monica Rodriguez arrived at 10:42 a.m.

On motion of Mehmet Berker for Councilmember Nithya Raman, seconded by Mayor Nick Schultz, there being no objection, the SFVCOG amended Section 6. A 1 of the Ad-Hoc JPA Agreement to read that the City Council of the City of Los Angeles shall designate a number of seats equal to the number of seats held by non-city of Los Angeles city members by the following roll call vote:

Ayes 7: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Mehmet Berker for Councilmember Nithya Raman
Mayor Nick Schultz
Vice Mayor Mary Mendoza
Myrka Martinez for Councilmember John Lee

Noes 3: Paola Basignana for Councilmember Monica Rodriguez
Alexandra Leard for Councilmember Imelda Padilla
John Popoch for Vice Chair Councilmember Bob Blumenfield

Excused 2: Councilmember Ara Najarian
Councilmember Paul Krekorian

MOTION FAILED DUE TO LACK OF A MAJORITY VOTE

After discussion, on motion of John Popoch for Vice Chair Councilmember Bob Blumenfield, seconded by Mayor Nick Schultz, there being no objection, the SFVCOG amended Section 6. A 1 of the Ad-Hoc JPA Agreement to read the City Council of the City of Los Angeles shall designate four representatives by the following roll call vote:

Ayes 6: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Mayor Nick Schultz
Vice Mayor Mary Mendoza
John Popoch for Vice Chair Councilmember Bob Blumenfield

Noes 4: Paola Basignana for Councilmember Monica Rodriguez
Alexandra Leard for Councilmember Imelda Padilla
Mehmet Berker for Councilmember Nithya Raman
Myrka Martinez for Councilmember John Lee

Excused 2: Councilmember Ara Najarian
Councilmember Paul Krekorian

MOTION FAILED DUE TO LACK OF A MAJORITY VOTE

After discussion, on motion by Mayor Nick Schultz, seconded by John Popoch for Vice Chair Councilmember Bob Blumenfield, the SFVCOG approved Agenda Items Nos. 7b and 7c to be referred back to the Ad-Hoc JPA Review Committee for further review and discussion by the following roll call vote:

After further discussion, Mayor Nick Schultz amended his motion to read as follows:

On motion by Mayor Nick Schultz, seconded by Justin Orenstein for Supervisor Lindsey P. Horvath, the SFVCOG approved Agenda Item No. 7a and that Agenda Item Nos. 7b and 7c be referred back to the Ad-Hoc JPA Review Committee for further review and discussion by the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Alexandra Leard for Councilmember Imelda Padilla
Mehmet Berker for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza
Myrka Martinez for Councilmember John Lee

Excused 2: Councilmember Ara Najarian
Councilmember Paul Krekorian

- **ELECTION OF OFFICERS**
 - **Election of 2024-2025 Board Chair**
 - **Election of 2024-2025 Board Vice-Chair**

Requested Action: *Elect a Board Chair and Vice-Chair to serve July 1, 2024 through June 30, 2025.*

Chair Councilmember Marsha McLean opened the floor for nominations of Board Chair and nominated Mayor Mary Mendoza. Mayor Mary Mendoza accepted the position to serve as Board Chair.

There being no additional nominations for Board Chair, the floor for nominations was closed.

On motion of Chair Councilmember Marsha McLean, seconded by John

Popoch for Vice Chair Councilmember Bob Blumenfield, there being no additional nominations or objection, the SFVCOG approved Councilmember Mayor Mary Mendoza as Board Chair of the SFVCOG by the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Alexandra Leard for Councilmember Imelda Padilla
Mehmet Berker for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza
Myrka Martinez for Councilmember John Lee

Excused 2: Councilmember Ara Najarian
Councilmember Paul Krekorian

Chair Councilmember Marsha Mclean opened the floor for nominations of Board Vice Chair. Justin Orenstein for Supervisor Lindsey P. Horvath nominated Councilmember Bob Blumenfield to remain as Board Vice Chair.

There being no additional nominations for Board Vice Chair, the floor for nominations was closed.

On motion of Justin Orenstein for Supervisor Lindsey P. Horvath, seconded by Chair Councilmember Marsha McLean, there being no additional nominations or objection, the SFVCOG approved Councilmember Bob Blumenfield to remain as Board Vice Chair of the SFVCOG by the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Natalie Vartenian for Supervisor Kathryn Barger
Justin Orenstein for Supervisor Lindsey P. Horvath
Paola Basignana for Councilmember Monica Rodriguez
Alexandra Leard for Councilmember Imelda Padilla
Mehmet Berker for Councilmember Nithya Raman
Mayor Nick Schultz
John Popoch for Vice Chair Councilmember Bob Blumenfield
Vice Mayor Mary Mendoza
Myrka Martinez for Councilmember John Lee

Excused 2: Councilmember Ara Najarian
Councilmember Paul Krekorian

- **BOARD MEMBER ANNOUNCEMENTS**

There were none.

- **NEXT MEETING**

Board Meeting: July 8, 2024 10 AM in Glendale City Council Chambers

- **ADJOURNMENT**

There being no further business, Chair Councilmember Marsha McLean adjourned the June 3, 2024, San Fernando Valley Council of Governments Board of Directors Special Meeting at 11:28 a.m.

Notices:

Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at <http://sfvcog.org/> after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY FUND V54
STATEMENT OF RECEIPTS AND DISBURSEMENTS
APRIL 1, 2024 THROUGH JUNE 30, 2024**

Fund V54/Org 55665		
Cash Balance, April 1, 2024	\$	301,362.44
Receipts:		
Interest Earnings	04/01/2024	1,075.02
Interest Earnings	05/01/2024	1,105.48
Interest Earnings	06/01/2024	1,146.44
DP AC 24000004341 - SCAG Donation	06/28/2024	500.00
Total Beginning Cash Balance and Receipts	\$	305,189.38
Disbursements:		
AD AU A2401341008 Stratiscope - March 2024	04/02/2024	8,333.33
AD AU A2401444833 Stratiscope - ESRI ArcGIS Online 4/1/2024	04/23/2024	2,090.00
AD AU A2401444833 Stratiscope - Mobility Academy Misc 4/1/2024	04/23/2024	76.00
AD AU A2401516975 Stratiscope - April 2024	05/09/2024	8,333.33
AD AU A2401647657 Stratiscope - May 2024	06/05/2024	8,333.33
AD AU A2500012898 Stratiscope - Mobility Academy Misc 6/21/2024	06/30/2024	407.51
Total Disbursements	\$	27,573.50
Cash Balance, June 30, 2024	\$	277,615.88

Prepared by
Los Angeles County
Department of Auditor-Controller
Accounting Division
ML 7/2/2024

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\SFVCOG\SFVCOG - Reports\Reports FY23-24\FY24 SFVCOG Quarterly Reports\4th Qtr '2024



San Fernando Valley Council of Governments

DATE: July 2, 2024

TO: Board of Directors

FROM: John Bwarie, Executive Director

RE: SFVCOG Amending the JPA Agreement - July

RECOMMENDATION

Consider the recommendations of the Ad Hoc JPA Review Committee to update the current SFVCOG JPA Agreement, as follows:

1. Maintain existing quorum requirements as laid out in the current SFVCOG's JPA agreement.
2. Amend the JPA agreement to move to a numerical voting structure: 7 votes for a simple majority and 9 votes for a supermajority (based on current board member numbers).

BACKGROUND

After the formation of the SFVCOG in 2010, the Board went through the process in 2014 to update the JPA agreement to reflect the evolution of the SFVCOG at that point. In the past year, the Board once again determined that it was necessary to review the JPA Agreement and make sure that it reflected the needs of the Board a decade later. An ad hoc committee was formed in late 2023, and the group met over the course of 8 months to raise issues, get expert advice from L.A. County Counsel and L.A. City Attorney, and make recommendations to modifications. The focus was on quorum and voting, as is reflected in the "tracked change" edits below to Section 6, 8 and 9 of the JPA Agreement.

The following are the recommended changes to the SFVCOG JPA:

1. **Section 6. Creation of Board of Directors:**
There is hereby created a Board of Directors for the SFVCOG ("Board") to conduct the affairs of the SFVCOG. The Board shall be constituted as follows:
 - A. Designation of Board Representatives. The Members of the SFVCOG shall designate representatives to the Board ("Board Representatives") as follows:
 1. The City Council of the City of Los Angeles shall designate one Board Representative from each council district that is located entirely or partially in the San Fernando Valley.
 2. The Board of Supervisors of the County of Los Angeles shall designate one Board Representative from each supervisorial district that is located entirely or partially in the San Fernando Valley.

3. The other Members shall each designate one Board Representative from their city council.

B. Designation of Alternate Board Representatives. For each Board Representative designated, one or more of their council/board members or full time staff members of the Member cities or the County Board of Supervisors shall be designated as alternate representative(s) to the SFVCOG Board of Directors ("Alternate Board Representative") pursuant to the Member's own procedures.

C. Eligibility. No person shall be eligible to serve as a Board Representative unless that person is, at all times during the tenure of that person as a Board Representative, a member of the legislative body of one of the appointing Member Jurisdictions; or in the case of an Alternate Board Representative a member of the legislative body or full-time staff member of one of the appointing Member Jurisdictions. The designation of a Board Representative and Alternate Board Representative shall be evidenced in writing to the Chair of the SFVCOG. Should any person serving on the Board fail to maintain the status as required by this section, that person's position on the Board shall be deemed vacated as of the date such person ceases to qualify pursuant to the provisions of this section and the Member shall be entitled to appoint a qualified replacement.

D. Compensation. Board Representatives and Alternative Board Representatives shall receive no compensation in connection with their service on the SFVCOG.

E. Representation. Notwithstanding the above provisions of this section, the legislative body of each Member may establish a procedure to provide for its representation at a Board meeting by an elected member of its legislative body in the event that neither the Board Representative nor the Alternate Board Representative are available to attend.

F. Term. Board Representatives and Alternate Board Representatives shall serve for a period determined by each Member's own procedures.

G. Board Powers. The Board shall be deemed, for all purposes, the policy making body of the SFVCOG. All of the powers of the SFVCOG, except as may be expressly delegated to others pursuant to the provisions of applicable law, this Agreement, or by direction of the Board, shall be exercised by and through the Board.

2. **Section 8.** Board Actions – Meetings.

A. Meetings. Regular meetings of the Board shall be held not less than four times a year. Special meetings of the Board may be called by the Chair. The Board shall establish the dates and times of regular meetings of the Board. The location of each such meeting shall be as directed by the Board. All meetings of the SFVCOG shall be called and conducted,

and an agenda posted, in accordance with the Ralph M. Brown Act, as applicable, Government Code Section 54950 et seq., as it now exists or may hereafter be amended.

B. Quorum. A quorum shall consist of the presence of a majority of the Board Representatives, representing a majority of the Members, including at least one Board Representative each from the City of Los Angeles, the County of Los Angeles, and two of the other Member Jurisdictions in good standing with the SFVCOG.

C. Voting.

1. A majority of the Board shall be comprised of a simple majority. By way of example, there are currently 12 Board Members so a simple majority would consist of at least 7 Board Members present. ~~at least: three Representatives of the City of Los Angeles; one Representative of the County of Los Angeles; and two Representatives of cities other than the City of Los Angeles.~~

2. A super majority shall be comprised of three-fourths of the Board Members. By way of example, there are currently 12 Board Members so a super majority would consist of at least 9 Board Members present. ~~include] a majority of the Board as defined in paragraph C. 1. above and a total of at least 10 (ten) votes.~~

3. A super majority vote of the Board is required for matters affecting the budget of the SFVCOG; Membership, suspension or removal from the SFVCOG; amending the JPA; matters considering litigation and consideration of a position on ballot measures;

4. All other matters of the SFVCOG, including consideration of a position on legislative bills, requires a majority vote of the Board.

5. There shall be no proxy voting.

~~D. First Meeting. At the first scheduled meeting of the Board, a Board Representative shall be elected to the position of Chair by the Board, and a different Board Representative shall be elected to the position of Vice Chair of the Board.~~

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A JOINT POWERS AUTHORITY**

JOINT POWERS AGREEMENT

HOA.104853449.2

AGREEMENT
“SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS”
(A JOINT POWERS AUTHORITY)

This Agreement (“Agreement”) is made and entered into by and between the public entities (“Members”) whose names are set forth in Exhibit A, attached hereto and incorporated herein by this reference (“Eligible Public Entities”), and who have approved and executed this Agreement pursuant to Section 6500 et seq. of the California Government Code and other applicable law. Each entity listed on Exhibit A shall become a Member of the San Fernando Valley Council of Governments (“SFVCOG”) when confirmation that this Agreement has been approved by its governing body and the executed Agreement are received by the legal advisors for the San Fernando Valley Council of Governments.

W I T N E S S E T H

The parties hereto do agree as follows:

Section 1. Recitals. This Agreement is made and entered into with respect to the following facts:

- A. Historically, the San Fernando Valley (“Valley”) cities of Calabasas, Burbank, Glendale, Los Angeles and San Fernando, and the County of Los Angeles, have worked through The Valley Economic Alliance (“Alliance”) as informal strategic partners, involving elected officials, city managers and other staff; they share common interests with cities in north Los Angeles County, such as the City of Santa Clarita, and collectively have played a valuable role in serving as a forum for the exchange of ideas and information;
- B. However, Valley Area cities and the County of Los Angeles (“Jurisdictions”) wish to develop and implement subregional policies and plans that are unique to the greater San Fernando Valley region (“Valley Area”), and to voluntarily and cooperatively resolve differences among themselves, which requires a more formal structure;
- C. The public interest requires the establishment of an agency to jointly conduct studies and projects designed to coordinate and improve the common governmental responsibilities and services on a Valley-wide and subregional basis through the establishment of a council of governments (“COG”);
- D. The public interest requires that the COG explore areas of intergovernmental cooperation and coordination of government programs, and that it provide recommendations and solutions to problems of common and general concern to its Members;
- E. Each Member is a city or county (“Eligible Public Entities”) established by law with full powers of government in administrative, legislative, financial, and other related fields;
- F. Each Member, by and through its legislative body, has determined that an agency to assist in planning and voluntary coordination, in the greater San Fernando Valley area of Los Angeles County furthers the public interest, necessity and convenience; and
- G. Each Member is listed on Exhibit A hereto as an Eligible Public Entity or has otherwise been determined by the Board of Directors to qualify for membership.

Section 2. Creation of Separate Legal Entity. It is the intention of the Members to create, by means of this Agreement, a separate legal entity within the meaning of Section 6503.5 of the

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Government Code. Accordingly, there is hereby created a separate legal entity, which shall exercise its powers in accordance with the provisions of this Agreement, and applicable law.

Section 3. Name. The name of the said separate legal entity shall be the San Fernando Valley Council of Governments.

Section 4. Purpose and Powers of the SFVCOG.

- A. Purpose of SFVCOG. The purpose of the creation of the SFVCOG is to enable the Members to voluntarily engage in cooperative local and regional planning and the coordination of government services and responsibilities so as to assist the Members in the conduct of their affairs; to conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on a Valley Area and regional basis; and to coordinate implementation programming.
- B. Common Powers. The SFVCOG shall have, and may exercise, the following powers:
1. Serve as an advocate in representing the Members of the San Fernando Valley Council of Governments at the regional, state and federal levels on issues of importance to the greater San Fernando Valley region of Los Angeles County;
 2. Serve as a forum for the review, consideration, study, development and recommendation of public policies and plans with local and regional significance;
 3. Assemble information helpful in the consideration of problems of interest to the Members;
 4. Utilize Member resources or other public or public/private groups to carry out its programs and projects;
 5. Explore practical avenues for voluntary intergovernmental cooperation, coordination and action in the interest of the local public welfare and improving the administration of governmental services;
 6. Assist in coordinating subregional planning efforts and in resolving conflicts among the Members as they work toward achieving planning goals;
 7. Build a consensus among the Members to address regional and subregional issues, strategies, policies and programs;
 8. Facilitate and coordinate activities for obtaining state, federal and regional grants in support of projects; and as a mechanism to assist in financing the expenditures and activities of the SFVCOG;
 9. Make and enter into contracts, including contracts for the services of public/private organizations, managers, researchers, planners, engineers, attorneys and other consultants;
 10. Employ agents, officers and employees;
 11. Apply for, receive and administer grants, gifts, contributions and donations of property, funds, services and other forms of financial assistance from persons, firms, corporations and any federal, state or local governmental entity;
 12. Acquire, construct, lease, manage, maintain, own and operate any buildings, works or improvements;
 13. Delegate some or all of its powers to an Executive Director as hereinafter provided;

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14. Incur debts, liabilities and obligations and/or issue bonds;
 15. Exercise any implied power necessary to implement the express powers provided for in this Section 4; and
 16. Sue and be sued.
- C. Exercise of Powers. The SFVCOG shall, in addition, have all implied powers necessary to perform its functions. It shall exercise its powers only in a manner consistent with the provisions of applicable law, and this Agreement. For the purpose of determining the powers of, and the restrictions to be imposed on the SFVCOG in its manner of exercising its powers pursuant to Government Code Section 6509, it is understood and agreed by the Members that the SFVCOG shall have any powers and observe any restrictions imposed upon the City of Los Angeles, a charter city, in the exercise of similar powers, provided however, that if the City of Los Angeles shall cease to be a member, then the SFVCOG shall be restricted in the exercise of its power in the same manner as the City of Glendale, a charter city, or the next most populous Member city.
- D. Reserved Powers. The SFVCOG shall not possess the authority to compel any of its members to conduct any activities or implement any plans or strategies that they do not wish to undertake (except for the payment of dues). The goal and intent of the SFVCOG is one of voluntary cooperation among the Members for the collective benefit of the San Fernando Valley area of Los Angeles County.

Section 5. Members.

- A. Admitting New Members. New Members may be admitted to the SFVCOG upon a super majority vote of the Board, as defined in section 8, subsection c of this agreement, and execution of this agreement, provided that such a proposed new Member is a city whose jurisdiction, or part thereof, lies within or immediately adjacent to any jurisdiction that is a Member of SFVCOG, or that is deemed by the Board of Directors to share common interests with the SFVCOG.
- B. Duties. Members and/or their designated representatives shall advance the goals of the SFVCOG by regularly attending SFVCOG meetings, participating in discussion, engaging the community and stakeholders, voting, and ensuring their respective jurisdictional annual dues are timely paid.
- C. Withdrawal, Suspension or Removal. A Member may withdraw from the SFVCOG by filing written notice of withdrawal with the Chair of the Board. Further, a super majority of the Board may vote to have a Member suspended or removed from the SFVCOG for failure to abide by the provisions of the JPA. Prior to suspension or removal, the Board shall provide the Member 10 (ten) days' notice of its intent to suspend or remove the Member along with a factual basis of the Members actions. The 10 day notice will be considered a warning and the Member will be given an opportunity to cure the address or correct the reported defects. Should the Member fail to adequately address or correct the reported defects within the 10 day period, a super majority of the Board may vote to have the Member suspended for a period of 30 days or to remove the Member permanently. Should the Member be suspended, the Member shall be reinstated with full rights and privileges after the 30 day period.

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- D. Dues. The Member jurisdictions shall be responsible for the payment of annual dues to the SFVCOG. Dues shall be due and paid in full by August 1 of each year at the rates approved within the SFVCOG's budget.
- E. Non-Payment of Dues. If a Member fails to pay dues in a timely fashion, the Member shall be deemed to be suspended from this Agreement and the SFVCOG pursuant to the procedures outlined in Section 5 C. above.

Section 6. Creation of Board of Directors. There is hereby created a Board of Directors for the SFVCOG ("Board") to conduct the affairs of the SFVCOG. The Board shall be constituted as follows:

A. Designation of Board Representatives.

The Members of the SFVCOG shall designate representatives to the Board ("Board Representatives") as follows:

1. The City Council of the City of Los Angeles shall designate one Board Representative from each council district that is located entirely or partially in the San Fernando Valley.
2. The Board of Supervisors of the County of Los Angeles shall designate one Board Representative from each supervisorial district that is located entirely or partially in the San Fernando Valley.
3. The other Members shall each designate one Board Representative from their city council.

B. Designation of Alternate Board Representatives. For each Board Representative designated, one or more of their council/board members or full time staff members of the Member cities or the County Board of Supervisors shall be designated as alternate representative(s) to the SFVCOG Board of Directors ("Alternate Board Representative") pursuant to the Member's own procedures.

C. Eligibility. No person shall be eligible to serve as a Board Representative unless that person is, at all times during the tenure of that person as a Board Representative, a member of the legislative body of one of the appointing Member Jurisdictions; or in the case of an Alternate Board Representative a member of the legislative body or full-time staff member of one of the appointing Member Jurisdictions. The designation of a Board Representative and Alternate Board Representative shall be evidenced in writing to the Chair of the SFVCOG. Should any person serving on the Board fail to maintain the status as required by this section, that person's position on the Board shall be deemed vacated as of the date such person ceases to qualify pursuant to the provisions of this section and the Member shall be entitled to appoint a qualified replacement.

D. Compensation. Board Representatives and Alternative Board Representatives shall receive no compensation in connection with their service on the SFVCOG.

E. Representation. Notwithstanding the above provisions of this section, the legislative body of each Member may establish a procedure to provide for its representation at a Board meeting by an elected member of its legislative body in the event that neither the Board Representative nor the Alternate Board Representative are available to attend.

F. Term. Board Representatives and Alternate Board Representatives shall serve for a period determined by each Member's own procedures.

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- G. Board Powers. The Board shall be deemed, for all purposes, the policy making body of the SFVCOG. All of the powers of the SFVCOG, except as may be expressly delegated to others pursuant to the provisions of applicable law, this Agreement, or by direction of the Board, shall be exercised by and through the Board.

Section 7. Use of Public Funds and Property. The SFVCOG shall be empowered to utilize for its purposes, public and private funds, property and other resources received from the Members and from other sources. Subject to the approval of the Board of the SFVCOG, the Members shall participate in the funding of the SFVCOG in such a manner as the Board shall prescribe.

Section 8. Board Actions – Meetings.

- A. Meetings. Regular meetings of the Board shall be held not less than four times a year. Special meetings of the Board may be called by the Chair. The Board shall establish the dates and times of regular meetings of the Board. The location of each such meeting shall be as directed by the Board. All meetings of the SFVCOG shall be called and conducted, and an agenda posted, in accordance with the Ralph M. Brown Act, as applicable, Government Code Section 54950 et seq., as it now exists or may hereafter be amended.
- B. Quorum. A quorum shall consist of the presence of a majority of the Board Representatives, representing a majority of the Members, including at least one Board Representative each from the City of Los Angeles, the County of Los Angeles, and two of the other Member Jurisdictions in good standing with the SFVCOG.
- C. Voting.
1. A majority of the Board shall be comprised of a simple majority. By way of example, there are currently 12 Board Members so a simple majority would consist of at least 7 Board Members present.
 2. A super majority shall be comprised of three-fourths of the Board Members present. By way of example, there are currently 12 Board Members so a super majority would consist of at least 9 Board Members present.
 3. A super majority vote of the Board is required for matters affecting the budget of the SFVCOG; Membership, suspension or removal from the SFVCOG; amending the JPA; matters considering litigation and consideration of a position on ballot measures;
 4. All other matters of the SFVCOG, including consideration of a position on legislative bills, requires a majority vote of the Board.
 5. There shall be no proxy voting.
- D. First Meeting. At the first scheduled meeting of the Board, a Board Representative shall be elected to the position of Chair by the Board, and a different Board Representative shall be elected to the position of Vice Chair of the Board.

Section 9. Officers

- A. The Chair and Vice Chair positions shall be for one year beginning July 1st and ending on the following June 30th. Elections shall occur on an annual basis prior to the termination date. If there is a vacancy, for any reason, in the position of Chairperson or

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Vice Chairperson, the Board shall forthwith conduct an election and fill such vacancy for the unexpired term of such prior incumbent.

- B. Designation and Duties of Treasurer. The County of Los Angeles Auditor Controller shall provide the services of the Treasurer until such time as the SFVCOG Board, by a super majority vote, designates some other entity to serve in this capacity. The Treasurer shall have charge of the depositing and custody of all funds held by the SFVCOG. The Treasurer shall perform those duties performed by treasurers of Joint Powers Authorities as described in section 6505.5 of the Government Code and such other duties as may be imposed by provisions of applicable law, and such duties as may be required by this Memorandum, or at the direction of the Board.
- C. Designation and Duties of Secretary. The Board shall designate a Secretary. The Secretary shall keep a record of all proceedings and perform the usual duties of such office, including compliance with all notice and agenda posting requirements of the Ralph M. Brown Act (Government Code section 54950, et seq.), as it now exists or may hereafter be amended.
- D. Designation of Other Officers. The Board may appoint such other officers as it deems appropriate and necessary to conduct the affairs of the SFVCOG.

Section 10. Legal Advisors. The offices of the Los Angeles County Counsel and Los Angeles City Attorney shall serve jointly as the legal advisors to the SFVCOG. Each Member's City Attorney and the County Counsel will continue to represent their own jurisdictions on all legal matters within their purview; provided, however, in the event of a potential or actual conflict of interest between the County or the City of Los Angeles on the one hand and the SFVCOG on the other, then the County Counsel or the Los Angeles City Attorney (whichever has the conflict) shall create an ethical wall within its office, and the attorney(s) advising the Member and its Board Representative(s) shall be different than the attorney(s) advising the SFVCOG. Such ethical wall shall include procedures or methods to ensure there are no communications between the walled off attorneys related to confidential communications and matters giving rise to the conflict.

Section 11. Obligations of SFVCOG. The debts, liabilities and obligations of the SFVCOG ("SFVCOG Obligations") shall be the debts, liabilities or obligations of the SFVCOG alone. The Obligations shall not constitute debts, liabilities or obligations of the Members and the Members shall have no liability therefore.

Section 12. Implementation Agreements. When authorized by the Board, affected Members may execute special/supplemental Implementation Agreements (or Joint Powers Agreements pursuant to Government Code section 6500 et seq.) for the purpose of authorizing the SFVCOG to implement, manage and administer specific area-wide and regional programs in the interest of the local public welfare. The costs and liabilities incurred by the SFVCOG in implementing a program, including indirect costs, shall be assessed only to those Members who are parties to that Implementation Agreement. Nothing in this Agreement shall be construed so as to prevent any of the Members from entering into memoranda of understanding or joint powers agreements with each other or with third parties, outside of the SFVCOG.

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Section 13. Term. The SFVCOG created pursuant to this Agreement shall continue in existence until such time as this Agreement is terminated or as otherwise provided by law. This Agreement may not be terminated except by an affirmative vote of a majority of the legislative bodies of the then Members of the SFVCOG.

Section 14. Application of Laws to SFVCOG Functions. The SFVCOG shall comply with all applicable laws in the conduct of its affairs, including, but not limited to, the Ralph M. Brown Act to the extent applicable. (Section 54950 et seq. of the Government Code.)

Section 15. Members - Interference with Function of Members. The Board shall not take any action which constitutes an interference with the exercise of lawful powers by a Member of the SFVCOG.

Section 16. Disposition of Assets. Upon the winding up and dissolution of the SFVCOG, after paying or adequately providing for the debts and obligations of the SFVCOG, the remaining assets of the SFVCOG shall be distributed to the parties to this Agreement in proportion to their contributions to the SFVCOG during its existence, pursuant to Government Code section 6512. If for any reason the parties to the Agreement are unable or unwilling to accept the assets of the SFVCOG, said assets will be distributed to the State of California or any local government for public purposes.

Section 17. Amendment. This Agreement may be amended at any time by a super majority vote of the Board.

Section 18. Effective Date. The Effective Date ("Effective Date") of this Agreement shall be the date of approval and execution by the last of the following: the City of Los Angeles, the County of Los Angeles, and two of the other cities listed in Exhibit A. Upon approval and execution, each party shall deliver an original executed signature page to the Los Angeles City Attorney and Los Angeles County Counsel, in their capacity as legal advisors to the SFVCOG. This Agreement shall be binding upon and shall inure to the benefit of the successors of the Members, respectively. None of the Members may assign any right or obligation hereunder without the written consent of the other Members.

Section 19. Bonding Requirement. The officers or persons who have charge of, handle, or have access to any property of the SFVCOG shall be persons designated as such by the Board. Each such designated officer or person shall be required to file an official bond with the Board, at the expense of the Board, in an amount which shall be established by the Board. Should the existing bond or bonds of any such officers be extended to cover the obligations provided herein, said bond shall be the official bond required herein. The premiums of any such bonds attributable to the coverage required herein shall be appropriate expenses of the SFVCOG

Section 20. Indemnification. The Members agree that the SFVCOG shall indemnify, defend and

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hold harmless each of the respective Members, and their elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the SFVCOG's acts and/or omissions arising from and/or relating to this Agreement or any act and/or omission performed by a Member on behalf of SFVCOG or at the request of the SFVCOG. However, the SFVCOG shall not be required to indemnify, defend and hold harmless any Member or their respective elected and appointed officers, employees, and agents arising from or connected with that Member's willful misconduct or active negligence. Pursuant to Government Code section 895.4, this indemnification provision is expressly intended to supersede the provisions of Government Code section 895.2, providing for joint and several liability of public entities entering into agreements.

Section 21. Budget and Disbursements. The Board shall adopt a budget annually prior to July 1st of each calendar year by a super majority vote. The Board may at any time amend the budget, by a super majority vote, to incorporate additional income and disbursements that might become available to the SFVCOG for its purposes during a fiscal year.

- A. Fiscal Year. The SFVCOG shall be operated on a fiscal year basis beginning on July 1st of each year and continuing until the following June 30th. All funds shall be placed in appropriate accounts and the receipt, transfer, or disbursement of such funds shall be accounted for in accordance with generally accepted accounting principles applicable to governmental entities and pursuant to applicable laws. There shall be strict accountability of all funds. All revenues and expenditures shall be reported to the Board.
- B. Expenditures. All expenditures shall be made within the approved annual budget. No expenditures in excess of those budgeted shall be made without the approval of the Board, by a super majority vote.
- C. Audit. The records and accounts of the SFVCOG shall be audited annually by an independent certified public accountant, or public accountant, in compliance with applicable laws, and copies of such audit report shall be filed with the State Controller, the Los Angeles County Auditor and each party to the SFVCOG no later than fifteen (15) days after receipt of said audit by the Board.
- D. Reimbursement of Funds. Grant funds received by the SFVCOG from any federal, state, regional or local agency to pay for budgeted expenditures for which the SFVCOG has received all or a portion of said funds from the parties hereto shall be used as determined by the Fiscal Manual adopted by the Board.

Section 22. General Provisions.

- A. Law. This Agreement shall be deemed to have been made, and shall be construed and interpreted, in accordance with the laws of the State of California.
- B. Notices. Any notice required hereunder must be in writing and shall be considered received upon delivery to the city or county clerk of the party to be notified, or two (2) business days after deposit in the United States mail, postage prepaid and properly addressed to such city or county clerk.

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- C. Execution in Counterparts. This Agreement may be executed on behalf of the respective Members in one or more counterparts, all of which shall collectively constitute one agreement.
- D. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Agreement is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining sections, subsections, sentences, clauses, phrases, or portions of this Agreement shall nonetheless remain in full force and effect. The governing body of each of the Members hereby declares that it would have adopted each section, subsection, sentence, clause, phrase, or portion of this Agreement, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Agreement be declared invalid or unenforceable.
- E. No Third Party Beneficiaries. This Agreement is intended solely for the benefit of the SFVCOG and the parties to this Agreement, and no third party shall be deemed to be a beneficiary or to have any rights hereunder against the Authority or any of its Members.

The foregoing amendment to the Joint Powers Agreement was on the 8th day of July 2024, adopted and approved by a super majority of the Governing Board of the San Fernando Valley Council of Governments, and is effective on the date fully executed by the Chair of the Governing Board as set out below.

By: _____
Vice-Mayor Mary Mendoza, City of San Fernando,
Chair, Governing Board,
San Fernando Valley Council of Governments

Date: July 8, 2024

APPROVED AS TO FORM:

DAWYN HARRISON,
County Counsel

By: _____
Shirley R. Edwards
Deputy County Counsel

Date: July 8, 2024

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EXHIBIT A
ELIGIBLE PUBLIC ENTITIES

County of Los Angeles, a political subdivision of the State of California
City of Burbank, a municipal corporation in the State of California
City of Calabasas, a municipal corporation in the State of California
City of Glendale, a municipal corporation in the State of California
City of Hidden Hills, a municipal corporation in the State of California
City of Los Angeles, a municipal corporation in the State of California
City of San Fernando, a municipal corporation in the State of California
City of Santa Clarita, a municipal corporation in the State of California

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San Fernando Valley Council of Governments

DATE: July 2, 2023
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **2024 SFVCOG Appointees Review**

RECOMMENDATION

Reaffirm current external appointees to external bodies as presented.

BACKGROUND

The SFVCOG Board has the responsibility to appoint members and designees to various external boards and committees to represent the SFVCOG's interest. Each year at its first meeting of the fiscal year, the Board is charged to review and reaffirm (or replace) current external appointees. The following are the current external appointees:

Metro

Metro Technical Advisory Committee Member

Jason Smisko, Senior Transportation Planner, City of Santa Clarita (May 26, 2016)

Qualifications: Must be a technical expert (not an elected official) able to serve on this committee and miss no more than two (2) consecutive meetings. Committee members shall serve until either reappointed or a successor is duly appointed and qualified. All appointments to the Committee shall be made in writing, subject to ratification by LACMTA. Committee members shall be selected on the basis of their technical and professional qualifications in the field of transportation planning, management and engineering.

Metro Streets & Freeways Subcommittee Member

Vacant

Metro Policy Council

John Bwarie, SFVCOG Executive Director (March 2017)

David Kriske (Alternate), Assistant Community Development Director, Transportation for the City of Burbank (March 2018)

LA County Homelessness Task Force (via LAHSA):

Tracy Sullivan, Community Preservation Manager, City of Santa Clarita (June 2023)

League of CA Cities Representative

Councilmember Marsha McLean, City of Santa Clarita (October 2020)

Qualifications: They are an elected official (Mayor or City Councilmember) of the Division

SCAG

The SFVCOG gets three appointees to the SCAG policy committees. Current appointees include:

SCAG Transportation Committee:

Mayor Ara Najarian, Glendale (7/19/2018)

SCAG Energy & Environment Committee:

Councilmember Tamala Takahashi, Burbank (1/19/2023)

SCAG Transportation Committee:

Councilmember Marsha McLean, Santa Clarita (05/26/23)

To be considered for this position, the appointee must be an elected official from a member jurisdiction and not hold another seat on the committee. This means no current RC members from our jurisdiction are eligible nor are LA City Councilmembers or Supervisors, as they hold seats on the RC by nature of their position. The basic commitment is attendance at their respective policy committee from 10:00 a.m. – noon on the first Thursday of the month. The representative will receive a \$120 stipend and transportation costs for each meeting attended.

All appointees serve at the will of the Board and last until the appointee and/or the Board take action to end the appointment. Preference is given to Board members who wish to serve and meet the qualifications for the appointment.



San Fernando Valley Council of Governments

DATE: July 2, 2024
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **2024 SFVCOG October Meeting**

RECOMMENDATION

As many of our government offices will be closed due to Indigenous Peoples Day holiday falling on our scheduled October 14, 2024 date, we recommend the following alternatives for a meeting.

- October 7, 2024 at 10 AM
- October 21, 2024 at 10 AM

BACKGROUND

The SFVCOG is to meet no less than 4 times a year, per the JPA on a regular basis.



San Fernando Valley Council of Governments

DATE: July 2, 2024
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **2024 SFVCOG Meeting Locations**

RECOMMENDATION

Amend the meeting location rotation to simply meet in each city in order.

BACKGROUND

The Board has a policy adopted in 2018 regarding meeting frequency and location:

Meeting Frequency: The SFVCOG will host four standing Board Meetings per year (January, April, July, & October). The meetings would alternate between Van Nuys (July and January) and the other member jurisdictions (April & October).

There is a desire to simply rotate between the 5 cities. As the body works to rotate, we found that certain locations have the necessary amenities to host the meeting. Going forward it is recommended that the body rotates with LA city for every 5th meeting.