



SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

A Joint Powers Authority

**BOARD OF DIRECTORS
MEETING AGENDA**

Thursday, October 20, 2022 — 1:30 p.m.

**DUE TO THE CLOSURE OF CITY BUILDINGS,
MEMBERS OF THE PUBLIC MAY CALL IN TO LISTEN TO THE MEETING**

Please click the link below to watch or listen to the meeting:

<https://us02web.zoom.us/j/83839753636?pwd=N2pSNzM0UzROMlduMUdNOFVJOEdLZz09>

Or call by telephone:

Dial 669-900-6833 and enter Webinar ID: 838 3975 3636

Passcode: 947384

1) Pre-register to speak: For those wishing to speak on an agenda item, please email john@sfvkog.org no later than 11:00 a.m. on the day of the scheduled meeting with the item number you wish to speak on and the phone number you will use when calling or the name you will use when logging into the meeting. You should then call or log into the meeting at least 10 minutes prior to its start time. Staff will unmute you and announce you when it is your time to speak. You will have two (2) minutes to speak, unless that time is adjusted by the Chair. If you do not have access to a computer, please call 818-570-3408 to request public comment.

2) “Raise your hand”: For those members of the public that wish to speak but did not make a request via email as described above, such members of the public may speak by using the “Raise Hand” function during the public comments portion, if on Zoom. Staff will unmute you and announce you when it is your time to speak. If participating via telephone, the Chair will ask anyone participating by telephone if they would like to speak after asking those on Zoom. Staff will unmute telephone callers and you may state you wish to speak.

3) Emailed comments to be read into the record: You can email your comments to the SFVCOG Executive Director at john@sfvkog.org no later than 11:00 a.m. on the day of the meeting to ensure that Staff has time to organize the emails prior to the beginning of the meeting. Comments will then

be provided to the members when the item is presented. Please include the Agenda Item in your correspondence.

You may also submit public comment by mail to:

**SFVCOG
10945 Burbank Blvd
North Hollywood, CA 91601**

Written public comment or requests to speak must be received no later than 11:00 a.m. on the day of the scheduled meeting. Please include the Agenda Item in your correspondence.

All correspondence received shall become part of the official record.

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Mayor Jess Talamantes, City of Burbank
Councilmember Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Mayor Mary Mendoza, City of San Fernando
Council District 6, City of Los Angeles

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Laura Quiñonez, Senior Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Marsha McLean, Chair
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES** ([Page 6](#))
 - a. July 21, 2022 Board of Directors Meeting Minutes
 - b. August 18, 2022 Special Board of Directors Meeting Minutes
 - c. September 15, 2022 Special Board of Directors Meeting Minutes

Recommended Action: *Approve Minutes.*
6. **FINANCIAL REPORT** ([Page 25](#))
 - a. Review FY 2022-23 Financials July 1, 2022 through September 30, 2022.

Recommended Action: *Receive and File Financial Report.*

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

7. **CHAIR REPORT**

Marsha McLean, Chairperson of the Board

Updates, remarks and recommendations from the Board Chair.
8. **EXECUTIVE DIRECTOR REPORT**

Updates, remarks and recommendations from the Executive Director

CLOSED SESSION

9. PERSONNEL MATTER

Performance Evaluation of Executive Director Services, provided by Stratiscope, through John Bwarie.

(The Board may recess to Closed Session, pursuant to Government Code Section 54957 54957(b)(1)(2)).

OPEN SESSION

10. METRO UPDATES NORTH SAN FERNANDO VALLEY TRANSIT CORRIDOR
([Page 26](#))

Referred from the SFVCOG Transportation Committee for full Board Consideration. Board requested at the July Board Meeting that the team come back and share the results of the traffic analysis.

Requested Action: *Consider and provide comments on the presented corridor plan*

11. SFVCOG 2022 MOBILITY WORKSHOP REPORT ([Page 38](#))

Requested Action: *Consider and provide direction to staff on next steps.*

12. REAP VMT TOOL HOSTING RESPONSIBILITIES ([Page 44](#))

Recommended Action: *Consider and provide direction to staff.*

13. PERSONNEL AGREEMENT ([Page 47](#))

Discussion and consideration of action to amend Executive Director Services Agreement or take any other action as decided by SFVCOG.

Recommended Action: *Exercise option to extend one year from January 1, 2023 until December 31, 2023 or take any other requested action thereto as directed by the SFVCOG.*

14. MAKING NECESSARY FINDINGS FOR CONTINUED TELECONFERENCED MEETINGS

Recommended Action: Find, in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that the Board of Directors has reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and find in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that local officials continue to recommend measures to promote social distancing.

15. BOARD MEMBER ANNOUNCEMENTS

16. NEXT MEETINGS

- a.** Set a meeting before November 20, 2022 for compliance with AB361.
- b.** Regular Board Meeting: January 19, 2023 at 1:30pm

17. ADJOURNMENT

Notices:

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

BOARD OF DIRECTORS
MEETING AGENDA

Thursday, July 21, 2022 — 1:30 p.m.

**DUE TO THE CLOSURE OF CITY BUILDINGS,
MEMBERS OF THE PUBLIC MAY CALL IN TO LISTEN TO THE MEETING**

Please click the link below to watch or listen to the meeting:

<https://us02web.zoom.us/j/89613000495?pwd=anVReisrWGtFQk1VY0dFTmZEQzZiZz09>

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SFVCOG Board of Directors Meeting

You may also submit public comment by mail to:

SFVCOG
Virtual Meeting
10945 Burbank Blvd
North Hollywood, CA 91601

Written public comment or requests to speak must be received no later than 12:00 p.m. on the day of the scheduled meeting and will be provided to all members. Please include the Agenda Item in your correspondence.

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BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Mayor Jess Talamantes, City of Burbank
Councilmember Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Mayor Mary Mendoza, City of San Fernando

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsel, County of Los Angeles

San Fernando Valley Council of Governments Board of Directors Meeting Minutes - Thursday, July 21, 2022

AUDIO LINK FOR THE ENTIRE MEETING: [Meeting Link](#)

OPEN SESSION

1. CALL TO ORDER

Chair Marsha McLean called the meeting to order at 1:36 p.m.

2. ROLL CALL

Roll call was conducted by Staff.

QUORUM ESTABLISHED (9 Members):

Present: Chair Councilmember Marsha McLean
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian

Excused: Anissa Raja for Councilmember Monica Rodriguez
John Popoch for Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Councilmember Marsha McLean.

4. PUBLIC COMMENTS

Ms. Rainbow Yeung provided public comment on the [HVIP](#) funding program.

CONSENT CALENDAR

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5. MINUTES (Page 07)

Review and Approve:

- a. April 21, 2022
 - b. Board of Directors Meeting Minutes
 - c. May 19, 2022, Special Board of Directors Meeting Minutes
 - d. June 16, 2022, Special Board of Directors Meeting Minutes
 - e. July 14, 2022, Special Board of Directors Meeting Minutes
- Recommended Action:** Approve Minutes.

On motion of Mayor Jess Talamantes Seconded by Madeline Moore for Third District Supervisor Sheila Kuehl the SFVCOG approved this item with the following roll call vote:

Ayes 9: Chair Councilmember Marsha McLean
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian

Excused 3: Anissa Raja for Councilmember Monica Rodriguez
John Popoch for Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee

6. FINANCIAL REPORT (Page 43)

- a. Review FY 2021-22 Financials April 1, 2022, through June 30, 2022.
Recommended Action: Receive and File Financial Report
- b. Review FY20-21 Audit Report
Recommended Action: Receive and File Financial Report

On motion of Mayor Jess Talamantes Seconded by Madeline Moore for Third District Supervisor Sheila Kuehl the SFVCOG approved this item be filed and received with the following roll call vote:

Ayes 9: Chair Councilmember Marsha McLean
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez
Mayor Jess Talamantes

Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian

Excused 3: Anissa Raja for Councilmember Monica Rodriguez
John Popoch for Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

7. CHAIR REPORT

Marsha McLean, Chairperson of the Board Updates, remarks, and recommendations from the Board Chair.

Chair Marsha McLean requested that an update on the Board of Supervisors Blue Ribbon Taskforce be added to the next SFVCOG meeting agenda because the COGS will be assigned to distribute to the local cities. Second an inquiry whether member cities have issues with safety on our freeways adequately being addressed by CalTrans.

8. EXECUTIVE DIRECTOR REPORT

a. Updates, remarks, and recommendations from the Executive Director

Mr. John Bwarie, Executive Director reminded the SFVCOG of the Aerial Mobility Workshop on July 28, 2022, from 8:30 a.m. to noon and encouraged participation of members, constituents, and staff.

9. SFVCOG APPOINTEE UPDATE REVIEW (Page 71)

Chair Marsha McLean inquired about the LAC Homelessness Taskforce representative in Mr. Bwarie confirmed it is inactive however still in place, and therefore no need to change members. He then went over the appointee positions listed on page 71 of the agenda packet. And recommended that the SFVOG maintain their appointees as such unless the Committee disagrees. Followed by a brief discussion in which Chair McLean inquired about SCAG participation in which Mr. Bwarie confirmed they have been active participant. Mayor Jess Talamantes proposed a time limit on the positions. Councilman Ara Najarian inquired if any other members are interested in serving in which no one responded.

On motion of Mayor Jess Talamantes Seconded by Madeline Moore for Third District Supervisor Sheila Kuehl the SFVCOG approved to maintain the appointees as is with the following roll call vote:

San Fernando Valley Council of Governments Board of Directors Meeting Minutes - Thursday, July 21, 2022

Ayes 9: Chair Councilmember Marsha McLean
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian

Excused 3: Anissa Raja for Councilmember Monica Rodriguez
John Popoch for Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee

10. METRO UPDATES

- a. I-405 COMPREHENSIVE MULTIMODAL CORRIDOR PLAN (Page 73)
Referred from the SFVCOG Transportation Committee for full Board
Consideration Requested Action: Consider and provide comments on the
presented corridor plan

Mr. Matthew Marquez introduced Zoe Unruh, Manager Transportation who presented the Multimodal Corridor plan (CMCP). Explained the CMCP. Went over Senate Bill 1 (SB 1), when it was signed, the length of time it is available, how it created solutions for Congested Corridors Program (SCCP), that it requires SCCP candidate projects be included in a qualifying CMCP plan. And that a CMCP allows metro to compete for funding that delivers Measure R and Measure M. She provided a depiction of the CMCP Development Process:

Understand corridor => Conditions => Establish a comprehensive vision => Evaluate projects => Package projects

She shared key findings, including transportation related impacts and affects. Went over the CMCP goals, "Improve Mobility and Accessibility", "Advance Equity", "Support Economic Vitality", "Achieve Sustainability", and "Enhance Safety". And project evaluation process, project Tiers (Tier 1, Tier 2A, Tier 2B, and Tier 3), and highlighted how the CMCP benefits I-405 Communities and Users. Mr. Mathew Marquez, Metro gave a snapshot of the stakeholder engagement. Ms. Zoe went over Next Steps including a timeline, and Metro's plan to apply for the SCCP Cycle 3 funding. For more information and to stay connected to this project contact: Zoe Unruh, CMCP Project Manager, Metro at: One Gateway Plaza, MS 99-23-3 Los Angeles, CA. 9012, by phone at: 213-418-3319, or email: 405cmcp@metro.net

- b. NORTH SAN FERNANDO VALLEY TRANSIT CORRIDOR (Page 85)**
Referred from the SFVCOG Transportation Committee for full Board
Consideration Requested Action: Consider and provide comments on the
presented corridor plan

The Metro team presented on the Next Stop: A new way to travel in the North Valley. Ms. Julia Brown, Metro gave an overview of the NSFV Local Transit Rider Demographics and their target audience. Ms. Fulgene Ascuncion, Metro Senior Manager gave the project background, went over the NSFV BRT Single Line Alternatives (2019), and went over shareholder feedback. Mr. Joe Forgiarini, Metro went over the BRT Network Improvements Project Elements, Service and Customer Experience, Improved Stop amenities, how peak-hour bus lanes would work, and explained what a bus bulb is. Mr. Israel Marin, Metro went over ten-minute frequency, the BRT Network Improvement demographic reach, Network Improvements where CSUN students live, and benefits of those improvements. Ms. Julia Brown, Metro went over the project schedule now thru Winter 2025. And lastly went over Metro's outreach and engagement plan.

The presentation followed a discussion in which the SFVCOG expressed concerns on parking enforcement, impacts on residential areas and commuters, and an inquiry on the use of bus lanes during non peak hours. As well as an emphasis on the focus of the project which is to accommodate residents who don't drive, are low income, and or require access. Metro informed the SFVCOG that they are holding a pilot program and conducting a traffic analysis on the impacts of the volumes of traffic. And will share preliminary results. And stated that bus lanes could be used during peak hours to turn in and out.

Although a motion was made it was withdrawn as Metro agreed to return with the results of the traffic analysis.

11. LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS PRESENTATION ON INFRASTRUCTURE (Page 104)

Mr. TJ Moon, DPW LA County presented on Infrastructure LA. Went over the Bipartisan Infrastructure Law, what the funding could be used for, benefits of the initiative, emphasized it was endorsed by the LA County Board of Supervisors, how it works (Provide project info/infrastructure needs, determine collaboration opportunities such as the Artesia Bridge in the City of Compton, Evaluate Equity, Resiliency and sustainability, Create Joint More Competitive Application). And the benefits of working together and the Federal Governments want for us to do that, hence the name, Potential Multi - Jurisdictional Grants. For more info. Contact: TJ Moon – Infrastructure LA at: 626-476-7164 or: tmoon@pw.lacounty.gov.

12. MAKING NECESSARY FINDINGS FOR CONTINUED TELECONFERENCED MEETINGS

Recommended Action: Find, in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that the Board of Directors has reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and find in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that local officials continue to recommend measures to promote social distancing.

On motion of Madeline Moore for Third District Supervisor Sheila Kuehl, seconded by Mayor Jess Talamantes the SFVCOG approved to continue teleconferencing with the following roll call vote:

Ayes 8: Chair Councilmember Marsha McLean
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Councilmember Ara Najarian
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian

Excused 4: Anissa Raja for Councilmember Monica Rodriguez
John Popoch for Vice Chair Councilmember Bob Blumenfield
Josh Yeager for Councilmember John Lee
Max Podemski for Councilmember Nury Martinez

13. BOARD MEMBER ANNOUNCEMENTS

Mayor Jess Talamantes congratulated Councilmember Ara Najarian on his new promotion to the Metro Board Chair and reelection to the Glendale City Council. And congratulated former metro Executive Director, Mr. Washington who went to help with the transition team, then the Denver airport and is now being considered for the Director of the FDA and highlighted how our locals are representing locally and nationally.

14. NEXT MEETINGS

- a. Set a meeting before August 21, 2022, for compliance with AB361.

The next SFVCOG meeting is August 18, at 3pm.

- b. Regular Meeting: October 20, 2022, at 1:30 p.m.

15.ADJOURNMENT

There being no further business, Chair Councilmember Marsha McLean adjourned the July 21, 2022, San Fernando Valley Council of Governments Board of Directors Meeting at 3:16 p.m.

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

BOARD OF DIRECTORS
MEETING AGENDA

Thursday, August 18, 2022 — 3:00 p.m.

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Please click the link below to watch or listen to the meeting:

<https://us02web.zoom.us/j/89613000495?pwd=anVReisrWGtFQk1VY0dFTmZEQzZiZz09>

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- 3) Emailed comments to be read into the record: You can email your comments to the COG Executive Director at john@sfcog.org no later than 11:00 a.m. on the day of the meeting to ensure that Staff has time to organize the emails prior to the beginning of the meeting. Comments will then be provided to the members when the item is presented. Please include the Agenda Item in your correspondence.

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Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Mayor Mary Mendoza, City of San Fernando

STAFF

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John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsel, County of Los Angeles
Commission Services

AUDIO LINK FOR THE ENTIRE MEETING: [Meeting Link](#)

OPEN SESSION

1. CALL TO ORDER

Chair Marsha McLean called the meeting to order at 3:03 p.m.

2. ROLL CALL

Roll call was conducted by Staff.

QUORUM ESTABLISHED (10 Members):

Present: Chair Councilmember Marsha McLean
Anissa Raja for Councilmember Monica Rodriguez
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
John Popoch for Vice Chair Councilmember Bob Blumenfield
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian
Josh Yeager for Councilmember John Lee

Excused: Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Jess Talamantes.

4. PUBLIC COMMENTS

There was no public comment.

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

REGULAR CALENDAR

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5. CHAIR REPORT

Marsha McLean, Chairperson of the Board

Updates, remarks, and recommendations from the Board Chair.

There was no report

6. EXECUTIVE DIRECTOR REPORT

Updates, remarks, and recommendations from the Executive Director

There was no report

7. MAKING NECESSARY FINDINGS FOR CONTINUED TELECONFERENCED MEETINGS

Recommended Action: Find, in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that the Board of Directors has reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and find in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that local officials continue to recommend measures to promote social distancing.

On motion of Mayor Jess Talamantes, seconded by Mayor Mary Mendoza the SFVCOG approved to continue teleconferencing with the following roll call vote:

Ayes 10: Chair Councilmember Marsha McLean
Anissa Raja for Councilmember Monica Rodriguez
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
John Popoch for Vice Chair Councilmember Bob Blumenfield
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian
Josh Yeager for Councilmember John Lee

Excused: 2 Councilmember Ara Najarian
Max Podemski for Councilmember Nury Martinez

8. BOARD MEMBER ANNOUNCEMENTS

There were no announcements.

9. NEXT MEETINGS

a. Special Meeting: September 15, 2022, at 1:30pm

The SFVCOG agreed to meet again on September 15, 2022, at 1:30 pm.

10.ADJOURNMENT

There being no further business, Chair Councilmember Marsha McLean adjourned the August 18, 2022, San Fernando Valley Council of Governments Board of Directors Meeting at 3:09 p.m.

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
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BOARD OF DIRECTORS
MEETING AGENDA

Thursday, September 15, 2022 — 1:30 p.m.

**DUE TO THE CLOSURE OF CITY BUILDINGS,
MEMBERS OF THE PUBLIC MAY CALL IN TO LISTEN TO THE MEETING**

Please click the link below to watch or listen to the meeting:

<https://us02web.zoom.us/j/81478888007?pwd=eU1ocjVxcGFZR3lpdY9TK3JrTTA3Zz09>

Or call by telephone:

Dial 669-900-6833 and enter Webinar ID: 814 7888 8007#

Passcode: 716461

- 1) Pre-register to speak: For those wishing to speak on an agenda item, please email john@sfvcog.org no later than 11:00 a.m. on the day of the scheduled meeting with the item number you wish to speak on and the phone number you will use when calling or the name you will use when logging into the meeting. You should then call or log into the meeting at least 10 minutes prior to its start time. Staff will unmute you and announce you when it is your time to speak. You will have two (2) minutes to speak, unless that time is adjusted by the Chair. If you do not have access to a computer, please call 818-570-3408 to request public comment.
- 2) "Raise your hand": For those members of the public that wish to speak but did not make a request via email as described above, such members of the public may speak by using the "Raise Hand" function during the public comments portion, if on Zoom. Staff will unmute you and announce you when it is your time to speak. If participating via telephone, the Chair will ask anyone participating by telephone if they would like to speak after asking those on Zoom. Staff will unmute telephone callers and you may state you wish to speak.
- 3) Emailed comments to be read into the record: You can email your comments to the COG Executive Director at john@sfvcog.org no later than 11:00 a.m. on the day of the meeting to ensure that Staff has time to organize the emails prior to the beginning of the meeting. Comments will then be provided to the members when the item is presented. Please include the Agenda Item in your correspondence.

You may also submit public comment by mail to:

SFVCOG
Virtual Meeting
10945 Burbank Blvd
North Hollywood, CA 91601

Written public comment or requests to speak must be received no later than 11:00 a.m. on the day of the scheduled meeting and will be provided to all members. Please include the Agenda Item in your correspondence.

All correspondence received shall become part of the official record.

BOARD OF DIRECTORS

Chair: Councilmember Marsha McLean, City of Santa Clarita
Vice-Chair: Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Mayor Jess Talamantes, City of Burbank
Councilmember Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Nithya Raman, 4th District, City of Los Angeles
Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Mayor Mary Mendoza, City of San Fernando

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: Los Angeles County Commission's Office
John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsel, County of Los Angeles
Commission Services

AUDIO LINK FOR THE ENTIRE MEETING: Meeting Link

OPEN SESSION

1. CALL TO ORDER

Mayor Jess Talamantes called the meeting to order at 1:38 p.m.

2. ROLL CALL

Roll call was conducted by Staff.

QUORUM ESTABLISHED (10 Members):

Present: Anissa Raja for Councilmember Monica Rodriguez
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian
Josh Yeager for Councilmember John Lee
Councilmember Ara Najarian

Excused: John Popoch for Vice Chair Councilmember Bob Blumenfield
Chair Councilmember Marsha McLean
Max Podemski for Councilmember Nury Martinez

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Mary Mendoza.

4. PUBLIC COMMENTS

Public comment was provided by Rainbow Yeung, who provided an update on the "Replace Your Ride" program. And announced that for this round of funding applicants can receive up to \$7,500 and \$9,500.00. www.replaceyourride.com

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

There was no consent calendar.

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

5. CHAIR REPORT

Marsha McLean, Chairperson of the Board

Updates, remarks, and recommendations from the Board Chair.

There was no report.

6. EXECUTIVE DIRECTOR REPORT

Updates, remarks, and recommendations from the Executive Director

There was no report.

7. MAKING NECESSARY FINDINGS FOR CONTINUED TELECONFERENCED MEETINGS

Recommended Action: Find, in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that the Board of Directors has reconsidered the circumstances of the State of Emergency due to the COVID-19 pandemic and that the State of Emergency remains active; and find in accordance with AB 361 Section 3(e)(3), California Government Code section 54953(e)(3), that local officials continue to recommend measures to promote social distancing.

On motion of Dave Perry, for Fifth District Supervisor Kathryn Barber seconded by Councilmember Ara Najarian the SFVCOG approved to continue teleconferencing with the following roll call vote:

Ayes 9: Anissa Raja for Councilmember Monica Rodriguez
Madeleine Moore for Supervisor Sheila Kuehl
Dave Perry for Supervisor Kathryn Barger
Meg Healy for Councilmember Nithya Raman
Mayor Jess Talamantes
Mayor Mary Mendoza
Sahag Yedelian for Councilmember Paul Krekorian
Josh Yeager for Councilmember John Lee
Councilmember Ara Najarian

Excused 3: Chair Councilmember Marsha McLean
John Popoch for Vice Chair Councilmember Bob Blumenfield
Max Podemski for Councilmember Nury Martinez

8. BOARD MEMBER ANNOUNCEMENTS

There were no announcements.

9. NEXT MEETINGS

- a. Special Meeting: October 13, 2022, at 1:30pm

The SFVCOG agreed to meet for a special meeting October 13, 2022, at 1:30 pm. Also reminded that the next regular meeting of the SFVCOG is scheduled on Thursday, October 20, 2022, from 1:30 p.m. to 3:30 p.m.

10. ADJOURNMENT

There being no further business, Mayor Jess Talamantes adjourned the September 15, 2022, San Fernando Valley Council of Governments Board of Directors Meeting at 1:48 p.m.

Notices:

Meetings of the San Fernando Valley Council of Governments are recorded. Minutes of each meeting are available at <http://sfvcog.org/> after the Board approves them. A person with a disability may contact the San Fernando Valley Council of Governments before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, in order to participate in the public meeting, requests will be met to the extent feasible. Email info@sfvcog.org for accommodation. The entire agenda package and any meeting related writings or documents provided to a majority of the Board of Directors after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are also available.

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY FUND V54
STATEMENT OF RECEIPTS AND DISBURSEMENTS
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022**

			<u>Fund V54/Org 55665</u>
Cash Balance, July 1, 2022			\$ 221,264.61
Receipts:			
Interest Earnings	7/1/2022	135.99	
Interest Earnings	8/1/2022	155.41	
Interest Earnings	9/1/2022	178.75	
JVCT AC CMSF2300010 SFVCOG \$35K Membership Dues-Charge the GF	7/26/2022	35,000.00	
DP AC 23000000808 - Membership - City of Glendale	9/1/2022	12,500.00	
DP AC 23000000808 - Flatiron-Donation for Workshop July 28, 2022	9/1/2022	1,000.00	
DP AC 23000000808 - SCAG-SFVCOG Reimbursed	9/1/2022	55,000.00	
DP AC 23000000860 - Membership - City of Santa Clarita	9/7/2022	12,500.00	
DP AC 23000000948 - Membership - City of San Fernando	9/13/2022	12,500.00	
DP AC 23000000948 - Membership - City of Burbank	9/13/2022	12,500.00	
DP AC 23000001185 - SCAG-Donation	9/30/2022	2,000.00	
Total Beginning Cash Balance and Receipts			<u>\$ 364,734.76</u>
Disbursements:			
EFT AU A2300075823 MOSS, LEVY & HARTZHEIM	8/8/2022	4,896.00	
AD AU A2300177055 STRATISCOPE - JULY 2022	8/8/2022	8,333.33	
AD AU A2300223861 STRATISCOPE - MOBILITY ACADEMY WORKSHOP	8/14/2022	2,768.06	
AD AU A2300289364 ADAM COHEN FOR MILEAGE REIMBURSEMENT	8/25/2022	113.49	
AD AU A2300335276 STRATISCOPE - AUGUST 2022	9/6/2022	8,333.33	
AD AU A2300402168 STRATISCOPE - SCAG WORK FY21-22	9/20/2022	55,000.00	
AD AU A2300451565 STRATISCOPE - SEPTEMBER 2022	9/28/2022	8,333.33	
Total Disbursements			<u>\$ 87,777.54</u>
Cash Balance, September 30, 2022			<u>\$ 276,957.22</u>

Prepared by
Los Angeles County
Department of Auditor-Controller
Accounting Division
ML 10/14/22

H:\Special Funds\Special Funds Unit\JOINT POWERS AUTHORITIES\SFVCOG\SFVCOG - Reports\Reports FY22-23\FY23 SFVCOG Quarterly Reports.xlsx1st Qtr



Next stop: a new way to travel in the North Valley.

NORTH SAN FERNANDO VALLEY TRANSIT CORRIDOR

BRT Network Improvements
San Fernando Valley Council of Governments
Board of Directors Meeting
October 20, 2022



Metro



This project will improve east-west transit service.

Metro has a plan to make it easier to get around LA with better transit across the North Valley. The North San Fernando Valley Transit Corridor Project (North SFV) will improve east-west transit service with better access to jobs, education and essential services.



2

Proposed BRT Network Improvements Project Elements



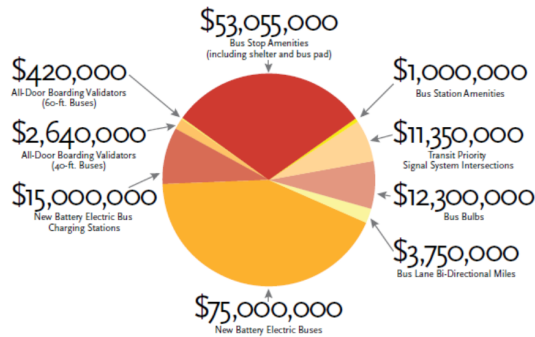
Transit
Signal
Priority



Enhanced
Stops with
Branding



Electric Buses with
All-Door Boarding



Bus Shelters

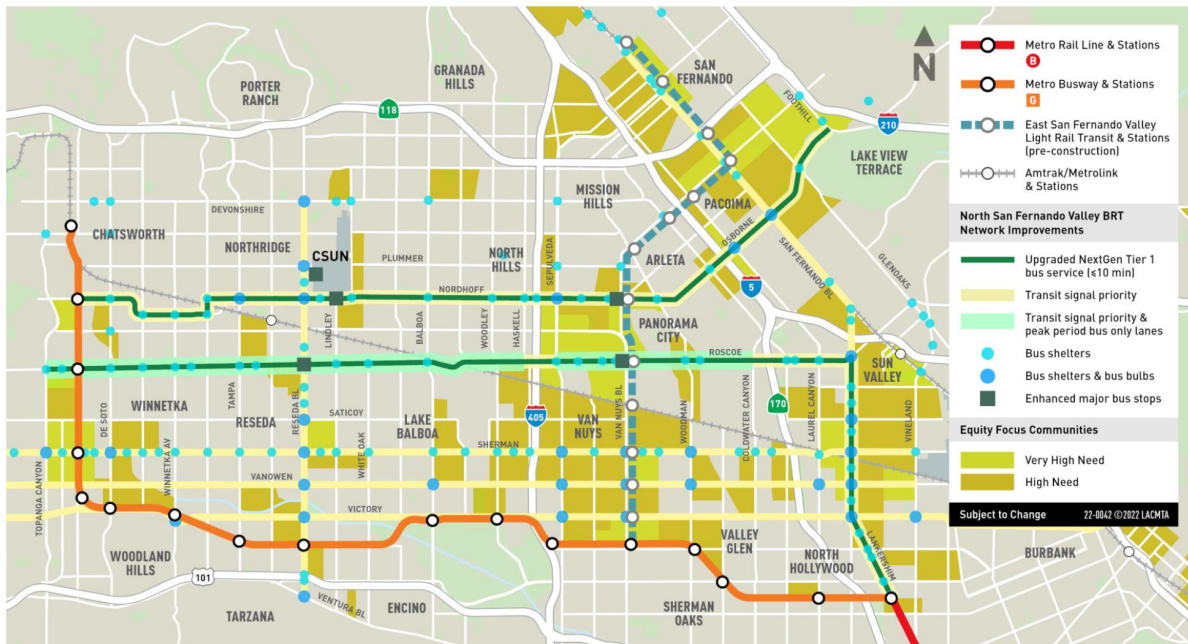


More
Frequent
Service



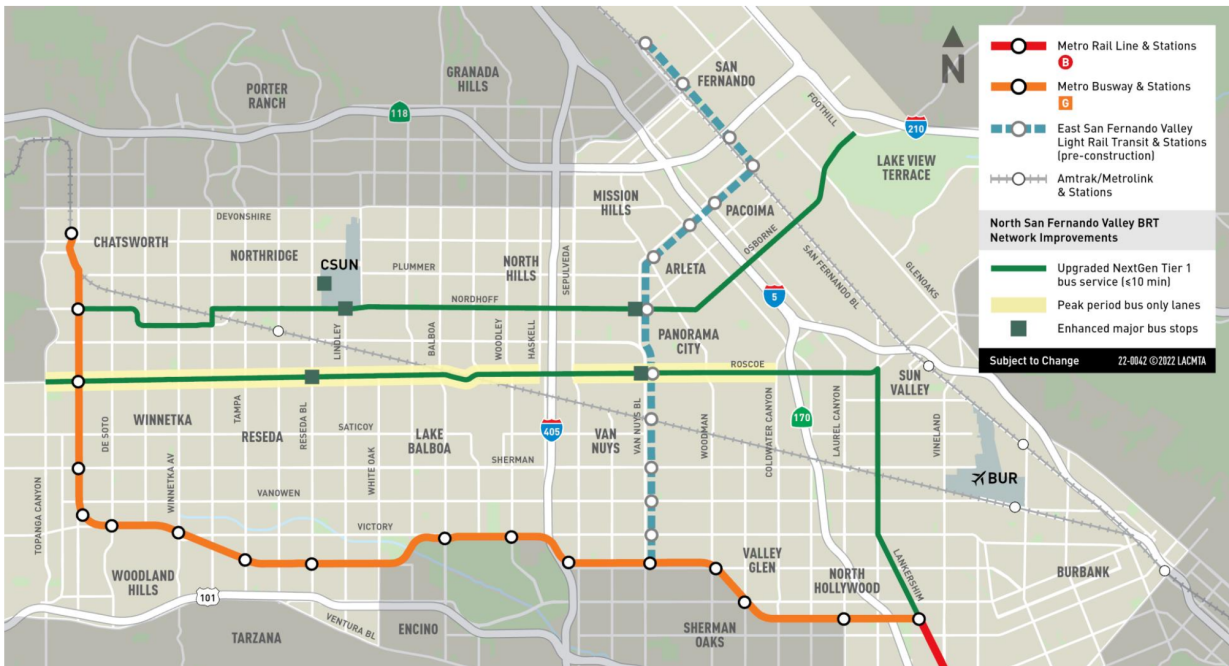
Peak-Hour
Bus Only
Lanes

Project Overview



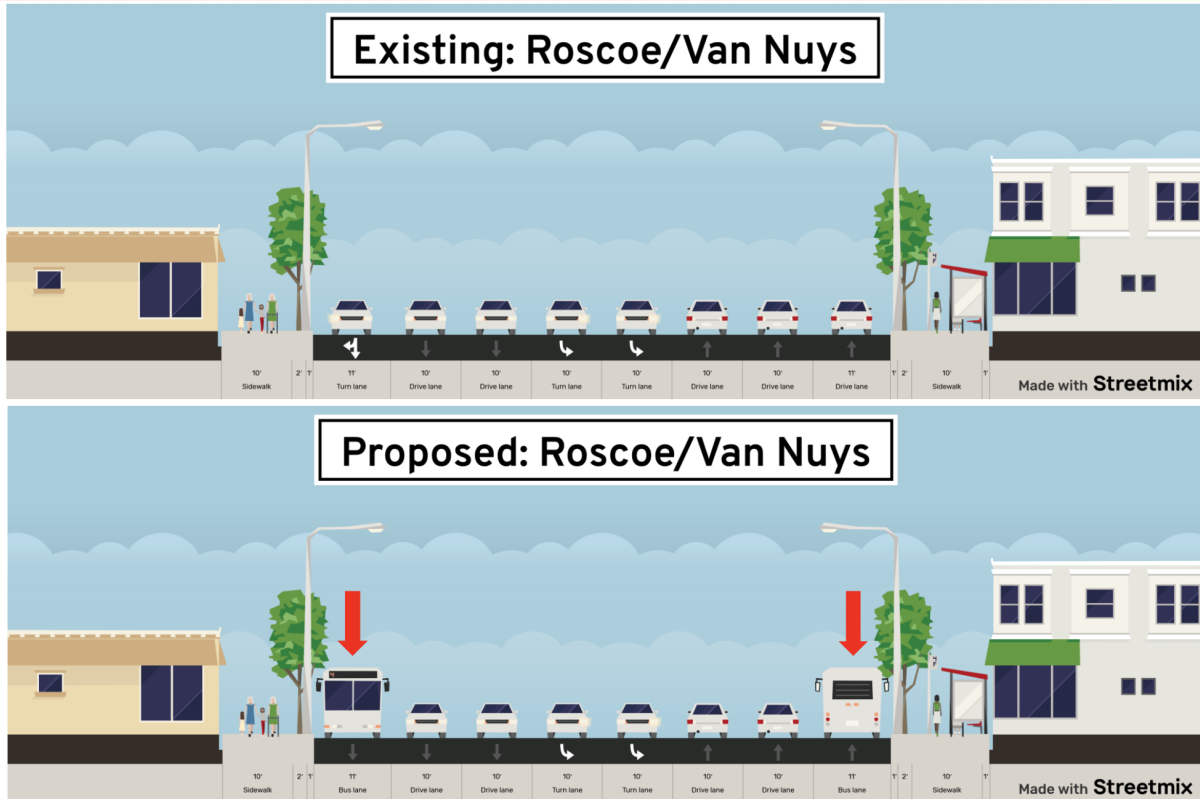
4

Roscoe Bl Peak-Hour Bus Only Lanes



5

How Peak-Hour Bus Lanes Would Work



Traffic Analysis Criteria – Roscoe Bl

- > 10.5-mile peak-hour bus only lanes on Roscoe Bl, from Topanga Canyon Bl to Coldwater Canyon/Sheldon
 - > No bus lanes through I-405 interchange (bus lanes omitted from Haskell to Sepulveda)
 - > No bus lanes through SR-170 interchange
- > 43 intersections studied
- > Traffic analysis based on LADOT Lane Reconfiguration Guidelines:
 - > Assessed against 750 vehicles/lane/hour for 2 consecutive hours
 - > Assessed against 2 minutes/mile delay
 - > Projects below these thresholds are considered to have minimal changes to traffic operations and delay



Traffic Analysis Results – Roscoe Bl

- > One location exceeded 750 vehicles/lane/hour for 2 consecutive hours
 - > Nagle westbound (840 vehicles/lane/hour in AM Peak and 829 vehicles/lane/hour in PM Peak)
- > Delay of up to 40 seconds/mile
- > Overall end-to-end delay over 10.5 miles of up to 7 minutes
- > Proposed Roscoe Bl improvements will save bus riders up to 22 minutes per direction



Roscoe Bl Bus Lanes & Schools

- > Conducted review of all schools along Roscoe Bl to determine which schools use the corridor for pick up/drop off
- > Outreach to schools that use Roscoe Bl for pick up/drop off:
 - > Vista Middle School
 - > Winnetka Elementary School
 - > Joaquin Miller High School – meeting on 10/17
- > Goal is to ensure school pick up & drop off operations are safe and legal



Benefits of BRT Network Improvements

- > Faster, more frequent and more reliable bus service
- > Improved connections to the regional transit network
- > Better access to important destinations across the region
- > More transit to meet growing demand
- > Enhanced bus stops
- > Service improvements that are brought to riders sooner



Project Schedule



ONGOING PUBLIC PARTICIPATION



11

Contact Us

Visit our online StoryMap to explore the interactive maps and information on your own time by visiting, arcg.is/1HPbfW



Julia Brown
Metro
One Gateway Plaza
Mail Stop 99-13-1
Los Angeles, CA 90012



Northsfvbrt@metro.net



213.418.3082



metro.net/nsfvbrt



12



San Fernando Valley Council of Governments

DATE: October 20, 2022
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **2022 Mobility Workshop Report**

RECOMMENDATION

For Information Only

BACKGROUND

On July 28, 2022, after a short hiatus during the COVID19 Pandemic, the SFVCOG again hosted its annual Valley Mobility Workshop in person at Van Nuys Airport in a hangar at Signature Flight Support. This workshop focused on the topic of aerial mobility in the SFVCOG region. A variety of elected officials, transportation leaders, community leaders, and mobility experts from across the SFVCOG region came together to discuss and provide their input on this emerging transportation mode.

The half-day workshop presented the latest information from leading experts on regional air mobility in SoCal while giving attendees the insights to prepare the SFVCOG region for what might be coming with regard to localized aerial transport. The three featured speakers that helped set the stage for the interactive portion of the program included:

- Adam Cohen, Senior Research Manager, Innovative Mobility Research, UC Berkeley
- Adrienne Lingdren, Head of Cities - Global Partnerships and Business Development, Supernal
- Clint Harper, Advanced Air Mobility Program Manager, Urban Movement Labs

The workshop engaged attendees to take the information provided by the experts and develop key issues and takeaways that need to be considered by local community, civic, and business leaders. Attendees were also asked to identify opportunities for collaboration to prepare the region for this and other new technologies in transportation. The following report outlines the discussions that the groups had during the mobility workshop.

Sharing Insights: About Urban Air Mobility

The first portion of the workshop featured the presenters providing insights and updates about the current state of Urban Air Mobility.

Adam Cohen from UC Berkeley set the stage by going over what advanced aerial mobility is and what it can be used for. Advanced aerial mobility was defined as a broad concept focusing on emerging aviation markets and use cases for on-demand aviation in urban, suburban and rural communities. Advanced aerial mobility can be used for various purposes:



1. Passenger mobility
2. Goods delivery
3. Emergency response & sanitation
4. Professional & industrial use cases

Cohen also shared some of the aircraft currently under development as well as their proposed use, range, speed, and other details. Four of the companies that are developing aircraft are in the United States and are working on aircraft to be used as air taxis or for cargo. When looking at the marketplace and aerial mobility ecosystem, the industry was market valued at approximately \$5 billion USD in 2018. The potential market forecast for the aerial mobility industry is estimated at:

1. Globally: Between \$74 billion to \$641 billion USD in 2035
2. Good delivery: Between \$3.1 billion to \$88 billion USD in 2030
3. Passenger mobility: \$2.8 billion to \$4 billion USD in 2030

As with the other presenters, he discussed community integration and the convergence of local communities and aviation needed to focus on aerial mobility. One of the important discussion points that he touched upon was the potential concerns with aerial mobility that range from safety, weather and air traffic management, noise and visual pollution, to equity, accessibility and affordability. But with that, equity opportunities were also addressed. Aerial mobility has the potential to do the following when it comes to equity opportunities:

1. Reduce the mismatch between affordable housing and jobs
2. Expand access to employment opportunities
3. Create new employment opportunities
4. Bridge gaps as it pertains to the spacial, topographical, and built environment
5. Allow for the creation of opportunities for economic development in order to revitalize neighborhoods around vertiports

Cohen also presented to the participants images and figures of the three potential archetypes for urban-air infrastructure which consist of a vertipad, vertibase, and a vertihub. Infrastructure, network costs, and annual operating costs will depend on the size of the city and the population density.

To conclude his presentation, Adam brought up pending federal legislation

1. Advanced Aviation Infrastructure Modernization Act – establishes a pilot grant program to support aerial mobility infrastructure and encourages connectivity to public transit, equity considerations, and integration with state and metropolitan planning organization planning documents.
2. Advanced Air Mobility Coordination & Leadership Act – which developed a federal definition of advanced aerial mobility and directs the United States Department of Transportation to establish an interagency working group in order to plan and coordinate efforts as they pertain to support aerial mobility.



Adrienne Lindgren from Supernal discussed what is needed in planning for advanced aerial mobility. She started off by addressing the positive and negative impacts that aerial mobility may have. The positive outcomes outweigh the negative and include societal gains such as modal diversity and increased access to transportation as well as economic gains which consist of green jobs, tax revenue, land use efficiency and asset utilization. On the other hand, there is fear that this will lead to higher emissions and congestion as well as an increase in infrastructure costs.

Another topic that was covered as part of this presentation was steps to effectively engaging local communities through socialization and localization, public engagement, and policy and environment. When thinking about advanced aerial mobility and ways to engage groups into this work, Adrienne also highlighted that aerial mobility should be approached as part of the transportation planning process and integrated into the mobility ecosystem.

As part of cooperation and collaboration between different entities, there is also a need to outline roles and responsibilities. During Adrienne's presentation, she outlined the roles and responsibilities of the aerial mobility industry and government (federal, state, regional/local).

Roles and Responsibilities (Industry)

1. Develop aircraft to design specifications require for aircraft certification to optimize servicing the market demand
2. Identify operating and maintenance procedures
3. Conduct aircraft operations and develop and enforce operating procedures for aircraft and personnel
4. Vertiport operator to be the entity providing vertiport facilities for the purpose of takeoff and landing aerial mobility vehicles
5. UTM providers to manage the aerial mobility traffic and airspace between different takeoff and landing points

Roles and Responsibilities (Government)

Federal Aviation Administration

1. Certifications
2. Operational rules and regulations
3. Regulatory framework for airspace management
4. Coordinate aircraft operating in controlled and uncontrolled airspace
5. Federal infrastructure grants and assurances compliance

State Aeronautics

1. Establish registration of aircraft, operators, vertiports/facilities, and associated fees
2. Facilitation across local and state agencies
3. Zoning, Transportation Plan, and General Plan Compatibility
4. Educational frameworks and resources for community engagement

Regional Planning Organizations and Multi-jurisdictional agencies



1. Inform implementation of advanced aerial mobility infrastructure
2. Sponsor studies to identify routes, locations, make recommendations to be incorporate into local general plans
3. Connect local government, communities, and advanced aerial mobility industry operators

Council of Governments (COGs)

1. Liaise across stakeholders to facilitate effective implementation
2. Inform compatibility of airports with surrounding communities with Airport Land Use Commission (ALUC)
3. Identity and develop new processes to facilitate advanced aerial mobility development within communities

Municipal Government

1. Establish and enforce land use, zoning, and building codes
2. Have possible authority to override Airport Land Use Commission (ALUC) decisions

In outlining the roles and responsibilities of the various groups it gave workshop attendees a better understanding of what everyone can/will be doing in advancing aerial mobility in a region such as the San Fernando Valley. To conclude her presentation, Adrienne gave practical steps that can be taken to plan for aerial mobility such as:

1. Identifying funding streams that could support regional collaboration
2. Socializing and visualizing aerial mobility through public engagement
3. Develop resources and best practices for implementing
4. Support the development of technical processes and policies

Clint Harper from Urban Movement Labs talked about advanced air mobility integration in Los Angeles and the need for partnership in this. Regarding a need for advanced air mobility partnership, the main goals were:

1. Engage and educate Angelenos, policymakers, and City staff about urban air mobility
2. Interface with the original equipment manufacturers, vertiports, technology, and others to lead the advancement of the [Principles of the Urban Sky](#).
3. Build a model for urban air mobility policies and practices to improve L.A.'s mobility network and inform other decision makers as well

The framework that will help guide Los Angeles in bringing urban air mobility to the region comes from the [Principles of the Urban Sky](#). The World Economic Forum and City of Los Angeles released seven principles for implementing urban air mobility (UAM) in a way that is safe, sustainable, and inclusive back in September of 2020 and they are the following:

- Sustainability
- Low noise
- Local workforce development
- Safety
- Equity of access



- Multimodal Connectivity
- Purpose-driven data sharing

Workshop Takeaways:

After the presentation and a short Q&A, the attendees were asked to work at their tables to identify key issues and next steps – as they saw it – for planning for this emerging technology in the San Fernando Valley COG region. Attendees were asked three questions to answer first on their own and then got to work within a smaller group to further develop their answers. They were asked:

1. When asked about what you heard today, what would you tell someone the main takeaways were?
2. How could you work with other jurisdictions, operators, and community leaders in the region to ensure coordination on the topic of aerial mobility to eliminate redundancy in planning and operations? Consider the different aspects of the issue needing different ways of coordination.
3. What are your next steps to engage with the issue of aerial mobility?

The overarching response from the various small groups concurred on one key theme: in order to work towards an aerial mobility future, there needs to be collaboration and coordination amongst all stakeholders from community members, businesses, experts in the field, and elected officials.

Specific considerations included:

1. There is a need for equity to be driving the conversation on aerial mobility to ensure that this will truly be accessible to all in the region.
2. Infrastructure is key to aerial mobility as that will somewhat determine what it looks like for a region such as the San Fernando Valley. We should look at airports as community assets and the work that needs to be done to integrate them into the fabric of the surrounding communities on their own and as this new technology emerges.
3. There needs to be an analysis of the economic development impact to *the San Fernando Valley region*.
4. Work with all groups involved from community members, elected officials, and experts in the field to shape new policy as it pertains to this new form of transportation to ensure that concerns are addressed and taken into consideration.

Focus on Collaboration:

There was a resounding call for community members, government officials, industry experts, business leaders, and the diverse jurisdictions to work collaboratively to ensure that everyone's challenges and concerns are being addressed in order to help mitigate potential issues with aerial mobility implementation. When thinking about what efforts need to be made to work towards bringing aerial mobility to the San Fernando Valley, recommendations included:



1. Bringing in the local community members to engage in listening or feedback sessions so they know that they are being taken seriously and have an active role in defining what aerial mobility will look like in the place they call home.
2. Working with federal, state, city, and organizations to capture a wider reach and involve all the major entities that should be involved in these conversations.
3. Working together to create regional standards for aerial mobility operations
4. Having early, honest, and solution-oriented conversations on policies to support regulating the industry and linking transportation and land use decisions to maximize infrastructure.
5. Having more workshops like this one to ensure there are regular, open channels of communication to discuss defined and emerging issues related to this new technology and its implementation.

Next Steps:

Towards the end of the workshop, attendees were asked to think about what their next steps should be in order to engage with the issue of aerial mobility. The suggestions aligned with the theme of the day: work together to understand and develop this new mobility mode. Specific recommendations included:

1. Promoting education and research to better engage with this issue
2. Monitoring other channels of communication as it would allow stakeholders to gain a better understanding and work collaboratively with others involved.
3. Inviting organizations or speakers to their local meetings to introduce aerial mobility topic to the communities they live and work in.
4. Multiple community members expressed interest to see advanced air mobility technology for themselves to judge the noise impacts first-hand, as this was a major concern.
5. Engaging groups or departments such as the County Department of Regional Planning and Department of Economic Opportunity to invest in careers related to aerial mobility.
6. Creating subgroups within their neighborhood councils to begin to do the work on becoming better informed and ask that the COG also play a role in this by creating a committee on this topic to engage all the partnering regions.

Memorandum

To John Bwarie, SFVCOG
 David Kyobe, SCAG
Date August 29, 2022
Copies Joerg Tonndorf, Arup
 Roland Martin, Arup
Reference number 286708-00
From Joe Kaylor
File reference
Subject SFVCOG VMT Housing Analysis Tool Hosting Implementation
 Pathway and Fee Estimate

In response to hosting negotiations with SCAG, SFVCOG, and Arup, Arup created a recommended hosting implementation pathway with cost estimates to identify required steps, expense and fee estimates, and responsible agency to host and implement the SFVCOG VMT Housing Analysis tool. Costs were disaggregated to reflect the costs to be incurred under the to-be-amended SCAG REAP contract with Arup, and which are incurred by SFVCOG after 3 years of implementation for ongoing tool hosting and support. This document serves as a draft of cost estimates and the implementation pathway to inform relevant audiences. A formal Standard License Agreement (SLA) with more detailed maintenance assumptions will be issued as a part of contract amendments to the existing SCAG REAP contract.

In the event that SFVCOG seeks to continue to use the VMT tool following the 3-year pilot period, Arup can offer SFVCOG an ongoing license agreement at \$5,000 per year for licensing and maintenance. SLA to be determined with SFVCOG and estimate contingent on requirements related to timely response and acceptable downtime.

Total SCAG Cost Year 1-3: Covered under REAP Contract Amendment: \$41,128

Total SFVCOG Cost After Year 3 if needed: \$5,000/year for continued use after year 3

Proposed Contract Amendment for Hosting and Extended Schedule Project Management:

Task	Fee Estimate
Year 1-3 Hosting and Maintenance under SCAG Contract	\$32,939
Additional Project Management with Extended Schedule	\$8,189
Contract Amendment Total:	\$41,128

Implementation Pathway under REAP Contract with Amendments:

Implementation Step	Arup Responsibilities	SFVCOG Responsibilities	SCAG Responsibilities	Fee Estimate
1 Arup supports SFVCOG in procuring an ArcGIS Online Account with ESRI	Arup works with ESRI to identify relevant licensing needs to develop custom widget and web-tool in ESRI environment.	SFVCOG to attend relevant meetings with ESRI account management staff and identify point of contact at SFVCOG to manage account.	Contract Amendment	Arup Fee: \$4,054
				Expense: \$0
				Total: \$4,054
2 SFVCOG purchases AGOL account and invites Arup to administer the account	Arup to review ESRI licensing agreement for SFVCOG to ensure requirements are met for web-tool development	SFVCOG to purchase ArcGIS online (AGOL) account and invite Arup to administer the account. This assumes SFVCOG has an account payable for Arup to pass through direct expense amount from SCAG contract amendment.	Contract Amendment	Arup fee: \$0
				Expense for ESRI license: \$5,700 total for 3 years
				Total: \$5,700
3 Arup supports SFVCOG in procuring a static host (either AWS EC2 or Azure equivalent) for the frontend deployment and to host the ESRI custom widget and web-tool	Arup to procure static host and ensure requirements are met to host the ESRI custom widget and web-tool	SFVCOG to purchase static host account and identify point of contact at SFVCOG to manage account	Contract Amendment	Arup fee: \$4,971
4 Arup develops web-app in SFVCOG's ESRI environment with a Creator license	Arup develops web-app	SFVCOG grants Arup Creator License access to develop web-app	Contract Amendment	Expense: \$100 total for 3 years
5 Arup deploys web-app to SFVCOG users	Arup deploys web-app	SFVCOG to identify 4-member city users	-	As previously scoped
6 Arup provides initial maintenance period (1-6 months from deployment)	Arup provides maintenance at 2 hours/week of junior developer time for app review	SFVCOG and member cities to identify issues and communicate to Arup.	Contract Amendment	Arup fee: \$5,409
7 Arup provides initial maintenance period (6-12 months after deployment)	Arup provides maintenance at 1 hours/week of junior developer time for app review	SFVCOG and member cities to identify issues and communicate to Arup.	Contract Amendment	Arup fee: \$2,705

8	Ongoing Maintenance after for years 2-3 (time and materials up to maximum amount)	Arup provides ongoing maintenance on an as-needed basis to cover standard defects such as a security patch, spelling correction, etc. If any issues generate a case that extends past 7 days of continuous effort, convene a stop-gap meeting with stakeholders to identify out-of-scope maintenance.	SFVCOG and member cities to identify issues and communicate to Arup.	Contract Amendment	Arup fee: Not to exceed \$10,000
Total:					\$32,939

DRAFT 1

**AMENDMENT NUMBER 4 (FOUR) TO EXECUTIVE DIRECTOR SERVICES AGREEMENT
OCTOBER ____, 2022**

THIS AMENDMENT NUMBER FOUR (4) TO THE EXECUTIVE DIRECTOR SERVICES AGREEMENT TO THE SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS dated December 3, 2019 (hereinafter "Agreement") is made and entered into by and between the SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS| a California Joint Powers Authority ("SFVCOG"), and Stratiscope ("CONTRACTOR").

RECITAL

WHEREAS, the SFVCOG and CONTRACTOR entered into the Agreement regarding certain services to be provided on December 3, 2019.

WHEREAS, the SFVCOG and CONTRACTOR executed Amendment Number 1 to the Agreement and extended the contract from January 2021 to December 2021.

WHEREAS, the SFVCOG and CONTRACTOR executed Amendment Number 2 to the Agreement to expand the scope of work to include relevant duties under the Memorandum of Understanding, No. M-029-21, SCAG Project/OWP No.: 300-4872Y0.03 and to increase the compensation amount by the sum not to exceed Fifty-Five Thousand Dollars (\$55,000.00) as a one-time payment based on the increased duties.

WHEREAS, the SFVCOG and CONTRACTOR executed Amendment Number 3 to the Agreement and extended the contract from January 2022 to December 2022.

WHEREAS, the Parties desire to extend the term of the Agreement as provided herein and NOW, THEREFORE, in consideration of the foregoing premises and mutual promises and covenants of the parties hereto, the parties mutually agree as follows:

CHANGES PER THIS AMENDMENT

Section 1 of the Agreement shall be deleted and replaced with the following:

1. Term of Agreement. This Agreement shall commence on January 1, 2023, and shall terminate on the earlier of: (i) December 31, 2023, or (ii) as set forth in paragraph 1.1 of the Agreement, unless extended as provided herein. This Agreement may be extended on an annual basis through December 31, 2024, upon annual approval by the SFVCOG.

IN WITNESS THEREOF, the parties hereto have executed this Amendment Number 4 on the date shown below.

[Signature page will follow]