



SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
A Joint Powers Authority

BOARD OF DIRECTORS
MEETING AGENDA

Thursday, April 16, 2020 — 1:30 p.m.

**DUE TO THE CLOSURE OF CITY BUILDINGS,
MEMBERS OF THE PUBLIC MAY CALL IN TO LISTEN TO THE MEETING**

Please click the link below to join the webinar:

<https://zoom.us/j/982652814>

Or call by telephone:

Dial (669)900-6833 and enter Webinar ID: 982 652 814

****The meeting will open at 1:15pm to allow testing of the system.****

You may submit public comment by email to john@sfvcog.org or by mail to:

SFVCOG
2006 West Burbank Blvd, #200
Burbank, CA 91506

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting and will be provided to all members.

Please include the Agenda Item in your correspondence.

Correspondence received shall become part of the official record.

BOARD OF DIRECTORS

Chair: Mayor Joel Fajardo, City of San Fernando

Vice-Chair: Councilmember Monica Rodriguez, 7th District, City of Los Angeles

Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Councilmember Jess Talamantes, City of Burbank
Mayor Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Councilmember David Ryu, 4th District, City of Los Angeles
Councilmember Paul Koretz, 5th District, City of Los Angeles
Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Councilmember Marsha McLean, City of Santa Clarita

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles

SFVCOG Secretary: Los Angeles County Commission's Office

SFVCOG Executive Director: John Bwarie

Counsel: Shan Thever, Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. **CALL TO ORDER** — Joel Fajardo, Chair
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. **MINUTES** (page 5)

Review and Approve January 16, 2020 Board of Directors Meeting Minutes.

Recommended Action: *Approve Minutes.*

6. **FINANCIAL REPORT** (page 17)

Review FY 2019-20 Financials from October 1 through March 31, 2020.

Recommended Action: *Receive and File Financial Report*

7. 2018-19 ANNUAL AUDIT (page 20)

Review and Approve

Recommended Action: *Approve 2018-19 Annual Audit.*

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

8. CHAIR REPORT

Chair's Report - Joel Fajardo, Chairman of the Board.

Updates, remarks and recommendations from the Board Chair.

9. EXECUTIVE DIRECTOR REPORT

Updates, remarks and recommendations from the Executive Director

10. HOMELESSNESS COORDINATION UPDATE

Updates, remarks and recommendations from Homelessness Coordinator

**11. DISCUSSION AND POSSIBLE ACTION RELATED TO COVID-19
COORDINATION**

Requested Action: *Determine where member jurisdictions might support and collaborate with each other during this pandemic*

**12. CONSIDERATION OF THE 2020-21 SFVCOG ANNUAL WORK
PROGRAM (page 43)**

Requested Action: *Review & Adopt the SFVCOG FY2020-2021 Annual Program*

13. CONSIDERATION OF THE FY2020-21 BUDGET (page 46)

Requested Action: *Review & Adopt the SFVCOG 2020-2021 Budget*

14. ELECTION OF OFFICERS

a. Election of 2020-2021 Board Chair

b. Election of 2020-2021 Board Vice-Chair

Requested Action: *Elect a Board Chair and Vice-Chair to serve July 1, 2020 through June 30, 2021.*

15. **2020-21 MEETING SCHEDULE** (page 48)
Recommended Action: Determine Locations and Adopt Regular Meeting Schedule for FY20-21
16. **BOARDMEMBER ANNOUNCEMENTS**
17. **NEXT MEETING:**
July 16, 2020 at 1:30pm in Van Nuys City Hall
18. **ADJOURNMENT**

Notices:

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

A Joint Powers Authority

BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 16, 2020— 1:30 p.m.
Valley Municipal Building, Council Chambers
14410 Sylvan Street, 2nd Floor
Van Nuys, California 91401

BOARD OF DIRECTORS

MEMBERS

Chair: Mayor Joel Fajardo, City of San Fernando
Vice-Chair: Councilmember Monica Rodriguez, 7th District, City of Los Angeles
Supervisor Sheila Kuehl, 3rd Supervisorial District, County of Los Angeles
Supervisor Kathryn Barger, 5th Supervisorial District, County of Los Angeles
Councilmember Jess Talamantes, City of Burbank
Mayor Ara Najarian, City of Glendale
Councilmember Paul Krekorian, 2nd District, City of Los Angeles
Councilmember Bob Blumenfield, 3rd District, City of Los Angeles
Councilmember David Ryu, 4th District, City of Los Angeles
Councilmember Paul Koretz, 5th District, City of Los Angeles
Councilmember Nury Martinez, 6th District, City of Los Angeles
Councilmember John Lee, 12th District, City of Los Angeles
Councilmember Marsha McLean, City of Santa Clarita

STAFF

SFVCOG Fiscal Agent: Rachelle Anema, County of Los Angeles
SFVCOG Secretary: County of Los Angeles Executive Office
John Bwarie, Executive Director, San Fernando Valley COG
Shan Thever, Deputy County Counsel, County of Los Angeles

OPEN SESSION

1. CALL TO ORDER — Chair Mayor Joel Fajardo, Chair

The meeting was called to order by Chair Mayor Joel Fajardo at 1:40 p.m.

2. ROLL CALL

QUORUM ESTABLISHED (11 Members):

**Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee**

**Absent: Councilmember Paul Koretz, Councilmember Nury Martinez, and
Mayor Ara Najarian**

3. PLEDGE OF ALLEGIANCE

The Pledge was led by Councilmember Marsha McLean.

4. PUBLIC COMMENTS

**Members of the public, Paul Dyson and John Coghlan addressed the San
Fernando Valley Council of Governments (SFVCOG).**

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

5. MINUTES (Page 5)

Review and Approve July 18, 2019 Board of Director's Meeting Minutes.

Recommended Action: *Approve Minutes*

On motion of Chair Mayor Joel Fajardo, seconded by Justin Orenstein for Councilmember David Ryu, and duly carried by the following vote, the San Fernando Valley Council of Governments (SFVCOG) approved the October 10, 2019 Board of Director's Meeting Minutes:

Ayes: Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee

Absent: Councilmember Paul Koretz, Councilmember Nury Martinez, and Mayor Ara Najarian

6. FINANCIAL REPORT (Page 16)

Review FY 2019-20 Financials through September 30, 2019.

Recommended Action: *Receive and File Financial Report*

On motion of Chair Mayor Joel Fajardo, seconded by Justin Orenstein for Councilmember David Ryu, and unanimously carried, the San Fernando Valley Council of Governments (SFVCOG) received and filed the financial report.

7. SFVCOG APPOINTEE UPDATES

Update from SGVCOG's Current Appointees

Recommended Action: *Receive and File*

Executive Director John Bwarie requested this item be removed from the Consent Calendar to allow Councilmember Emily Gabel-Luddy to speak before Boardmembers.

Councilmember Emily Gabel-Luddy, City of Burbank-SFVCOG appointee on the League of California Cities (League), conveyed opposition to California Senate Bill 50 (SB 50). SB 50 streamlines incentives for multifamily housing developments. The League developed a white paper addressing the impact of SB 50 on local cities and the various erroneous approaches in SB 50 to create housing. Currently, SB 50 is being considered by the Senate and if passed, it will allow cities to create their housing plan by 2023. The allotted two years will be not enough time to vet a comprehensive housing plan. SB 50 would allow homes to be torn down in areas zoned for single family housing in order to build fourplexes. Also, there is no mandate provided for building affordable housing under SB 50.

Furthermore, Councilmember Gabel-Luddy reported on Accessory Dwelling Unit (ADU) laws that changed the density in single-family neighborhoods. Cities have been working together to amend existing laws allowing single-family neighborhoods becoming triplex neighborhoods along with eliminating the prohibition of owner occupancy dwellings. Councilmember Gabel-Luddy respectfully requested the support of the SFVCOG in amending the ADU laws.

Chair Mayor Joel Fajardo, Councilmember Marsha McLean, John Popoch for Councilmember Bob Blumenfield, Nicole England for Supervisor Sheila Kuehl, and Councilmember Jess Talamantes addressed the speaker.

Executive Director John Bwarie reported the following:

- Jason Smiskos, SFVCOG appointee on Metro’s Technical Advisory Committee (TAC) intends, in 2020, to address a couple of issues that will be of interest to Boardmembers.**
- Mayor Pro Tem Bill Maranda, City of Santa Clarita, SFVCOG appointee on the Southern California Association of Governments (SCAG) Community Development Committee provided a written update on the Regional Housing Needs Assessment (RHNA).**
- Jerrid Mckenna, City of Santa Clarita, SFVCOG appointee on the Los Angeles County Homeless Task Force, reported Measure H funding in the past had been submitted in three (3) year cycles. Beginning 2021, funding requests will be submitted annually due to the frequent changes in governance.**

Mr. Bwarie, John Popoch, and Chair Mayor Joel Fajardo recommended exploring terms of service alternatives such as term limits for the appointees of

the SFVCOG and provide a report back at the next SFVCOG meeting in July of 2020.

By Common Consent, there being no objection, the San Fernando Valley Council of Governments (SFVCOG) received and filed the appointee updates report.

REGULAR CALENDAR

At the discretion of the SFVCOG, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the SFVCOG.

8. CHAIR REPORT

Chair's Report – Joel Fajardo, Chairman of the Board.

Updates, remarks and recommendations from the Board Chair.

No report was given.

9. EXECUTIVE DIRECTOR REPORT

a. Updates, remark and recommendations from the Executive Director

Executive Director John Bwarie reported the following:

- **The next San Fernando Valley Council of Governments (SFVCOG) meeting will be held in Glendale Central Library on April 16, 2020.**
- **The Annual Mobility Workshop scheduled for June 2020 will also be held at the Glendale Central Library.**
- **The Form 700 are nearing the due date for the year. The County of Los Angeles will distribute an email notification to all SFVCOG members as a reminder. If there are any questions or concerns, please inform the Executive Director of the SFVCOG.**

10. HOMELESSNESS UPDATE (Page 18)

a. Homeless Coordination Report

Updates, remarks and recommendations from Homelessness Coordinator

b. CONSIDERATION OF REGIONAL VALUS, GOALS, AND STRATEGIES TO COMBAT AND PREVENT HOMELESSNESS – ANNUAL REVIEW & AFFIRMATION

Recommended Action: *Adopt Regional Values, Goals and Strategies for the SFVCOG Region that can be supported locally through coordination of member jurisdictions.*

The annual reaffirmation of the Regional Values, Goals, and Strategies to Combat and Prevent Homelessness working group plan was provided by John Bwarie, Executive Director. The plan acts as a guiding document assisting the prevention of homelessness within the San Fernando Valley Council of Governments (SFVCOG) jurisdiction.

At the recommendation of Eric Moody, for Councilmember John Lee, and Councilmember Jess Talamantes the inclusion of additional verbiage under the Regional Values category - third numbered point, to read as follows:

Homelessness, mental illness, addiction, and the need for rental and mortgage assistance, as well as other factors is primarily a result of the homeless crisis in the Los Angeles region.

Following discussion, on motion of Chair Mayor Joel Fajardo, seconded by Justin Orenstein for Councilmember David Ryu, and duly carried by the following vote, the San Fernando Valley Council of Governments (SFVCOG) approved adding to the Regional Values, Goals, and Strategies to Combat and Prevent Homelessness plan the words *mental illness, addiction, the need for rental and mortgage assistance and other factors* in both the Regional Goals and Values.

Ayes: Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee

Absent: Councilmember Paul Koretz, Councilmember Nury Martinez, and Mayor Ara Najarian

11. UPDATE FROM METRO ON SFVCOG REGION PROJECTS (Page 22)

Recommended Action: *Discussion and possible action*

Karen Swift, METRO-Community Relations Manager, provided a status report on the San Fernando Valley Council of Governments (SFVCOG) Region Projects as follows:

- Sepulveda Transit Corridor Project – A recent press release announced five private sector firms qualified for a pre-development agreement. This method assists Metro to manage risk and inspire innovations. In July 2020, Metro Board intends to issue two Project Development Agreements (PDA) to two of the pre-qualified firms.
- Metro Orange Line Improvements Project – Approved was a lease with the City of Los Angeles using a section of the parking lot for the homeless at the Van Nuys Station. Beginning June 2020, the City of Los Angeles' A Bridge Home program will manage and operate the project until it expires on August 15, 2023.
- NextGen Bus Study – An overhaul of the bus system study; will be hosting public workshops next month in Van Nuys, Chatsworth, Canoga Park, Pacoima, Burbank, and other local cities.

John Popoch for Councilmember Bob Blumenfield, and Justin Orenstein for Councilmember David Ryu addressed the speaker.

By Common Consent, there being no objection, the San Fernando Valley Council of Governments (SFVCOG) received and filed the status report on various SFVCOG Region Projects.

12. UPDATE FROM SCAG ON CONNECT SOCAL

Recommended Action: *Receive and File*

Kome Ajise, Director of Planning for Southern California Association of Governments (SCAG), presented the 2020-2045 Regional Transportation Plan/ Sustainable Communities Strategy. Mr. Ajise highlights Connect SoCal long-range transportation planning process that will be aimed at the six most southern counties in California. Required by Federal law, SCAG will be developing strategies to decrease traffic time by 9% and the carbon footprint by 19% before or by 2045. The nominal dollar amounts to \$638.6 billion. The anticipated funding gap of \$139.4 billion will be from new sustainable revenue sources.

Mr. Ajise stated by the end of 2045, the plan for Los Angeles County will have reduced vehicle miles traveled by 4.4%; generated 195,100 jobs; created an annual household cost savings of \$543 per household; reduced land consumption by 41%; and the projected daily delay improvements with SCAG's plan will be 11.5 minutes. Mr. Ajise stated the Plan will be a guiding document to direct the work necessary to execute successfully its goals. Presently, the public has been reviewing the document to provide input that is taken into consideration for the final submission in April 2020.

By Common Consent, there being no objection, the San Fernando Valley Council of Governments (SFVCOG) received and filed the report on Connect SoCal.

13. CONSIDERATION OF NORTH HOLLYWOOD RED LINE STATION JOINT DEVELOPMENT PROJECT (DISTRICT NOHO)

Recommended Action form Committee: Support the North Hollywood Red Line Station joint development project.

Executive Director John Bwarie referenced the attached San Fernando Valley Council of Governments (SFVCOG) Transportation Committee presentation on Metro's Joint Development in North Hollywood/District NOHO (Development). The transit-oriented development will be located at the North Hollywood Rail Station. The proposed project includes 100,000 square feet of dining/retail businesses, 500,000 square feet of office space, 1500 residential units, biking and walking paths along with access to bus and rail transportation. The Transportation Committee seeks the SFVCOG support for the Development.

On motion of Jarrod DeGonia for Supervisor Kathryn Barger, seconded by Councilmember Marsha McLean, and duly carried by the following vote, the San Fernando Valley Council of Governments (SFVCOG) supports Metro's Joint Development in North Hollywood/District NOHO:

Ayes: Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,

**Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee**

**Absent: Councilmember Paul Koretz, Councilmember Nury Martinez and
Mayor Ara Najarian**

**14. CONSIDERATION OF METRO'S AUTOMATED BUS LANE
ENFORCEMENT PILOT PROGRAM (Page 27)**

Recommended Action from Committee: *Support and advocate for Metro's automated bus lane enforcement pilot program*

Executive Director John Bwarie referenced the attached San Fernando Valley Council of Governments (SFVCOG) Transportation Committee presentation on Metro's Automated Bus Lane Enforcement Pilot Program (ABLE). ABLE Pilot Program used on-bus cameras that assist in the issuance of traffic citations to drivers parked or stopped in the bus only driving lanes. ABLE will be a supplemental program whose partner, the City of Los Angeles, will issue citations to violators illustrated in pictures taken by Metro on-bus cameras. ABLE improved travel time for buses, and reduced human resources, violations and traffic congestion. The Transportation Committee seeks the SFVCOG support in expanding ABLE to incorporate the 27 miles of bus only lanes and eventually, implementing the program County-wide.

On motion of John Popoch for Councilmember Bob Blumenfield, seconded by Councilmember Jess Talamantes, and duly carried by the following vote, the San Fernando Valley Council of Governments (SFVCOG) supports and advocates the expansion of Metro's Automated Bus Lane Enforcement Pilot Program (ABLE):

**Ayes: Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee**

Absent: Councilmember Paul Koretz, Councilmember Nury Martinez and Mayor Ara Najarian

15. CONSIDERATION OF UPDATE 2020 SFVCOG TRANSPORTATION PRIORITIES (Pages 29)

Recommended Action: Adopt UPDATED 2020 Transportation Priorities as recommended by the Transportation Committee

Executive Director John Bwarie stated the revisions of the 2020 San Fernando Valley Council of Governments (SFVCOG) Transportation Priorities list were reviewed by its Transportation Technical Advisory Committee and the Transportation Committee. Mr. Bwarie submitted the draft priorities and introduced the recommendations offered by the Transportation Committee for the SFVCOG to adopt. Mr. Bwarie indicated there are three formal changes to the Transportation Priority list which include:

1. An introductory statement to the Transportation Priorities which reads;

The SFVCOG is committed to increased mobility options for the purpose of increasing safety and convenience and reducing roadway congestion. The following are the priorities for 2020 that would work towards achieving that:.

2. Under Commuter Rail Improvements, paragraph number four, the inclusion of;

In an effort to ensure resources are secured to improve rail service on the entire Metrolink - Antelope Valley Line (AVL), the SFVCOG supports investment opportunities in all segments of the AVL, equally. Furthermore, the SFVCOG recognizes and supports Metro's "Los Angeles - Glendale - Burbank Feasibility Study" currently underway as a starting point to assess potential improvements to "provide more frequent and consistent level of service throughout the day along the [Burbank - Glendale – Union Station] Corridor". Additionally, the SFVCOG supports Metro's recently completed AVL Study and actions to implement rail and service improvements included in the study to increase roundtrip frequency between Union Station and the North County.

3. A Smarter Transportation System, first paragraph;

The SFVCOG supports the increased use and development of technologies to create a safer, more reliable, more efficient, less congested, and more pleasant transportation experience.

Member of the public, Paul Dyson, addressed the San Fernando Valley Council of Governments (SFVCOG).

Following discussion, on motion of Councilmember Marsha McLean, seconded by Jarrod DeGonia for Supervisor Kathryn Barger, duly carried by the following vote, the San Fernando Valley Council of Governments (SFVCOG), adopted the 2020 SFVCOG Transportation Priorities as presented:

Ayes: Chair Mayor Joel Fajardo,
Humberto Quintana for Vice-Chair Councilmember Monica Rodriguez,
Nicole England for Supervisor Sheila Kuehl,
Jarrod DeGonia for Supervisor Kathryn Barger,
Councilmember Jess Talamantes,
Councilmember Marsha McLean,
Doug Mensman for Councilmember Paul Krekorian,
John Popoch for Councilmember Bob Blumenfield,
Justin Orenstein for Councilmember David Ryu, and
Eric Moody for Councilmember John Lee

Absent: Councilmember Paul Koretz, Councilmember Nury Martinez and Mayor Ara Najarian

16. BOARDMEMBER ANNOUNCEMENTS

- Boardmembers congratulated Justin Orenstein for Councilmember David Ryu on the birth of his son, Jackson Brewer Orenstein.
- Jarrod DeGonia representing Supervisor Kathryn Barger reported that Supervisor Katheryn Barger appointed herself to the South Coast Air Quality Management District Board as a Los Angeles County representative and he will be the staff liaison.
- Councilmember Marsha McLean discussed the tragic events which took place at Saugus High School on November 14, 2019. The City of Santa Clarita held a candle light vigil for the victims and approximately 15,000 attended the service.

By Common Consent, there being no objection, the SFVCOG received and filed the announcements.

17. NEXT MEETING:

- **Executive Director John Bwarie announced the next SFVCOG meeting has been scheduled for April 16, 2020 at 1:30 p.m. at the Glendale Library Complex, (222 E Harvard Street, Glendale, CA 91205).**
- **The Executive Director also announced the next meeting of the SFVCOG Transportation Committee has been scheduled for March 19, 2020 at 1:30 p.m.**

By Common Consent, there being no objection, the San Fernando Valley Council of Governments (SFVCOG) received and filed the next meeting dates.

18. ADJOURNMENT

The meeting was adjourned at 3:15 p.m. in memory of those who lost their lives in the Saugus High School shooting.

Public Comments: At this time members of the public can address the San Fernando Valley Council of Governments Board of Directors (Board) regarding any items within the subject matter jurisdiction of the agency that are not separately listed on this agenda, subject to time restrictions, by filling out a Public Comment Card and submitting that card to the Secretary. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally.

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SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Budget vs Actual Report
FISCAL YEAR 2019-2020

	2019-2020 Adopted Budget	Actuals as of 3/31/2020	Difference
REVENUES			
Member Dues	\$ 120,000	\$ 120,000	\$ -
Sponsorships/Donations	5,000	1,000	(4,000)
Interest	-	3,283	3,283
Grants	30,000		30,000
TOTAL REVENUE	\$ 155,000	\$ 124,283	\$ 29,283
EXPENDITURES			
Audit	\$ 6,000	\$ 471	\$ 5,529
Computer Supplies	-		-
Events			-
Mobility Workshop	5,000	1,753	3,247
Mobility Academy	1,000		1,000
Mobility Academy 2.0	1,000		
Incidental Expenses	500	142	358
Management Services Contract	100,000	75,000	25,000
Meeting Costs	250	22	228
Membership Dues	-		-
Office Supplies	250		250
Parking fees	250	16	234
Postage	50		50
Printing	1,900		1,900
Sacramento Advocacy trip	8,250		8,250
Travel	250		250
Website	300	120	180
Regional Homeless Coordination Services	30,000	18,311	11,689
Miscellaneous (Contingency Reserve)	-		-
TOTAL EXPENDITURES	\$ 155,000	\$ 95,835	\$ 58,165

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
 JOINT POWERS AUTHORITY FUND V54
 STATEMENT OF RECEIPTS AND DISBURSEMENTS
 OCTOBER 1, 2019 THROUGH DECEMBER 31, 2019**

		<u>Fund V54/Org 55665</u>
Cash Balance, October 1, 2019		\$ 270,471.39
Receipts:		
Interest Earnings	10/1/2019	\$ 301.28
Interest Earnings	11/1/2019	548.14
Interest Earnings	12/1/2019	424.05
Total Beginning Cash Balance and Receipts		<u>\$ 271,744.86</u>
Disbursements:		
AD AU A2000717615 STRATISCOPE - September 2019	11/5/2019	8,333.33
AD AU A2000717615 STRATISCOPE - October 2019	11/5/2019	8,333.33
AD AU A2000717615 STRATISCOPE - Misc Expenses July to September 2019	11/5/2019	65.00
JVCT AC CMSF2000127 - PAYMENT TO LA COUNTY A/C FY18-19	11/18/2019	471.50
AD AU A2000835463 STRATISCOPE - Service Expense for one year storage	11/25/2019	119.88
AD AU A2001010606 STRATISCOPE - November 2019	12/29/2019	8,333.33
AD AU A2001010606 STRATISCOPE - Misc Expense November 2019	12/29/2019	22.70
Total Disbursements		<u>\$ 25,679.07</u>
Cash Balance, December 31, 2019		<u>\$ 246,065.79</u>

Prepared by
 Los Angeles County
 Department of Auditor-Controller
 Accounting Division
 ML 1/29/20

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
 JOINT POWERS AUTHORITY FUND V54
 STATEMENT OF RECEIPTS AND DISBURSEMENTS
 JANUARY 1, 2020 THROUGH MARCH 31, 2020**

		Fund V54/Org 55665
Cash Balance, January 1, 2020		\$ 246,065.79
Receipts:		
Interest Earnings	1/1/2020	404.91
Interest Earnings	2/1/2020	356.94
Interest Earnings	3/1/2020	325.93
Total Beginning Cash Balance and Receipts		<u>\$ 247,153.57</u>
Disbursements:		
AD AU A2001052728 1 STRATISCOPE - December 2019	1/9/2020	\$ 8,333.33
AD AU A2001052728 2 STRATISCOPE - Misc Expenses December 2019	1/9/2020	23.00
AD AU A2001180069 1 LESAR DEVELOPMENT COMPANY - August 2019	1/30/2020	1,805.00
AD AU A2001180069 2 LESAR DEVELOPMENT COMPANY - September 2019	1/30/2020	2,512.50
AD AU A2001180069 3 LESAR DEVELOPMENT COMPANY - October 2019	1/30/2020	1,987.50
AD AU A2001180069 4 LESAR DEVELOPMENT COMPANY - November 2019	1/30/2020	3,112.50
AD AU A2001211702 1 STRATISCOPE - January 2020	2/6/2020	8,333.33
AD AU A2001211702 2 STRATISCOPE - Misc Expenses January 2020	2/6/2020	31.85
AD AU A2001494434 1 STRATISCOPE - February 2020	3/26/2020	8,333.33
Total Disbursements		<u>\$ 34,472.34</u>
Cash Balance, March 31, 2020		<u><u>\$ 212,681.23</u></u>

Prepared by
 Los Angeles County
 Department of Auditor-Controller
 Accounting Division
 ML 4/7/20

**SAN FERNANDO VALLEY
COUNCIL OF GOVERNMENTS**

**MANAGEMENT REPORT
AND
AUDITOR'S COMMUNICATION LETTER**

June 30, 2019

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS

**MANAGEMENT REPORT
AND
AUDITOR'S COMMUNICATION LETTER**

June 30, 2019

Required Communication under SAS 114..... 1

**Independent Auditor's Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards* 3**

Current Year Recommendations..... 5

Status of Prior Year Recommendations..... 6



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

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CRAIG A HARTZHEIM, CPA
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To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

We have audited the financial statements of the San Fernando Valley Council of Governments (“the Authority”) for the fiscal year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 2, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the basic financial statements. We noted no transactions entered into by the Authority during the fiscal year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimates inherent in the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 11, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of management, the members of and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA
February 11, 2020



MOSS, LEVY & HARTZHEIM LLP

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the San Fernando Valley Council of Governments (the "Authority"), as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated February 11, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA
February 11, 2020

CURRENT YEAR RECOMMENDATIONS

No findings noted in the current fiscal year.

STATUS OF PRIOR YEAR RECOMMENDATIONS

No findings noted in the prior fiscal year.

**SAN FERNANDO VALLEY
COUNCIL OF GOVERNMENTS
ANNUAL FINANCIAL REPORT
June 30, 2019**

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JUNE 30, 2019

TABLE OF CONTENTS

FINANCIAL SECTION

Independent Auditor’s Report 1

Management’s Discussion and Analysis 3

Basic Financial Statements:

 Statement of Net Position 5

 Statement of Revenues, Expenses, and Changes in Net Position 6

 Statement of Cash Flows 7

 Notes to the Basic Financial Statements 8



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Independent Auditor's Report

To the Honorable Board of Directors
San Fernando Valley Council of Governments
Van Nuys, California

Report on the Financial Statements

We have audited the accompanying financial statements of the San Fernando Valley Council of Governments (the Authority), as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2019, and the changes in financial position and cash flows for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 and 4, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 11, 2020, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



Moss, Levy & Hartzheim, LLP
Culver City, California
February 11, 2020

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2019**

Management's discussion and analysis of the San Fernando Valley Council of Governments Joint Powers Authority (the Authority) provides a narrative overview of the Authority's financial activities for the fiscal year ended June 30, 2019. Please read it in conjunction with the accompanying financial statements and footnotes.

Financial Highlights

- During the current fiscal year, the Authority's net position increased by \$9,388 to \$170,699.
- Operating revenues increased by \$1,411 to \$139,183 while operating expenses increased by \$26,777 to \$134,047.
- The Authority has no short or long term debt or capital assets.

Overview of Financial Statements

This MD&A serves as an introduction to the Authority's basic financial statements. The basic financial statements include four components: 1) Statement of Net Position; 2) Statement of Revenues, Expenses, and Changes in Net Position; 3) Statement of Cash Flows; and 4) Notes to the Financial Statements.

- The Statement of Net Position presents all of the Authority's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator to determine whether the financial position of the Authority is improving or deteriorating.
- The Statement of Revenues, Expenses, and Changes in Net Position presents information showing how the Authority's net position changed during the fiscal year. All changes in net position (revenues and expenses) are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Accordingly, revenues and expenses are reported in this statement for items that will result in cash flows in future fiscal periods (e.g. accrued but unpaid contract and professional service fees).
- The Statement of Cash Flows presents information regarding the Authority's use of cash during the fiscal year and is an indicator of whether or not sufficient cash flow is being generated during the fiscal year to meet the operating needs of the Authority.
- The notes provide additional information that is essential for a full understanding of the data provided in the financial statements.

Financial Statement Analysis

The operating revenues consist of member dues from the participating agencies, local grants and donations. Operating revenues totaled \$139,183 for the fiscal year ended June 30, 2019, and increased \$1,411 from the prior fiscal year due to additional grants and donation revenue received. Operating expenses consist primarily of contract and professional service fees and supplies. They totaled \$134,047 for the fiscal year ended June 30, 2019, an increase of \$26,777 from the prior fiscal year.

**SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
JOINT POWERS AUTHORITY
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2019**

As of June 30, 2019, the Authority had total assets of \$186,229, an increase of \$21,280 from the prior year. The increase was a result of an increase in cash. Total liabilities as of June 30, 2019 were \$15,530, compared to \$3,638 as of June 30, 2018. Liabilities consisted of accounts payable.

Capital Assets

As of June 30, 2019, the Authority's did not have any capital assets.

Debt Administration

As of June 30, 2019, the Authority had no outstanding debt.

Economic Factors

The Authority was established to allow the members to engage in cooperative local and regional planning and the coordination of government services and responsibilities to assist the members in the conduct of their affairs; to conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on a Valley area and regional basis; and to coordinate implementation programming. The Authority's board continues to pursue additional funding opportunities.

Contacting the Authority's Financial Management

This financial report is designed to provide our citizens and other interested parties with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the County of Los Angeles, Department of Auditor-Controller, 500 West Temple Street Room 525, Los Angeles, CA 90012.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Net Position
June 30, 2019

Assets	
Cash on deposit with County Treasurer (Note 3)	\$ 184,233
Receivables:	
Accrued interest	996
Donations	1,000
Total Assets	186,229
 Liabilities	
Accounts payable	15,530
Total Liabilities	15,530
 Net Position	
Unrestricted	170,699
Total Net Position	\$ 170,699

See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2019

Operating Revenues:	
Membership dues	\$ 120,000
Local grant	14,483
Donations	4,700
Total Operating Revenues	139,183
 Operating Expenses:	
Contract and professional service fees	131,518
Utilities, supplies, and other charges	2,529
Total Operating Expenses	134,047
 Operating Income	 5,136
 Non-Operating Revenues:	
Interest on deposited funds	4,252
 Change in Net Position	 9,388
 Net Position, beginning of the fiscal year	 161,311
Net Position, end of the fiscal year	\$ 170,699

See accompanying notes to the basic financial statements

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2019

Cash Flows from Operating Activities:	
Cash received from membership dues	\$ 120,000
Cash received from local grant	20,025
Cash received from donations	5,200
Cash paid to suppliers for goods and services	(122,155)
Net Cash Provided by Operating Activities	<u>23,070</u>
 Cash Flows from Investing Activities:	
Interest received	4,222
Net Cash Provided by Investing Activities	<u>4,222</u>
 Net Increase in Cash and Cash Equivalents	 27,292
 Cash Deposited with County Treasurer, Beginning of Fiscal Year	 <u>156,941</u>
 Cash Deposited with County Treasurer, End of Fiscal Year	 <u>\$ 184,233</u>
 Reconciliation of Cash Deposited with County Treasurer to Amounts Reported on the Statement of Net Position	
Cash on deposit with County Treasurer	<u>\$ 184,233</u>
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating Income	\$ 5,136
Adjustments to reconcile operating income to net cash provided by operating activities:	
(Increase) decrease in grant receivable	5,542
(Increase) decrease in donations receivable	500
Increase (decrease) in accounts payable	11,892
Net Cash Provided by Operating Activities	<u>\$ 23,070</u>

See accompanying notes to the basic financial statements

NOTES TO THE BASIC FINANCIAL STATEMENTS

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The San Fernando Valley Council of Governments (the Authority) was formed on May 25, 2010, as a joint powers authority by the County of Los Angeles, the City of Los Angeles, the City of Santa Clarita, the City of San Fernando, the City of Glendale, and the City of Burbank. The Authority was established for the purpose of allowing the members to engage in cooperative local and regional planning and coordination of government services and responsibilities to assist the members in the conduct of studies and projects designed to improve the San Fernando Valley region.

The Authority is governed by a Board of Directors composed of thirteen appointed directors: two from the Board of Supervisors of the County of Los Angeles supervisorial districts that are entirely or partially located in the San Fernando Valley, seven from the City of Los Angeles council districts that are located partially or entirely in the San Fernando Valley, one from the City of Santa Clarita, one from the City of San Fernando, one from the City of Glendale, and one from the City of Burbank. The Authority is legally separate and fiscally independent from each of the member entities. This means it can incur debt, set and modify its own budget and fees, enter into contracts, and sue and be sued in its own name. The County of Los Angeles and the City of Los Angeles each pay annual dues of \$35,000. The other cities each pay \$12,500. The Authority has no employees and has contracted for Executive Director services.

The Auditor-Controller and the Treasurer and Tax Collector of the Los Angeles County serve as the Auditor-Controller and Treasurer of the Authority and are responsible for the accountability of all funds and for reporting all receipts and disbursements of the Authority.

The accompanying basic financial statements reflect the financial activities of the Authority. The Authority has no component units.

B. Significant Accounting Policies

The Authority's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Basis of Accounting and Measurement Focus

The Authority is accounted for as an enterprise fund (proprietary fund type). A fund is an accounting entity with a self-balancing set of accounts established to record the financial position and results of operations of a specific governmental activity. The activities of enterprise funds closely resemble those of ongoing businesses in which the purpose is to conserve and add to basic resources while meeting operating expenses from current revenues. Enterprise funds account for operations that provide services on a continuous basis and are substantially financed by revenues derived from user charges. The Authority utilizes the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the liability is incurred.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

B. Significant Accounting Policies (Continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. The principal operating revenue of the Authority is the annual dues received from the members. Operating expenses include the cost of executive services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Authority's financial statements are presented in accordance with the provisions of GASB No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* and GASB Statement No. 63 – *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. GASB No. 34 established standards for external financial reporting for all state and local governmental entities and GASB No. 63 established standards for reporting deferred outflows of resources, deferred inflow of resources, and net position in a statement of financial position. The net position is required to be classified into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and is reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at fiscal year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds. As of June 30, 2019, the Authority had no capital assets or debt obligations.

Restricted net position – This component of net position represents restricted assets net of liabilities that relate to those specific restricted assets. A restricted asset is an asset for which constraints have been placed on the asset's use by creditors, contributors, laws, or regulations of other governments, or as a consequence of a restriction established by the reporting government's own governing body at the time a particular fee, charge, levy, or assessment was approved. These restrictions must be narrower than the general purposes for which the reporting government can use its resources. As of June 30, 2019, the Authority had no restricted net position.

Unrestricted net position – This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets." As of June 30, 2019, the Authority had a balance of \$170,699 of unrestricted net position.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

C. Revenue Recognition

The Authority's major source of revenue is the annual dues from the members. Per the Joint Powers Agreement, the County of Los Angeles and the City of Los Angeles each pay \$35,000 in annual dues. The other cities each pay \$12,500 annually for participation in the Authority.

D. Capital Assets

Capital assets, which include land, buildings, and improvements, are reported in the statement of net position. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

As of June 30, 2019, there were no capital assets reported for the Authority.

E. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash represents balances that can be readily withdrawn without substantial notice or penalty. Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates and have an original maturity date of three months or less.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2019

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

G. New Accounting Pronouncements

The following GASB Statements have been implemented in the current basic financial statements.

GASB 83	Certain Asset Retirement Obligations	Addresses accounting and financial reporting for certain asset retirement obligations (AROs). This statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. This statement requires that recognition occur when the liability is both incurred and reasonably estimable. The implementation of GASB Statement No. 83 did not have an impact on the financial statements.
GASB 88	Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements	Improves the information that is disclosed in notes to governmental financial statements related to debt, including direct borrowings and direct placements. This statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. The implementation of GASB Statement No. 88 did not have an impact on the financial statements.

NOTE 2 RELATED PARTY TRANSACTIONS

The County of Los Angeles maintains the books and records of the Authority, including the investment with the County Treasurer and Tax Collector.

NOTE 3 CASH ON DEPOSIT WITH COUNTY TREASURER

In accordance with the Joint Powers agreement and Government Code, cash balances of the Authority are deposited with and pooled and invested by the Los Angeles County Treasurer and Tax Collector for the purpose of increasing interest earnings through investment activities. Interest earned on pooled investments is deposited to participating funds based upon each fund's average daily balance during the allocation period.

Statutes authorize the County of Los Angeles to invest pooled investments in obligations of the United States Treasury, federal agencies, State and local agencies, municipalities, asset-backed securities, bankers' acceptances, commercial paper, negotiable certificates of deposit,

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2019

NOTE 3 CASH ON DEPOSIT WITH COUNTY TREASURER (Continued)

medium-term notes, corporate notes, repurchase agreements, reverse repurchase agreements, forwards, futures, options, shares of beneficial interest of a Joint Powers Authority that invests in authorized securities, shares of beneficial interest issued by diversified management companies known as money market mutual funds (MMF) registered with the Securities and Exchange Commission (SEC), securities lending agreements, the State of California’s Local Agency Investment Fund (LAIF), interest rate swaps, and supranational institutions.

Investments are stated at fair value and are valued on a monthly basis. The Treasurer categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. Securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Securities classified in Level 2 of the fair value hierarchy are valued using other observable inputs such as matrix pricing techniques or based on quoted prices for assets in markets that are not active. Matrix Pricing is used to value securities based on the securities’ relationship to benchmark quoted prices. Level 3 inputs are significant unobservable inputs. Securities classified in Level 3 are valued using the income approach such as discounted cash flow techniques. Investment in an external government investment pool is not subject to reporting within the level hierarchy.

See the County of Los Angeles’ Comprehensive Annual Financial Report for disclosures related to cash and investments and the related interest rate risk, credit rate risk, custodial risk, and concentration risk.

Funds deposited in the Los Angeles County Treasury Pool amounted to \$184,233 as of June 30, 2019. This represents less than 0.01% of the total balance of the Los Angeles County Treasury Pool.

NOTE 4 NET POSITION

Net position at June 30, 2019 consisted of the following:

Unrestricted Net Position	<u>\$ 170,699</u>
Total Net Position	<u>\$ 170,699</u>

NOTE 5 CONTINGENT LIABILITIES

The Authority has represented there is no pending or threatened litigation.



San Fernando Valley Council of Governments

DATE: April 10, 2020

TO: Board of Directors

FROM: John Bwarie, Executive Director

RE: FY 2020-2021 Work Program

RECOMMENDATION

Adopt the SFVCOG FY2020-2021 Annual Work Program

BACKGROUND

Each year, SFVCOG staff develops a work program in consultation with the Board to set the course for the year. This year's work program continues the success of year's past and supports the progress being made to find structure and relevance to the organization. This work program incorporates the ideas presented in the 2019-22 SFVCOG Strategic Framework, which allows for measurements based on this work. Specifically, this resulted in the addition of item #4 to support and advance coordination on regional economic development issues.

Attachment:

Proposed FY 2020-2021 Annual Work Program

ATTACHMENT:

2020-2021 Work Program: July 2020 to June 2021

This document identifies the work to be initiated or continued by the SFVCOG for fiscal year 2020-21. This Work Program aligns with the fiscal year ending in June 30, 2021 and will address the goals adopted in the SFVCOG's Strategic Framework and other identified priorities.

1. Effective Management of the Organization

The SFVCOG is a unique COG in LA County because of its member jurisdictions and board makeup. From supporting regular meetings to serving as the filing officer for ethics forms, staff will continue to effectively maintain the organization in compliance with local and state requirements, as well as those directed by the Board. Communication with key stakeholders, partners, and internal members remains a key component to staff work.

- A. Facilitate Quarterly Board Meetings, including producing board agenda packets and providing agenda briefings to member cities' key staff
- B. Facilitate bi-monthly Transportation Committee Meetings, including producing board agenda packets and providing agenda briefings to member cities' key staff
- C. Serve as the filing officer for the California Fair Political Practices Commission Statement of Economic Interests Form 700
- D. Develop the draft annual work program and budget
- E. Initiate the implementation of the adopted strategic plan for 2019-2022
- F. Serve as principal liaison with key federal, state, regional, and local agency entities and officials
- G. Monitor upcoming appointments for SFVCOG representatives for the SCAG Policy Committees, League of California Cities (Los Angeles County Division), and other committees
- H. Create and maintain a policy book with adopted policies of the SFVCOG
- I. Update and maintain the content on the SFVCOG website, such as board agendas, news updates, upcoming events, etc.
- J. Overhaul the SFVCOG Website with an updated design and functionality

2. Advocate for SFVCOG mobility priorities

Transportation and mobility will remain the priority for the SFVCOG this fiscal year. We will continue to build on the work of past years, continuing successful programs and initiatives, as well as enhancing them:

- A. Communicate the SFVCOG's transportation priorities and build support for them.
- B. Advocate for the SFVCOG region as it relates to Metro's Long Range Transportation Plan and potential funding initiatives.
- C. Coordinate and host a *Mobility Workshop* to engage transportation advocates and create a unified voice to move the region forward.
- D. Develop the capacity of regional leaders and staff through training to support regional mobility through the *SFVCOG Mobility Academy*.
- E. Continue the Mobility Academy 2.0 program to support graduates of the Mobility Academy

- F. Continue to convene and staff the SFVCOG Transportation Technical Advisory Committee (TAC) for general guidance, as well as to specifically develop and present for adoption an updated transportation priority list for 2021.

3. Work to support member jurisdictions on addressing homelessness by supporting collaboration.

With LA County funding provided for coordination, the SFVCOG will work with its cities to coordinate their work to serve the local homeless population and coordinate approaches to engage the region to support these efforts. Staff will oversee a contractor to implement this coordination.

4. Work to support member jurisdictions to develop a stronger regional economy.

By focusing on providing resources and capacity building to members and jurisdiction staff, the SFVCOG will support its members to have the tools to be most effective in building a diversified, regional economy.

5. Represent the SFVCOG Regionally

SFVCOG staff will facilitate the coordination between the SFVCOG and regional agencies, such as Metro, SCAG, subregional COGs, and other related agencies on transportation/mobility issues of regional importance. Tasks may include the following:

- A. Participate in quarterly SCAG Executive Director meetings
- B. Continue to serve as the SFVCOG representative in Metro's Policy Advisory Council
- C. Attend LA County and SoCal COG coordination meetings

6. Provide community support resources to member jurisdictions

The SFVCOG will provide member jurisdictions support to advance regionally significant projects in local jurisdictions. The support would come in the form of facilitation, community engagement, resolving conflicts, and finding consensus as requested by the member jurisdiction.



San Fernando Valley Council of Governments

DATE: April 10, 2020
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **FY 2020-2021 Budget**

RECOMMENDATION

Adopt a budget for the Fiscal Year 2020-2021

BACKGROUND

Section 21 of the SFVCOG JPA Agreement states:

The Board shall adopt a budget annually prior to July 1st of each calendar year by a super majority vote. The Board may at any time amend the budget, by a super majority vote, to incorporate additional income and disbursements that might become available to the SFVCOG for its purposes during a fiscal year.

The proposed budget reflects a sustained revenue stream of \$120,000 based on current dues structure plus \$5000 in sponsorship anticipated from events and activities and a \$30,000 grant for Homelessness coordination. Modifications for the coming fiscal year include reducing the Sacramento Advocacy Trip and putting funds towards a revamp and update to the website.

This is a budget consistent with previously adopted budgets, with the above noted exceptions.

Attachment:

Proposed FY 2020-2021 Budget

ATTACHMENT

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS					
FISCAL YEAR 2020-2021					
			2019-2020	2020-2021	
			Adopted	Proposed	
			Budget	Budget	Difference
REVENUES					
	Member Dues		\$ 120,000	\$ 120,000	\$ -
	Grants		30,000.00	30,000.00	\$ -
	Sponsorship/Donations		\$ 5,000.00	\$ 5,000.00	\$ -
TOTAL REVENUE			\$ 155,000	\$ 155,000	\$ -
EXPENDITURES					
	Audit		\$ 6,000	\$ 6,000	\$ -
	Computer Supplies		-	-	\$ -
	Incidental Expenses		500	500	\$ -
	Management Services Contract		100,000	100,000	\$ -
	Membership Dues		-	-	\$ -
	Sacramento Advocacy Trip		8,250	3,250	\$ (5,000)
	Mobility Workshop		5,000	5,000	\$ -
	Mobility Academy		1,000	1,000	\$ -
	Mobility Academy 2.0		1,000	1,000	\$ -
	Office & Meeting Supplies		250	250	\$ -
	Office Equipment		-	-	\$ -
	Parking fees		250	250	\$ -
	Postage		50	50	\$ -
	Printing		1,900	1,900	\$ -
	Travel		250	250	\$ -
	Website Hosting		300	300	\$ -
	Website Update		-	5,000	\$ 5,000
	Meeting Fees		250	250	\$ -
	Homeless Services (Contract with LA County)		30,000	30,000	\$ -
	Miscellaneous (Contingency Reserve)		-	-	\$ -
TOTAL EXPENDITURES			\$ 155,000	\$ 155,000	\$ -



San Fernando Valley Council of Governments

DATE: April 11, 2020
TO: Board of Directors
FROM: John Bwarie, Executive Director
RE: **FY20-21 Meeting Schedule**

RECOMMENDATION

Adopt the following regular meeting schedule for FY20-21.

BACKGROUND

The SFVCOG Board meeting is quarterly on the third Thursday at 1:30pm as a time that avoids conflicts with members' other standing board and committee meetings including Metro, Metrolink, city council meetings, and SCAG Region Council, to name a few. This ensures a quorum for SFVCOG Board actions and an anticipated schedule to plan for.

Taking into the current COVID19 pandemic, the following is the proposed SFVCOG Board Meeting Schedule for FY 2020-21, knowing that meetings may be held virtually if meeting in the same space is limited:

Thursday, July 16, 2020 at 1:30pm at Van Nuys City Hall Council Chamber
Thursday, October 15, 2020 at 1:30pm in City of Glendale
Thursday, January 21, 2021 at 1:30pm at Van Nuys City Hall Council Chamber
Thursday, April 15, 2021 at 1:30pm in City of San Fernando